

**HERONS GLEN RECREATION DISTRICT
Auditor Selection Committee Meeting
August 24, 2024
Minutes**

MEMBERS	Present	OTHERS	Present
Jayne Schwarz, Chair	x		
Dennis Popp	zoom		
Nicole Wilkin	zoom		

CALL TO ORDER – Chair called the meeting to order at 9:00 AM. The purpose was to discuss the bids for District Audit Services as outlined in the RFP which closed August 31, 2024.

Bids:

Four proposals were received:

- Cherry Bekart -response packet received via email at district email address
- Clifton Larsen Allen - printed response packet received at address provided in RFP
- Grau and Associates - printed response packet received at address provided in RFP
- Mauldin & Jenkins - printed response packet received at address provided in RFP

The group discussed each proposal and evaluated in the areas provided in the RFP:

- Qualifications – 20%
- Approach – 20%
- References – 10%
- Value Added Services – 10%
- Interviews – 15%
- Cost – 10%
- Ability to meet District’s time frame – 10%

The reference and interview portion will be evaluated at a later time.

The group agreed to hold interviews between September 9-11 and offer zoom. Dennis and Nicole will be on zoom. Jayne will schedule with the firms

ADJOURNMENT – Jayne adjourned the joint committee meeting at 9:45 AM.

APPROVED: