

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, January 18, 2021
MINUTES
All Participants via Zoom**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	X		
Kathleen Duwe	-	Mary Ann Polvinen, Board Liaison	-
Andrea Edmunds	X	J.B. Belknap, General Manager	X
Barry Hopper, Vice Chair	X	Wendy Shea	X
Tiff Lauzau	X	Supervisor Jayne Schwarz	X
Steve Lucas	X	Chair Don Misener	X
Karen Mars, Chair	X	Supervisor Bill Kulkoski	x
		Residents:	0

- I. **CALL TO ORDER** – Chair Mars called the meeting to order at 2:30 p.m.
- II. **WELCOME**– Chair Mars welcomed all the committee members in attendance and our guests via zoom.
- III. **APPROVAL OF MEETING MINUTES (12/07/20)** – Chair Mars asked the committee if there were any changes to the December 7, 2020 minutes, and hearing none, the minutes for December 7, 2020 were approved as presented.
- IV. **OLD BUSINESS** –
 - A. **Report on prior concerns referred to Management -**
 - 1) Issue of high rates of vehicle speed on streets - GM Belknap stated the issue of high rates of vehicle speeds on the streets will be addressed with the HOA on Thursday, January 21st at the Mutual Concerns meeting along with other issues such as the upcoming bond construction projects.
 - 2) Subcommittee on reviewing food/service/prices of restaurant – GM Belknap presented a GM F&A Report to the committee. (See Attached report) GM Belknap stated that with the Facilities and Amenities sub-committee the following new ideas will be implemented in February (some have already been implemented in January).
 - Along with Saturday nights, \$12 Pizza night has been expanded to Thursday nights as well, new flatbreads have been added to the Sunday football menu and a keto friendly and gluten free cauliflower pizza crust has also been added to the menu.
 - “2 for \$22” dinner specials including soup or salad will begin in February.
 - The daily specials will be expanded since our supply chains seem to be holding steady.
 - The restaurant will endeavor to find new menu options – outside dining is now offered each night and has proven to be popular when the weather is nice. An outside heater was ordered to make the dining experience more enjoyable on cooler nights.
 - New events scheduled include: Valentine’s Day Dinner Special; Key Wet Night; Super Bowl Party; Surf and Turf Night; Sunday Omelet Bar; Mongolian Stir Fry, Mardi Gras Night, Pasta Night Action Stations, Chairman’s Reserve Prime Rib and Carved Beef Tenderloin Nights.

- Comment Card will be included with your bill. The comment cards can be placed in the Comment Card box across the hallway from the Lounge doors. Residents can also email the comment cards.
- Will be offering a Sunday Omelet Station for only \$10.95 instead of the Sunday Buffet for the month of February.

Andy Edmunds stated that she was happy to see the “2 for \$22” back and asked whether the comment cards are being distributed by the wait staff. GM Belknap stated that they comment cards are now included with the bill. Andy Edmunds felt that the comment cards might need to be updated. Barry Hopper said he would now start collecting the comment cards beginning this Saturday and will present his findings at the next F&A meeting.

Sandra Dresch and her guests went to the All you Can Eat Peel ‘N Shrimp Night and said the food was plentiful, deliciously prepared, great service and extremely popular.

Tiff Lauzau went on the website and said the Pizza Night was just advertised for Saturdays and not Thursdays too. GM Belknap stated that Pizza Night is now offered on Thursdays and Saturdays. Tiff Lauzau also stated that the website said the restaurant is closed on Mondays, but GM Belknap said that during the season the restaurant is open for hot dogs and deli sandwiches. Tiff Lauzau feels that the restaurant should be open for lunch on Mondays and open for lunch and dinner on Tuesdays. GM Belknap will speak with Chef Jason to gauge whether there is a demand for the request.

Steve Lucas stated that Nachos have been offered on Sundays but not offered any other days. GM Belknap will check with Chef Jason.

The Restaurant sub-committee will determine a date to meet in late February or early March to evaluate the progress of the restaurant changes.

A. Report on prior issues referred to the Board –

Supervisor Schwarz attended the meeting for Supervisor Polvinen. The Board did not meet in December.

B. Report on prior issues that required further study –

1. **Memorial Ideas** - Chair Mars informed the committee on the Board’s request that they provide the Board with some ideas on how to properly immortalize Supervisor Conrad Weyer who passed away in late 2019. At the December meeting, the F&A committee made a recommendation to the Board to place a memorial bench along with plantings on hole #1 location where Conrad really enjoyed golf. The number of plantings and/or trees would depend on how much was received in donations. After discussion by the committee on other areas around the HGRD that could possibly be a site for the Memorial, Tiff Lauzau moved to expand the recommendation to the Board to include the following areas: a patch of land around Magnolia Landing’s retention pond, hole #8 which is right behind Conrad Weyers house, #11 lake east of the sailing club, hole #1 behind the starter shack with a view to the lake, hole #13 behind the homes (between Kaidon Lane and the cart path) or the Mystic site where the new DR Horton homes will be built. Sandra Dresch seconded the motion. A vote was taken, and the motion passed unanimously. Chair Mars will present the recommendation to the Board at their January meeting.

V. NEW BUSINESS –

A. Resident concerns/request regarding maintenance, improvement, logistics and safety of buildings and grounds.

Chair Mars informed the committee that Kathleen Duwe has resigned from the Facilities and Amenities Advisory Committee. She felt that she was not a contributing member of the committee at this time. The Board of Supervisors will determine if they want to fill the position or leave it open for two months when a new committee will be appointed in April.

B. Resident concerns/requests regarding recreational activities -

There were no resident concerns regarding the recreational activities expressed.

- C. Resident concerns regarding recurring problems in the general operation of Golf, F&B, and CLIS –** Tiff Lauzau stated that he visited the Fitness Center in the late afternoon and found there was a glare from the sun when using the treadmills. He asked if blinds could be installed. GM Belknap said he would speak to Dan Parker on possible blinds or tinting of the windows.

Chair Mars praised management and Val Johnson for a seamless and smooth transition from Rich Link to Val. She feels that Val Johnson is doing a fine job with the irrigation department. Sandra Dresch also complimented the Irrigation Department and Val for work that was done in the back of her house recently.

- VII. NEXT MEETING DATE –** Monday, February 15th, 2021 – 2:30 p.m. in Card Room C or by Zoom.

- VIII. ADJOURNMENT –** Chair adjourned the meeting at 3:12 p.m.

DRAFT APPROVED:

Approved
Karen Mars, Chair

January 20, 2021
Date

HGRD FACILITIES & AMENITIES ADVISORY COMMITTEE

	Present		Present
Sandra Dresch		Mary Ann Polvinen, Board Liaison	
Kathleen Duwe			
Andrea Edmunds			
Barry Hopper, Vice Chair			
Tiff Lauzau		Wendy Shea, Exec. Assistant	
Steve Lucas		J.B. Belknap, General Manager	
Karen Mars, Chair			
		Residents:	

AGENDA

January 18, 2021
2:30 p.m. – (Via Zoom)

- | | | |
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| I. | CALL TO ORDER | Karen Mars |
| II. | WELCOME | Karen Mars |
| III. | APPROVAL OF MEETING MINUTES (12/7/20) | Karen Mars |
| IV. | OLD BUSINESS | Karen Mars |
| | A. Report on prior concerns referred to Management | J.B. Belknap |
| | 1) Issue of high rates of vehicle speed on streets-address with the HOA re: Mutual Concerns meeting | |
| | 2) Subcommittee on reviewing food/service/prices of restaurant | |
| | B. Report on prior issues referred to the Board | Mary Ann Polvinen |
| | C. Report on prior issues that required further study | Karen Mars |
| V. | NEW BUSINESS | Karen Mars |
| | A. Resident concerns/requests regarding maintenance, improvement, logistics and safety of buildings and grounds. | |
| | B. Resident concerns/requests regarding recreational activities | |
| | C. Resident concerns regarding <u>recurring</u> problems in the general operation of Golf, F&B, and CLIS | |
| VI. | NEXT MEETING DATE – Monday, February 15, 2021 – 2:30 PM – Location -TBA | |
| VII. | ADJOURNMENT | |

Wendy Shea

From: Karen Mars <karen.mars01@gmail.com>
Sent: Monday, January 18, 2021 11:53 AM
To: Wendy Shea
Subject: Fwd: Board Position

----- Forwarded message -----

From: Karen Mars <karen.mars01@gmail.com>
Date: Mon, Jan 18, 2021, 11:50 AM
Subject: Re: Board Position
To: Kathleen V Duwe <kathleenvduwe@gmail.com>

I am sorry to see you go. I hope that you will consider committee membership again when things become more normalized.

On Mon, Jan 18, 2021, 11:43 AM Kathleen V Duwe <kathleenvduwe@gmail.com> wrote:

Dear Karen,

Please accept my resignation for F&A board effective immediately. I do not feel I am a contributing member of this board at this time.

Thank you

Kathleen V Duwe



GM F&A Report for January 18, 2021 J.B. Belknap

- **Bond Project Updates**

- Golf Course-Clarke Construction contract; Assembled team; HOA meeting Thursday
- CLIS-No Limit Irrigation~Blue Stream challenges
- Other Projects: Through Program & Schematic design phase with “Champions”. Now in Design development phase or 60%. Pool Deck; Bocce/Shuffleboard/Tennis Sports Facility; adding 2 more pickleball courts; Storage Building; Driving Range restrooms.

- **DR Horton Update:** Property has closed. Plat must be finalized by March 31st

- **Balgas Propane Tank Removal**

- Removal scheduled prior to March 1st.

- **COVID Updates**

Last week I reached out to the office of our county commissioner, Brian Hamman to find out if he could help us be considered as a vaccination site. Here was the response: *“The Florida Department of Health is looking into all available distribution options allowable now and in the future, so I’m glad they took your information. The county is also looking into every available option, however certain limitations like supply, staffing, public access, federal and state guidelines, etc. can limit location selection. I’m confident the FDOH will contact you if future guidelines allow for Herons Glen to be a site.”*

- **Food & Beverage: December 18th Newsletter Article:** Even as we strive to deliver good food with good service amid the challenges related to the pandemic, we are not oblivious to recent comments regarding the F&B operation. And while we often hear extremely positive comments, we also hear, and would like to address, less favorable critiques of the operation. With the help of the Facilities and Amenities sub-committee, below are several ideas that we will be implementing in the New Year:

- Along with Saturday nights, \$12 Pizza night will be expanded to Thursday nights as well. New pizza flatbreads will also be added to our Sunday football menu. (A Keto Friendly and Gluten Free Cauliflower Pizza Crust has also been added to the menu.)
- “2 for \$22” dinner specials including soup or salad will be added.
- Moving forward into the next year, the supply chains seem to be holding steady, so most of our food products are readily available. Due to this latest certainty, we will expand our daily specials in addition to our regular lunch and dinner menu items. Specials have been limited recently to ensure product utilization so as not to waste any food during these challenging times.
- We will endeavor to find new menu options for this coming season. Outside dining is offered each night and has proven to be popular when the weather is nice. Please make your reservations for outside dining.
- New events for the upcoming 2021 season include: Valentine’s Day Dinner Special; Key West Night; Super Bowl Party; Surf and Turf Night; Sunday Omelet Bar; Mongolian Stir Fry (Our first one was a huge success-thank you for coming.); Pasta Night Action Stations; Chairman’s Reserve Prime Rib and Carved Beef Tenderloin Nights.
- Comment cards will be included with your bill. We ask that you take them home, fill them out, and return the cards the next time you are at the restaurant. Please place them in the Comment Card box across the hallway from the Lounge doors. You can also email me directly at executivechef@hgrdnfm.com with your comments.
- Added: Offering a Sunday Omelet Station for only \$10.95- adjusting based on the demand; promoting Take out service and outside dining. Ordered an outside heater to make the dining experience more enjoyable on cooler nights.



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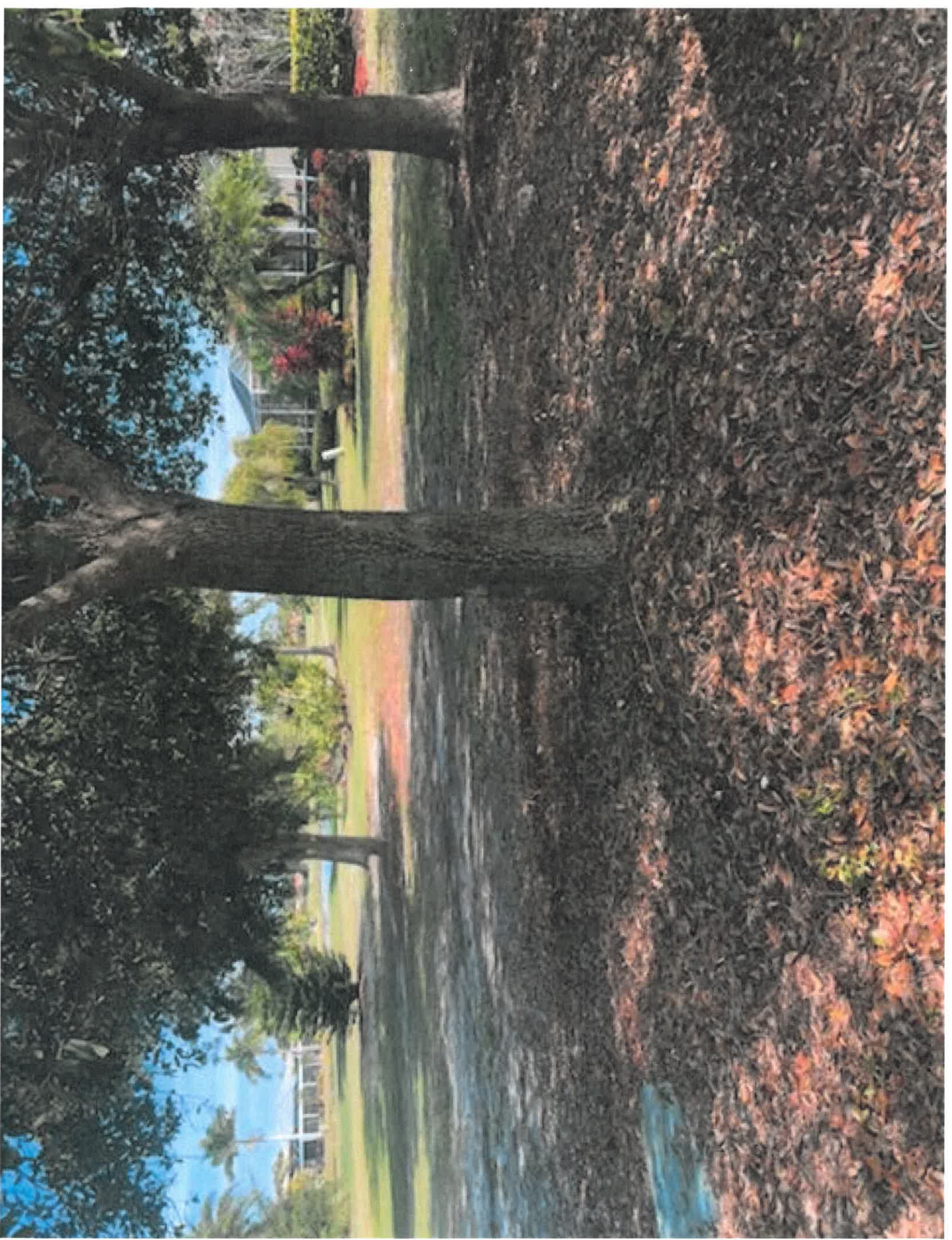
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Sandra Dresch	X		
Andrea Edmunds	-	Mary Ann Polvinen, Board Liaison	X
Barry Hopper, Vice Chair	X	J.B. Belknap, General Manager	X
Tiff Lauzau	X	Wendy Shea	X
Steve Lucas	X		
Karen Mars, Chair	X		
		Residents:	0

- I. **CALL TO ORDER** – Chair Mars called the meeting to order at 2:30 p.m.

- II. **WELCOME**– Chair Mars welcomed all the committee members in attendance. Chair Mars stated that Andy Edmunds sent an email that due to her husbands' health issues she understands if the committee would like to find someone else for her position on Facilities & Amenities. Since there are only two more meetings this year, the committee would like to keep Andy Edmunds as a member.

- III. **APPROVAL OF MEETING MINUTES (01/18/21)** – Chair Mars asked the committee if there were any changes to the January 18, 2021 minutes, and hearing none, the minutes for January 18, 2021 were approved as presented.

- IV. **OLD BUSINESS** –
 - A. **Report on prior concerns referred to Management** -
 - 1) Issue of high rates of vehicle speed on streets - GM Belknap stated the issue of high rates of vehicle speeds on the streets was addressed with the HOA on Thursday, January 21st at the Mutual Concerns meeting along with other issues such as the upcoming bond construction projects. Both the HOA and HGRD will try to do a better job of letting the residents know of the speed zones and stop signs. Both the HOA and HGRD have already done announcements in their respective newsletters.
 - 2) Restaurant Questions (Open on Mondays, Nachos) – GM Belknap stated that the new events such as the “2 for \$22” and expanded Pizza Nights have been successful. A new menu has been out since the beginning of February and includes Nachos as an appetizer. GM Belknap stated that he is still reviewing the cost benefit of opening on Mondays.
 - 3) Blinds in the Fitness Center – GM Belknap spoke with Clubhouse Manager Dan Parker and he is investigating darkening the tint on the Fitness Center windows.
 - 4) GM F&A Report – GM Belknap presented his F&A Report (see attached) which gave committee members updates on the golf course renovation, DR Horton, Balgas Propane Tank Removal, the Stultz-Bond Projects and the Arts & Crafts Show at the end of March. Barry Hopper questioned the possible swapping of the locations the bocce and shuffleboard courts. GM Belknap stated that the HGRD is currently in the Construction Document stage and Stultz Construction is only determining if it is financially feasible to flip the two sports areas and he also stated that there might be also land use issues that have to be considered. Presently, no decision has been made.

Barry Hopper has collected the comment cards from the restaurant the last three weeks and sent a copy of the results of the cards. Karen Mars read off the results of the last 3 weeks of comment cards and overall, there were 67 comment cards with 6 unfavorable comments and 61 favorable. Barry Hopper still feels that not everyone is receiving a comment card when they receive their bill. He also feels that the comment box should be bigger with a larger sign pointing out the comment box. He also feels that the service staff is not pushing upcharges such as coffee, after dinner cocktail, etc. Chair Mars and Sandra Dresch stated that the Valentines Dinner was excellent in the quality of food, presentation, service, and decorations.

A. Report on prior issues referred to the Board –

Supervisor Polvinen stated that the Board reviewed the recommendation for the Weyer Memorial but asked that it be sent back to the F&A Committee for not only for the site location, but for the content of the memorial as well.

B. Report on prior issues that required further study –

1. **Memorial Ideas** - Chair Mars informed the committee that she decided to form another subcommittee consisting of herself, Steve Lucas, and Sandra Dresch to handle this task and brainstorming ideas and looking at the available sites and options. Steve Lucas presented the report from the Conrad Weyer Memorial subcommittee to the remaining members of the F&A committee (see attached report). Steve Lucas informed the committee that there were three potential ideas for the memorial:
 - 1) A traditional memorial bench and/or plantings – Utilize the area on hole #13 behind Kaidon Lane – this property borders the hole #13 cart path on the north and the multipurpose path on the south and is large enough area to accommodate a bench and plantings.
Or Utilize the area at the end of hole #11 which is the property that lies between the #11th green and Odyssey Lane – the area is relatively small but could accommodate a bench and perhaps some planting.
 - 2) Naming an HGRD Building after Conrad Weyer – it has been suggested that naming an HGRD facility after Conrad Weyer (ie: fitness center, bocce court, etc.) would be appropriate but this action would be setting a precedent which may cause difficulties in the future.
 - 3) Naming a Road after Conrad Weyer – another suggestion was naming a road after Conrad Weyer such as the semicircular roadway that runs through the portico at the Clubhouse or the new road that will eventually exist at the site across from Mystic, but again this might cause future issues and the new road name would have to be approved by the developer/HOA.
 - 4) In conclusion, the F&A subcommittee strongly recommends that the property on hole #13 be utilized for the Conrad Weyer Memorial. The property is large, provides scenic views and can accommodate benches and multiple plantings. The recommendation also stays within the current HGRD policies utilizing benches and plantings for memorials. After discussion, the other members of the F & A Committee agreed with the recommendation of the subcommittee. Chair Mars will present the recommendation to the Board at their February meeting.

V. NEW BUSINESS –

A. Resident concerns/request regarding maintenance, improvement, logistics and safety of buildings and grounds.

Committee Email: facilities.amenities@hgrdnfm.com

Steve Lucas asked if any decision has been made on the one-way golf cart path behind the clubhouse and the pool. GM Belknap stated that our insurance providers have investigated this issue and now that we will be expanding the pool deck, the bond engineers will investigate that area too.

Supervisor Polvinen is concerned with the blocks (stone) that separates the parking area and the driving range as a potential trip risk. GM Belknap stated that he has already spoken with Dan Parker on correcting the problem.

Tiff Lauzau stated that he had a flat tire on the golf course the other day and it took the rangers more than an hour to respond.

B. Resident concerns/requests regarding recreational activities -

There were no resident concerns regarding the recreational activities expressed.

- C. Resident concerns regarding recurring problems in the general operation of Golf, F&B, and CLIS –** Andrea Edmunds sent an email in which she had a couple of issues with the restaurant such as slow service at the pool, servers not asking if they wanted another alcoholic drink after dinner, no comment cards given to them, no bar service for the pool area, taco Tuesday did not offer hard tacos and her concern that the lounge and bar should be open on Tuesday night. She also stated that she heard wonderful compliments in terms of service and food for the special events at the restaurant, and the “Two for \$22” dinners.

Discussion ensued on the upcoming bond project of extending the pool deck and with updating the restaurant and lounge and the committees feeling that both projects should be done at the same time to reduce the project costs, and the impact of the work on restaurant operations, etc. After discussion, Tiff Lauzau made a recommendation to the Board of Supervisors to address the restaurant renovation at the same time as the pool deck extension this upcoming summer. Barry Hopper seconded the motion. A vote was taken, and the motion passed unanimously.

Steve Lucas stated he was disappointed to hear the light plans for the pickleball courts were not going to occur now. GM Belknap stated that no final decision has been made yet, and they are still investigating the impact of the lights to the homes in the area and the noise and lighting costs. He stated that we will have to wait to see how everything plays out.

A restaurant subcommittee meeting will take place on Wednesday, February 24th at 2:30 p.m. – poolside with GM Belknap, Jason Miller, Tiff Lauzau, Barry Hopper and Andy Edmunds if she can attend.

VII. NEXT MEETING DATE – Monday, March 15th, 2021 – 2:30 p.m. by Zoom.

VIII. ADJOURNMENT – Chair adjourned the meeting at 3:20 p.m.

DRAFT APPROVED:

Approved
Karen Mars, Chair

February 17, 2021
Date

HGRD FACILITIES & AMENITIES ADVISORY COMMITTEE

	Present		Present
Sandra Dresch		Mary Ann Polvinen, Board Liaison	
Kathleen Duwe			
Andrea Edmunds			
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Tiff Lauzau		Wendy Shea, Exec. Assistant	
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Approved
Karen Mars, Chair

January 20, 2021
Date



GM F&A Report for February 15, 2021 J.B. Belknap

Golf Course Renovation

- Attorney Tom Hart has reviewed the latest updates to the Clarke contract and both Jon Edinger and Don Misner. The contract has been executed. A meeting with Ron Garl's Ricky Nix and Clarke will be arranged in order to identify next steps such as directional boring for the new irrigation system and potentially starting the renovation of the 10th green.
- The surveyor started his work on Thursday and marked several holes yesterday, including #5. His plan is to return Tuesday to locate and uncover the boundary pins and place stakes in many of the more controversial areas separating the golf course and homeowner property. An email will be sent out to the residents on Monday outlining the work being done. Unless Tom tells me otherwise, I will remind homeowners that Section 14-111 of the Real Property Code makes it a criminal misdemeanor for any person to willfully obliterate, damage or remove any marker or other landmark set in the property of another person (entity) by a surveyor. Before we make any decisions on where to place the out of bounds markers, we'll have to see where the survey stakes are located.
- Tim and I have been working with the committee to craft a resident email outlining the grass kill plan. Jack Birecree will send a committee email out on Monday and I'll follow up with the same article in Tuesday's newsletter. Yesterday I spoke with Tom Stephens who had voiced his concerns last month in the Board meeting. After I gave him a synopsis of what would be communicated on Monday, he is much more comfortable with the situation.

