

**HERONS GLEN RECREATION DISTRICT  
FACILITIES & AMENITIES ADVISORY COMMITTEE  
Monday, January 4, 2024 - 1:00 p.m.  
MINUTES  
Card Room C/Zoom**

<b>MEMBERS</b>	<b>Present</b>	<b>OTHERS</b>	<b>Present</b>
Mark Finewood	X		
Glen Holmes	-	<b>Karen Mars, Board Liaison</b>	X
Sherry Long, Vice Chair	-	<b>J.B. Belknap, General Manager</b>	X
James Meidl	X	<b>Karon Bennett, Asst. GM</b>	X
George Milot	X	<b>Wendy Shea, Activities &amp; Events Coordinator</b>	X
Kim Roerk	Zoom	<b>Supervisor Peter Overs, Jayne Schwarz &amp; Bill Kulkoski</b>	X
Elaine Sawyer, Chair	X		
Teresa Pipal, Alternate	-	<b>Residents:</b>	<b>0</b>
Mary Koenig, Alternate	X		

- I. **CALL TO ORDER** –Chair Sawyer called the meeting to order at 1:00 p.m.
- II. **WELCOME**– Chair Sawyer welcomed those in attendance and those on Zoom to the January 4<sup>th</sup>, 2024, Facilities and Amenities Advisory Committee meeting.
- III. **APPROVAL OF MEETING MINUTES (November 2, 2023)** – Chair Sawyer asked for approval of the Facilities & Amenities Advisory Committee for November 2, 2023. George Milot moved to accept the minutes for November 2, 2023. Mary Koenig seconded the motion. A vote was taken, and the minutes were approved as presented.
- IV. **OLD BUSINESS –**
  - A. **Report on prior concerns referred to Management –**
    1. **GM Report – J.B. Belknap (See attached Report)**

**Restaurant:** The restaurant opened the second week of December. The staff is adjusting to the new layout and service flow. Janine and Steve will be monitoring the situation and will be flexible in making the necessary changes to accommodate the residents as best they can. So far, the comments have been positive.

Mary Koenig brought up the issue that a lot of the residents feel that the restaurant and lounge are beautifully decorated, but the lounge feels more like a restaurant than a lounge and not a place where you can just hang out. She also felt that a lot of residents still are unsure if they need to make a reservation in the lounge. Discussion ensued on whether residents are allowed to move tables and chairs in the lounge. Chair Sawyer stated there should be guidelines communicated to the residents on whether furniture can be moved. Chair Sawyer questioned why the Thursday night entertainment is being moved to the ballroom. GM Belknap stated that the Thursday night entertainment is so popular now there is not enough dance floor in the lounge to accommodate all the residents. This will be a trial run in the ballroom just during the peak season although there are a few times that Thursday Night Entertainment will be in the lounge due to prior booking of events. Mary Koenig brought up the issue of not allowing the “Animal Clock” to be hung in the lounge. Mary stated that the clock had been in the lounge for over 25 years and felt that it could be put up near the pool door in the lounge. GM Belknap stated that at the last Board meeting the Supervisors voted to not allow any changes of décor in the restaurant

and lounge until the end of this season and then they will reevaluate the décor and make any changes before next season. After a discussion about the reservation system, Karon Bennett suggested place cards can be put on the tables in the lounge that will inform people who and when reservations are for a specific table. Management was informed that when the hostess puts in the reservation the resident does not get an email confirmation. Karon Bennett will investigate the issue and inform the restaurant on what key they need to press to make sure the residents receive a confirmation email.

**Roof:** CMM has completed the clubhouse (& sports complex restroom) roof, gutters, and downspouts. Currently, the clubhouse maintenance staff is cleaning up around the clubhouse and additional painting is scheduled for next week.

**Sports Complex:**

- **Bocce:** Once the County performs their final inspection, the paver walkway to the parking lot will be completed in-house along with tree rearrangement for the final placement of the storage shed.
- **Ian Repairs:** Kirkwood Electric reinstalled the tennis lights/poles that were destroyed in Ian. One light still needs a surge protector which is scheduled for next week.

