

**HERONS GLEN RECREATION DISTRICT
FINANCE Bid Oversight Sub-committee Meeting
April 29, 2024
Minutes**

MEMBERS	Present	OTHERS	Present
Larry Pedersen, Chair - Bid	x	J.B. Belknap, General Manager	x
Dennis Popp, Chair - Finance	x		
Rita Lehman	x	Board Liaison Jayne Schwarz	x
	x		

CALL TO ORDER – Chair Pedersen called the Bid Oversight sub-committee meeting to order at 11:00 AM. The purpose is to discuss the bids for replacement doors and windows – impact glass for 12 doors (10 doubles and 2 singles) at the clubhouse.

Bids:

JB discussed providing the vendors with the email written specs for the impact doors. He had BNT's measurements and sent those measurements to the other companies without names. Packages were provided to: G&R windows and doors – declined to bid; McGregor Glass Co – non-responsive; Wright's Impact Window and Door -\$154,000 (but missing one entry); BNT Services Inc - \$120,645. These doors would be purchased with 2020 series bond funds under the clubhouse improvements category. Permits and HOA ARC approval are needed for this project. The lead time for doors is approximately 5 weeks.

The committee discussed the vendors as BNT installed windows and a door in the admin wing as well as one hurricane damaged window in the HOA manager's office. Members also asked about the difference in warranties. Wright's is listed as homeowner warranty and had not responded to JB's request for clarification. The requested doors are commercial doors.

The group did discuss that the doors do not come with grids, grilles, etc. If required, those would need to come from an additional source and added later.

Rita Lehman moved to accept management's recommendation to purchase hurricane impact commercial doors from BNT at a cost of \$120,645. Dennis seconded and the committee unanimously agreed to recommend to the board this contract.

ADJOURNMENT – Larry adjourned the joint committee meeting at 11:15 AM. .

APPROVED:

Larry Pederson
April 29, 2024