DR Horton Update: As you can see by the picture, Horton has begun clearing the property at Mystic. This coming Tuesday, Tim and I will meet again with Ashley Koza, the DR Horton Land Development Project Manager to discuss, ironically, property lines. We understand a portion of the nursery green is on their property and plan on relocating it.

Balgas Propane Tank Removal: We received the tentative schedule from Transtech Energy, the procuring company in charge of the tank removal:

Monday, Feb. 22- Equipment drop off- Start preparing the site, removing piping.

Tuesday -Wednesday – Flare and purge the tank.

Thursday or Friday will have the crane on site.

Thursday- Saturday AM - Remove pads & re-grade area. They will be completely finished Friday afternoon or Saturday morning. I've notified Joyce of the schedule and Dan has asked her if the HOA Safety committee would be available to direct traffic, if needed.



Stultz-Bond Projects: I've been in contact with Stultz and Waldrop who is completing the construction (100%) and permitting documents with dimensions, notes, sections, and details. Once this is completed, Stultz can develop RFPs for the various projects, including refining a budget for swapping the locations of the bocce and shuffleboard courts to determine if it is financially feasible. As we enter into the Construction Document phase, we'll establish the timeline with Stultz and push them to be aggressive with the proposed plan implementation. Again, I've expressed to Stultz that we want to be aggressive in our timelines and we are open to suggestions on how we can collectively expedite the projects. I also requested them to communicate any of their concerns, specifically if we are responding to them in a timely manner.

Arts & Crafts Show: The annual Arts and Crafts Show will be held March 27th. Display tables will be set up outside only around the Gazebo, along the administrative walkway, outside of the swimming pool area, and on the Veranda. The show is for residents and their guests. No advertising will be done outside of the Glen. **COVID rules:** All exhibitors are required to wear masks and gloves. No one without gloves will be allowed to handle the merchandise. Distancing will be encouraged. Sanitizer will be located at all tables and monitors will ensure compliance.

Respectfully submitted,
J.B.

Conrad Weyer Memorial
F & A Committee Recommendations

DRAFT

1) Traditional Memorial bench and/or planting

A. Utilize the area on hole thirteen behind Kaidon Lane. This property borders the Hole 13 cart path on the north and the multipurpose path on the south. It is a large area that could easily accommodate a bench and a planting(s).

B. Utilize the area at the end of hole 11. This property lies between the eleventh green and Odyssea Lane. The area is relatively small but could accommodate a bench and perhaps a planting.

2) Naming a facility after Conrad Weyer

It was suggested that naming an HGRD facility after Conrad Weyer (e.g. fitness center/ bocce courts, etc.) would be an appropriate gesture. However, this action would be setting a precedent which may cause difficulties in the future.

3) Naming a Road after Conrad Weyer

It was suggested that naming a road after Conrad Weyer would be an appropriate gesture. However, this would also be setting a precedent that might cause future issues and is very limited in regards to opportunities. Examples which might be considered is the semicircular roadway that runs through the portico at the Clubhouse or the new road that will eventually exist at the site across from Mystic. The new road name would have to be approved by the developer/HOA.

RECOMMENDATION

The F&A committee strongly recommends that the property on Hole 13 be utilized for the Conrad Weyer Memorial. The property is large, provides scenic views and can accommodate benches and multiple plantings. This recommendation also stays within the current HGRD guidelines utilizing benches and plantings for memorials.

Wendy Shea

From: Karen Mars <karen.mars01@gmail.com>
Sent: Friday, February 12, 2021 6:16 AM
To: Tiff Lauzaj; Andi Edmunds; karen.mars01@gmail.com; Lucas, Stephan; Dresch; Barry Hopper; Pe
Shea
Subject: Item for Monday's meeting
Attachments: Conrad Weyer Memorial-1.docx

Hi All,

When I presented our recommendations for the Weyer memorial sites to the Board, they requested that it go back to comn proposal not only for the site, but for the content of the memorial as well. Since we already had one subcommittee for the res time, I decided to form another subcommittee with the remaining members of the F&A committee to handle this task. So Sand brainstorm ideas and look at the available sites and options.

After discussion, we propose the attached. I am sending it so you have an opportunity to review prior to our Monday meetir committee can have a final proposal to take to the Board at its next workshop.

Karen

Wendy Shea

From: J.B. Belknap
Sent: Monday, February 15, 2021 3:20 PM
To: Wendy Shea
Subject: FW: F & A meeting

From: Andrea Edmunds <alawim@yahoo.com>
Sent: Sunday, February 14, 2021 11:33 PM
To: Karen Mars <karen.mars01@gmail.com>; Barry Hopper <hopperbarry@gmail.com>; Stephan Lucas <stevelucas1946@gmail.com>; Sandra Dresch <sandraobx@aol.com>; Supervisors <hgrdboard@hgrdnfm.com>; J.B. Belknap <hgrdgm@hgrdnfm.com>
Subject: F & A meeting

Dear friends,

I am sorry but I will not be able to attend tomorrow's meeting. We have both a Dr appt for Al and Blue Stream in the afternoon

Here is what I would have offered at the meeting;

-I have eaten poolside twice since our last meeting for lunch. The service was slow, (Erin) food was good, and Never a comment on another \$5 margarita but, no wait staff came back and asked, so we got our checks and left. Money lost!

-No comment cards offered ever for frequent Nest users.