**Swimming Pool Deck:** The pool lights have been installed and the County lighting review is scheduled for next week. The new ramp railing is still not available but should be installed in a few weeks. We are scheduled to receive additional pool furniture from Copperleaf CC once their \$20M club project is complete. New extended hours of operation (& signs) will be posted once the lighting review is completed.

**Pickleball:** This has been one of our most frustrating projects. The County has not issued the lighting permit yet however the review is scheduled to start on Monday. While we've been waiting, we instructed Stultz to have MorSports paint the courts so they would at least be playable prior to the light installation. MorSports has been less than responsive although Stultz did say yesterday they are putting us on the schedule, but no firm date has been given. The Board agreed to place pavers at the east end of the courts rather than asphalt, which will add to the aesthetics. The picture shows the area (red lined) where the pavers will be placed. They will extend 15 feet from the edge of the fence. (total area: 60'x15') The shade structure and bleaches will be placed on the pavers for proper stabilization. According to Dan, a concrete slab is not necessary for the shade structure. Stultz has contacted Accurate Pavers to set the installation date. Mark Finewood asked if we could fire Mor Sports and get another company to complete the job. Supervisor Overs pointed out that if we change companies during construction, then the warranty would be null and void.



**Lobby:** The new front lobby revitalization is completed. Thank you to Jayne Schwarz, Karen Mars, Peter Overs and Beth Brucker for their insight and hard work.

**Multi Use Path/Crosswalks:** Collier Paving has been finishing up some of the punch list items, including a safety issue at the corner of Athenia and HG Blvd., and has repainted the existing crosswalks. This project should be completed by the end of next week.

**CLIS:** Mainscape is continuing to troubleshoot and make the necessary repairs. I sent a CLIS informational letter to the residents on November 9<sup>th</sup> outlining our current situation. Mainscape's goal is to inspect each yard ("wet check") once every two months.

**B. Report on prior issues referred to the Board –** There were no prior issues referred to the Board at the November meeting.

**C. Report on prior issues that required further study –** Supervisor Mars reviewed the "Donations" section of the HGRD Policies and Procedures and realized that the Board already has a "targeted funds" for monetary and property guidelines in place. After discussion it was discovered that the process was written for putting funds into a targeted donation account, but there was no process for requesting the use of the funds. The committee unanimously voted to approve a recommendation to the Board that "A process be created whereby a person or group could request the use of targeted donation funds. This process should include a written description of the intended use of the funds and this request should be presented to the Facilities and Amenities committee or the applicable committee or group to be vetted. The information in Section V, Letter F of the Policy Manual could be used for guidance in putting a request together.

A second recommendation was made that a question requesting resident input for items to add to the Facilities and Amenities Wish List also passed unanimously.

## **VI NEW BUSINESS –**

### **A. Resident concerns/requests regarding maintenance, improvement, logistics and safety of buildings and grounds.**

Mary Koenig questioned what time the Bocce Court lighting comes on at night, especially on Tuesday nights. She was unsure if they are only on when someone is on the court or if they are on a timer. GM Belknap will check with maintenance to find out when the lights are usually on at night.

### **B. Resident concerns/requests regarding recreational activities**

### **C. Resident concerns regarding recurring problems in the general operation of F&B and CLIS**

Kim Roerk informed the committee that Magnolia Landings does a "Ladies Cocktail Bar Hour" and thought that would be a good idea for the Lounge to do once a month. GM Belknap will speak to Janine.

Mary Koenig and Elaine Sawyer felt that there should be more "bar food" in the lounge. They felt like there should be more items such as Nachoes, Fried Green Beans, Fried Mushrooms and even bar snacks that can be purchased while sitting at the bar. The only bar item right now on the menu is a basket of fries.

**VII NEXT MEETING DATE –** Monday, February 1, 2024, at 1:00 p.m. in Card Room C/Zoom.

**VIII ADJOURNMENT –** Meeting adjourned at 2:15 p.m.

DRAFT APPROVED:

Approved  
Elaine Sawyer, Chair

January 6, 2024  
Date

DRAFT