

MINUTES - RECREATION DISTRICT REGULAR BOARD MEETING

August 5, 2024, at 9:30 a.m. in Card Room C

| BOARD MEMBERS | PRESENT | OTHERS | PRESENT |
|--------------------------------|---------|----------------------------|---------|
| Chair Howard Young | X | GM J.B. Belknap | X |
| Vice-Chair Peter Overs | X | Controller Lynn Brew | Excused |
| Treasurer Jayne Schwarz | X | District Counsel Tom Hart | X |
| Secretary Bill Kulkoski | X | Assistant GM Karon Bennett | X |
| Assistant Sec/Treas Karen Mars | X | Residents | 4 |

- I. **CALL TO ORDER** – Vice-Chair Overs opened the meeting at 9:30 AM.
- II. **PLEDGE OF ALLEGIANCE** – Vice-Chair Overs led the Pledge of Allegiance.
- III. **ROLL CALL** – Assistant GM Karon Bennett took roll call; attendees are listed above.
- IV. **MINUTES** – *Supervisor Mars made a motion to approve the minutes from the Regular Board Meeting on July 15, 2024. Supervisor Schwarz seconded the motion. **The motion was approved unanimously.***
- V. **DISTRICT COUNSEL’S REPORT** - Thomas Hart, Esq. stated that Ethics Training has been for the HGRD Board of Supervisors scheduled for Tuesday, October 22nd in Counsel Hart’s Office.

Counsel Hart presented Resolution 2024-11 to the Board: *Supervisor Mars moved to approve Resolution 2024-11, Chair Young seconded the motion, and the Resolution was approved as follows:* A RESOLUTION OF THE HERONS GLEN RECREATION DISTRICT APPROVING EXPENDITURES FROM 2020 BOND FUNDS FOR BALLROOM UPDATE AND EQUIPMENT, PICKLEBALL COURT ADDITION, AND GOLF COURSE RENOVATIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Counsel Hart presented Resolution 2024-12 and Resolution 2024-13 to the Board: *Supervisor Schwarz moved to approve Resolution 2024-12 and Resolution 2024-13, Chair Young seconded the motion, and the resolutions were approved as follows:* **Resolution 2024-12** - A RESOLUTION OF THE HERONS GLEN RECREATION DISTRICT AMENDING THE DISTRICTS’ POLICIES AND PROCEDURES REGARDING GOLF CART TIRES; PROVIDING FOR GENERAL AUTHORITY; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. **Resolution 2024-13** - A RESOLUTION OF THE HERONS GLEN RECREATION DISTRICT AMENDING THE DISTRICTS’ RULES AND REGULATIONS REGARDING GOLF CARTS; PROVIDING FOR GENERAL AUTHORITY; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Counsel Hart presented Resolution 2024-14 to the Board: *Supervisor Schwarz moved to approve **Resolution 2024-14**, Chair Young seconded the motion, and the Resolution was approved as follows:* A RESOLUTION OF THE HERONS GLEN RECREATION DISTRICT AMENDING AND ADOPTING THE DISTRICT’S CAPITAL AND DEFERRED MAINTENANCE FINANCIAL MODEL; PROVIDING FOR GENERAL AUTHORITY; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

- VI. **GENERAL MANAGER’S REPORT**– GM J.B. Belknap provided the following update:
 - New Windows & Doors:** BNT Windows received permits and has started replacing selected doors and windows. Replacements include 10 double doors/sidelights, 2 single doors, and all windows on the north side of the lobby, with grids inside the glass.
 - Bocce:** Morsports' return to level and add clay to the bocce courts depending on the rain. A new paver path from the far west bocce court to the cart parking lot was completed. Leftover pavers will be used for the bocce storage shed base which needs to be removed from the asphalt lot. They are awaiting word on moving the North end shade structures.
 - Clubhouse Maintenance Area:** Denmark Construction framed the area, with plans being checked for room size discrepancies. Electricians will arrive after the questions are answered.
 - Storage Containers:** The County approved placing storage containers in the desired area, pending Fire department approval. Innovar Structures is informed of the situation. Awaiting County response on the range restroom LDO modification.

Pool and Admin Breezeway Restroom Upgrades: The tile was delivered to Direct Flooring; the installer will contact us about installation dates. New restroom sinks and baby changing tables were purchased for pool restrooms. The pool restroom will be re-configured to bring it in line with ADA requirements. New partitions are planned for admin breezeway restrooms.

#17 Bulkhead: The County requires completing the original LDO before approving the #17 retention wall (bulkhead). Therefore, the project will be transferred to the original golf course and the LDO engineer of record will integrate the bulkhead work into the existing LDO as “phase 6.” Proper notice for the transfer is being initiated to obtain files from the previous contractor.

CMM Roofing: No further leaks, but pressing CMM to return for final repairs. CMM will send a crew after completing school projects they are currently working on. After that, they will return to re-flash drains and install a new cap sheet on our roof.

CLIS: The Century Link fiber installation team (this is a project not associated with HGRD or HGHOA, but rather a utility project in the right of way) has been damaging CLIS mainlines and wires, requiring repairs. Mainscape is segregating invoices for reimbursement of these repairs.

Resident Larry Cummings directed several questions to GM Belknap concerning repairs within the facilities. GM Belknap is addressing these concerns.

VII. COMMITTEE REPORTS & RECOMMENDATIONS

Audit Committee – No Meeting

Auditor Selection Committee – Supervisor Schwarz advised the RFP closed with four respondents. She is shipping packages with the submitted information to committee members and after discussion, they will begin interviews.

Ballroom Committee – Supervisor Mars informed the group that Creative Sound & Lighting finished installing the lighting, projector, and retractable screen. Kirkwood Electric hardwired the screen and added dedicated outlets after installing a new transformer. Supervisor Mars has requested that Creative Sound provide some dates for projection training for several resident groups and key employees. The committee is working on storage for exercise equipment rather than using the dressing rooms for that storage, and searching for stair railing. Supplies are short on acoustical boxes, the ADA lift has been ordered, and there is not an ETA for the stage curtain at this time. Chair Young asked why the HVAC for the stage was on hold. GM Belknap stated that management is working on resolving the HVAC issue by possibly adding a few more A/C vents above the stage rather than installing a separate system which would create more noise on stage.

Denmark Construction began demolition on the back bar. Back bar equipment, including a draft beer system is being ordered.

Facilities & Amenities Committee – No Meeting

Finance Committee – No Meeting

Golf Committee – No Meeting

Holiday and Special Event Decorating Committee – Vice Chair Young suggested a change to the Holiday and Special Event Decorating Committee allowing more volunteers to participate on the committee. *Supervisor Mars moved to amend the Holiday and Special Event Decorating Committee charter item #2 to state “ The committee consists of seven to nine Residents.” Supervisor Schwarz seconded the motion. **The motion was approved unanimously.***

*The names of the volunteers for the Holiday and Special Event Decorating Committee were presented: Joann Brosnan, Tim Chalfin, Pat Crytser, Susan Gregor, Shirley Hrabar, Sherri Long, Martie Shea, Kathy Styles, and Judith West. Supervisor Schwarz moved to appoint all volunteers to the Holiday and Special Event Decorating Committee. Supervisor Mars seconded the motion. **The motion was approved unanimously.***

Library Committee - No Meeting

Long-Range Planning Committee – No meeting. Chair Young asked for input from the Board concerning Goals & Objectives. The group agreed to a simplified approach. Vice-Chair Overs and Counsel Hart will present a Goals and Objectives document at the next Board meeting for approval. These must be posted on the HGRD website by October 1, 2024. It was agreed that the Long Range Planning Committee would not work on this requirement this year.

Problem-Solving Committee – No Meeting

Resident Events Committee – Gary Attalla stated that Resident Events are slow this time of year. He added that the second puzzle contest hosted by the committee is scheduled for August.

VIII. **OLD BUSINESS**

- The Development of Goals and Objectives – This was addressed earlier in the meeting.

IX. **NEW BUSINESS**

- None was presented.

X. **RESIDENT COMMENTS**

- HG Resident Tim Kerns requested a review of the Resident non-member golf rates. GM Belknap will bring the request to the Golf Committee meeting on August 6, 2024.

XI. **UPCOMING MEETINGS**

- Tuesday, August 6, 2024—Golf Committee—1:00 p.m. CR-C/Zoom
- Tuesday, August 13, 2024—Long-Range Planning—9:00 a.m. CR-C/Zoom
- Thursday, August 15, 2024—Finance—10:00 a.m. CR-C/Zoom
- Thursday, September 5, 2024—**Public Hearing** — 6:00 p.m. Ballroom/Zoom (Zoom for recording purposes only)
- Monday, September 9, 2024— Golf Committee — 9:00 a.m. CR-C/Zoom
- Monday, September 9, 2024— Finance Committee — 11:00 a.m. CR-C/Zoom
- Monday, September 9, 2024— Resident Events Committee — 1:00 p.m. Activities Room A/Zoom
- Tuesday, September 10, 2024 — Long Range Planning Committee — 9:00 a.m. CR-C/Zoom
- Monday, September 16, 2024— Facilities & Amenities Committee — 9:00 a.m. CR-C/Zoom
- Monday, September 30, 2024— Board of Supervisors — 9:30 a.m. CR-C/Zoom

XII. **ADJOURNMENT** took place at 10:56 a.m.

Approved by the Board on September 30, 2024