-The pool deck and pool was extremely busy (more than 60 people)... people were asking, " why isn't there bar service, we wait during season, maybe we should have someone full time by the pool? One day was Taco Tuesday and the kitchen couldn't keep shell tacos but only soft shells was offered.

-With shot gun start at 1:00 on Tuesdays, the bar/Nest is closed at 5:00. Why? Golfers don't even finish a 4 hour round and the open until 7:00 as other shot gun start days i.e. Wed and Saturday.

-I have heard wonderful compliments about special events in terms of service and food. Well done!

-Also positive comments on Two for \$22.00! 👍

-Several people have asked me why Pretty in Pink dinner can only have 4 at an 8 top table in Ballroom when the restaurant/Ne: shoulder, 10-12 at a table and bar??

- Comments have been made that no one sees JB at pool, Nest, Bocci, pickle ball and golf course.
- Same comments about John from pro shop...get out and say "Hi!" to members! Stays inside unless giving lessons or Wed morn
- Club carts are not cleaned throughly before being used. Trash inside.

Lastly, as you may know, my husband has pancreatic cancer, stage 4...(<4/5 months say doctors. 😞)
I will do my best for this committee but if you want someone else with more time/focus, I understand.

Thank you for your support and prayers...much appreciated.
Stay safe. 😊
Andy

[Sent from Yahoo Mail for iPad](#)

<u>DATE & # OF CARDS</u>	<u>FAVORABLE</u>	<u>UNFAVORABLE</u>	<u>FOOD IMPROPERLY PREPARED</u>	<u>POOR SERVICE</u>	<u>SERVERS NAME</u>	<u>LONG WAIT TIME</u>	<u>PLEASE CONTACT</u>
1-27-21 - 45 Cards	43	2	1	0	0	0	1
2-7-21 - 5 Cards	5	0	0	0	0	0	0
2-14-21 - 17 Cards	13	4	3	0	0	0	0
67 Cards Collected	61	6	4	0	0	0	1

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, March 15, 2021
MINUTES
All Participants via Zoom**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	-		
Andrea Edmunds	-	Mary Ann Polvinen, Board Liaison	X
Barry Hopper, Vice Chair	X	J.B. Belknap, General Manager	X
Tiff Lauzau	X	Wendy Shea	X
Steve Lucas	X	Supervisor Jayne Schwarz	X
Karen Mars, Chair	X		
		Residents:	0

- I. **CALL TO ORDER** – Chair Mars called the meeting to order at 2:30 p.m.
- II. **WELCOME**– Chair Mars welcomed all the committee members in attendance. Chair Mars stated that Andy Edmunds and Sandra Dresch would not be attending the meeting due to family health issues.
- III. **APPROVAL OF MEETING MINUTES (02/15/21)** – Chair Mars asked the committee if there were any changes to the February 15, 2021 minutes, and hearing none, the minutes for February 15, 2021 were approved as presented.
- IV. **OLD BUSINESS** –
 - A. **Report on prior concerns referred to Management** - GM Belknap had no prior concerns that were referred to management but presented his GM F&A Report to the committee (see attached).
Stultz-Bond Projects – The five Stultz-managed projects are now through the Completed Design (100%) Phase for RFP's. The engineer has reached an agreement with Lee County that the HGRD will have two separate Limited Development Orders issued for our projects. The Golf Course will run on its own timeline and the other 5 projects will have one issue date with multiple completion dates for each of the 5 projects and can be placed in service separately when complete.
Restaurant – GM Belknap contacted a Venice company, Fishman and Associates to do a complimentary site visit to give us another set of eyes to look at the inside dining renovations. GM Belknap, Supervisor Polvinen, Karen Mars, Chef Jason Miller and Dan Parker will all meet with a representative from Fishman and Associates. The comment cards have been updated to help us to obtain additional information from residents.
Golf Course Renovation – The surveyor has completed the boundary locates separating the golf course and homeowner properties on the front 9 and will return in a week to finish up the back 9. Before making any decisions on where to place the out of bounds markers, we will have to see where the survey stakes are located. The next scheduled herbicide application will be Monday, March 22nd for the final tee, fairway, and roughs.
 - B. **Report on prior issues referred to the Board** –
 1. **Memorial Ideas for Conrad Weyer**- The Board received the recommendation from the F&A Committee to utilize the property on hole #13 for the Conrad Weyer

Memorial. The Board wanted to know if the F&A Committee would consider utilizing hole #10 instead of the recommended hole #13. The committee discussed the pros and cons of changing their recommendation of hole #13. The committee felt that using hole #10 for a memorial site might be short sighted in that it might limit the possibility of future recreational amenities in that area once the golf renovation is complete. After discussion, Chair Mars will attend the Board of Supervisors meeting and state that the F&A Committee have no strong objections to moving the memorial area to hole #10 but have concerns about the limitation of future amenities in that area.

2. **Restaurant Renovation** – Supervisor Polvinen stated that the Board received the F&A recommendation of addressing the restaurant renovation at the same time as the pool deck extension this upcoming summer. Supervisor Polvinen stated that she is getting resistance from the Board on doing the restaurant renovation and the pool deck this summer. Supervisor Polvinen will report to the Board on the meeting with Fishman and Associates.

- C. Report on prior issues that required further study –**
There were no prior issues discussed.

V. NEW BUSINESS –

- A. Resident concerns/request regarding maintenance, improvement, logistics and safety of buildings and grounds.**

1. **Butterfly Garden Construction** – Chair Mars stated that she has seen a lot of work going at the Butterfly Garden area and wanted to make sure that the construction is being supervised by the HGRD. GM Belknap informed the committee that he has met with Beth Burnett at the site to review the 8' restriction to the HOA property.

2. **Excessive Speed by Cars and Golf Carts** – Tiff Lauzau expressed his concern on the excessive speed of cars and golf carts near the Enclave. He stated that he has seen numerous near accidents and that this issue must be addressed. Chair Mars stated that this is an HOA issue and the HOA in the past has put down speed bumps in the area, have had the sheriff out, and have had residents in the area with speed guns to no avail. The committee discussed the different issues such as speedbumps, blind spots, car and cart speeds, no stopping at stop signs, and issues with bike traffic. After discussion, Tiff Lauzau moved to have Chair Mars attend the next HOA Board Workshop meeting to express the committees concerns on the speed safety and the possible use of speedbumps. Steve Lucas seconded the motion. A vote was taken, and the motion passed.

- B. Resident concerns/requests regarding recreational activities** – There were no concerns/requests regarding recreational activities expressed.

- D. Resident concerns regarding recurring problems in the general operation of Golf, F&B, and CLIS** – Barry Hopper presented his chart for the responses from the restaurant comment cards for the period from February 23rd – March 8th. There were 161 cards collected of which 135 were favorable and 26 were unfavorable. Of the 26 unfavorable – 20 where food was prepared improperly, 2 were poor service and 2 were long wait times. Discussion included an issue with the Fried Chicken dinner was dried out and was exceedingly small at the 2 for \$22 night, and the toast at the Sunday Omelet breakfast is cold by the time they get their omelet. Chair Mars did note that management has changed the position of the Sunday Omelet station to have the toast

ready at the same time as the omelet is ready. The restaurant has also purchased two new toasters to use. The subcommittee decided on another meeting with the Chef to discuss the comment cards and the issues expressed from the February comment cards for Wednesday, March 31st at 2:30 p.m.

Tiff Lauzau feels that the restaurant should be open on Mondays for Pizza. The committee asked if the larger Acrylic Box used for restaurant drawings be used for the comment box since that box is too small. If the Acrylic Box is found, then Barry Hopper has asked for a key.

VII. NEXT MEETING DATE – Monday, April 19, 2021 – 2:30 p.m. by Zoom.

VIII. ADJOURNMENT – Chair adjourned the meeting at 3:04 p.m.

DRAFT APPROVED:

Approved
Karen Mars, Chair

March 16 2021
Date

HGRD FACILITIES & AMENITIES ADVISORY COMMITTEE

	Present		Present
Sandra Dresch		Mary Ann Polvinen, Board Liaison	
Andrea Edmunds			
Barry Hopper, Vice Chair			
Tiff Lauzau			
Steve Lucas		Wendy Shea, Exec. Assistant	
Karen Mars, Chair		J.B. Belknap, General Manager	
		Residents:	

AGENDA

March 15, 2021

2:30 p.m. – (Via Zoom)

- | | | |
|------|------------------------------------------------------------------------------------------------------------------|-------------------|
| I. | CALL TO ORDER | Karen Mars |
| II. | WELCOME | Karen Mars |
| III. | APPROVAL OF MEETING MINUTES (2/15/21) | Karen Mars |
| IV. | OLD BUSINESS | Karen Mars |
| | A. Report on prior concerns referred to Management | J.B. Belknap |
| | B. Report on prior issues referred to the Board | Mary Ann Polvinen |
| | 1) Recommendation of Conrad Weyer Memorial | |
| | 2) Recommendation of Restaurant Renovation | |
| | C. Report on prior issues that required further study | Karen Mars |
| | 1) Subcommittee on reviewing food/service/prices of Restaurant – Comment Cards | |
| V. | NEW BUSINESS | Karen Mars |
| | A. Resident concerns/requests regarding maintenance, improvement, logistics and safety of buildings and grounds. | |
| | B. Resident concerns/requests regarding recreational activities | |
| | C. Resident concerns regarding <u>recurring</u> problems in the general operation of Golf, F&B, and CLIS | |
| VI. | NEXT MEETING DATE – Monday, April 19, 2021 – 2:30 PM – Zoom | |
| VII. | ADJOURNMENT | |

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, February 15, 2021
MINUTES
All Participants via Zoom**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	X		
Andrea Edmunds	-	Mary Ann Polvinen, Board Liaison	X
Barry Hopper, Vice Chair	X	J.B. Belknap, General Manager	X
Tiff Lauzau	X	Wendy Shea	X
Steve Lucas	X		
Karen Mars, Chair	X		
		Residents:	0

- I. **CALL TO ORDER** – Chair Mars called the meeting to order at 2:30 p.m.

- II. **WELCOME**– Chair Mars welcomed all the committee members in attendance. Chair Mars stated that Andy Edmunds sent an email that due to her husbands' health issues she understands if the committee would like to find someone else for her position on Facilities & Amenities. Since there are only two more meetings this year, the committee would like to keep Andy Edmunds as a member.

- III. **APPROVAL OF MEETING MINUTES (01/18/21)** – Chair Mars asked the committee if there were any changes to the January 18, 2021 minutes, and hearing none, the minutes for January 18, 2021 were approved as presented.

- IV **OLD BUSINESS** –
 - A. **Report on prior concerns referred to Management** -
 - 1) **Issue of high rates of vehicle speed on streets** - GM Belknap stated the issue of high rates of vehicle speeds on the streets was addressed with the HOA on Thursday, January 21st at the Mutual Concerns meeting along with other issues such as the upcoming bond construction projects. Both the HOA and HGRD will try to do a better job of letting the residents know of the speed zones and stop signs. Both the HOA and HGRD have already done announcements in their respective newsletters.
 - 2) **Restaurant Questions (Open on Mondays, Nachos)** – GM Belknap stated that the new events such as the "2 for \$22" and expanded Pizza Nights have been successful. A new menu has been out since the beginning of February and includes Nachos as an appetizer. GM Belknap stated that he is still reviewing the cost benefit of opening on Mondays.
 - 3) **Blinds in the Fitness Center** – GM Belknap spoke with Clubhouse Manager Dan Parker and he is investigating darkening the tint on the Fitness Center windows.
 - 4) **GM F&A Report** – GM Belknap presented his F&A Report (see attached) which gave committee members updates on the golf course renovation, DR Horton, Balgas Propane Tank Removal, the Stultz-Bond Projects and the Arts & Crafts Show at the end of March. Barry Hopper questioned the possible swapping of the locations the bocce and shuffleboard courts. GM Belknap stated that the HGRD is currently in the Construction Document stage and Stultz Construction is only determining if it is financially feasible to flip the two sports areas and he also stated that there might be also land use issues that have to be considered. Presently, no decision has been made.

Barry Hopper has collected the comment cards from the restaurant the last three weeks and sent a copy of the results of the cards. Karen Mars read off the results of the last 3 weeks of comment cards and overall, there were 67 comment cards with 6 unfavorable comments and 61 favorable. Barry Hopper still feels that not everyone is receiving a comment card when they receive their bill. He also feels that the comment box should be bigger with a larger sign pointing out the comment box. He also feels that the service staff is not pushing upcharges such as coffee, after dinner cocktail, etc. Chair Mars and Sandra Dresch stated that the Valentines Dinner was excellent in the quality of food, presentation, service, and decorations.

A. Report on prior issues referred to the Board –

Supervisor Polvinen stated that the Board reviewed the recommendation for the Weyer Memorial but asked that it be sent back to the F&A Committee for not only for the site location, but for the content of the memorial as well.

B. Report on prior issues that required further study –

1. **Memorial Ideas** - Chair Mars informed the committee that she decided to form another subcommittee consisting of herself, Steve Lucas, and Sandra Dresch to handle this task and brainstorming ideas and looking at the available sites and options. Steve Lucas presented the report from the Conrad Weyer Memorial subcommittee to the remaining members of the F&A committee (see attached report). Steve Lucas informed the committee that there were three potential ideas for the memorial:
 - 1) A traditional memorial bench and/or plantings – Utilize the area on hole #13 behind Kaidon Lane – this property borders the hole #13 cart path on the north and the multipurpose path on the south and is large enough area to accommodate a bench and plantings.
Or Utilize the area at the end of hole #11 which is the property that lies between the #11th green and Odyssea Lane – the area is relatively small but could accommodate a bench and perhaps some planting.
 - 2) Naming an HGRD Building after Conrad Weyer – it has been suggested that naming an HGRD facility after Conrad Weyer (ie: fitness center, bocce court, etc.) would be appropriate but this action would be setting a precedent which may cause difficulties in the future.
 - 3) Naming a Road after Conrad Weyer – another suggestion was naming a road after Conrad Weyer such as the semicircular roadway that runs through the portico at the Clubhouse or the new road that will eventually exist at the site across from Mystic, but again this might cause future issues and the new road name would have to be approved by the developer/HOA.
 - 4) In conclusion; the F&A subcommittee strongly recommends that the property on hole #13 be utilized for the Conrad Weyer Memorial. The property is large, provides scenic views and can accommodate benches and multiple plantings. The recommendation also stays within the current HGRD policies utilizing benches and plantings for memorials. After discussion, the other members of the F & A Committee agreed with the recommendation of the subcommittee. Chair Mars will present the recommendation to the Board at their February meeting.

V. NEW BUSINESS –

- A. Resident concerns/request regarding maintenance, improvement, logistics and safety of buildings and grounds.

Committee Email: facilities.amenities@hgrdnfm.com

Steve Lucas asked if any decision has been made on the one-way golf cart path behind the clubhouse and the pool. GM Belknap stated that our insurance providers have investigated this issue and now that we will be expanding the pool deck, the bond engineers will investigate that area too.

Supervisor Polvinen is concerned with the blocks (stone) that separates the parking area and the driving range as a potential trip risk. GM Belknap stated that he has already spoken with Dan Parker on correcting the problem.

Tiff Lauzau stated that he had a flat tire on the golf course the other day and it took the rangers more than an hour to respond.

B. Resident concerns/requests regarding recreational activities -

There were no resident concerns regarding the recreational activities expressed.

- C. Resident concerns regarding recurring problems in the general operation of Golf, F&B, and CLIS –** Andrea Edmunds sent an email in which she had a couple of issues with the restaurant such as slow service at the pool, servers not asking if they wanted another alcoholic drink after dinner, no comment cards given to them, no bar service for the pool area, taco Tuesday did not offer hard tacos and her concern that the lounge and bar should be open on Tuesday night. She also stated that she heard wonderful compliments in terms of service and food for the special events at the restaurant, and the "Two for \$22" dinners.

Discussion ensued on the upcoming bond project of extending the pool deck and with updating the restaurant and lounge and the committees feeling that both projects should be done at the same time to reduce the project costs, and the impact of the work on restaurant operations, etc. After discussion, Tiff Lauzau made a recommendation to the Board of Supervisors to address the restaurant renovation at the same time as the pool deck extension this upcoming summer. Barry Hopper seconded the motion. A vote was taken, and the motion passed unanimously.

Steve Lucas stated he was disappointed to hear the light plans for the pickleball courts were not going to occur now. GM Belknap stated that no final decision has been made yet, and they are still investigating the impact of the lights to the homes in the area and the noise and lighting costs. He stated that we will have to wait to see how everything plays out.

A restaurant subcommittee meeting will take place on Wednesday, February 24th at 2:30 p.m. – poolside with GM Belknap, Jason Miller, Tiff Lauzau, Barry Hopper and Andy Edmunds if she can attend.

VII. NEXT MEETING DATE – Monday, March 15th, 2021 – 2:30 p.m. by Zoom.

VIII. ADJOURNMENT – Chair adjourned the meeting at 3:20 p.m.

DRAFT APPROVED:

Approved
Karen Mars, Chair

February 17, 2021
Date

DRAFT



GM F&A Report for March 15, 2021

J.B. Belknap

Stultz-Bond Projects: The five Stultz-managed projects are now through the Completed Design (100%) Phase for RFP's. Our engineer has reached an agreement with Lee County that we will have two separate Limited Development Orders issued for our projects. The Golf Course will run on its own timeline and the other 5 projects will have one issue date with multiple completion dates for each of the 5 projects and can be placed in service separately when complete.

- Pool Deck;
- Bocce/Shuffleboard/Tennis Sports Facility;
- Adding 2 more pickleball courts;
- Storage Building;
- Driving Range restroom.

Restaurant:

- I'm in an association with 28 other fellow SW Florida GM's who share information quite frequently. In a recent email survey, one GM asked for recommendations regarding local companies who did restaurant/bar/kitchen designs. A Venice company, Fishman and Associates was mentioned several times in the survey and GMs from clubs like Heritage Oaks, Glen Eagle, and Cedar Hammock spoke very highly of their work.

Based on that, I gave them a call and explained that we are renovating our pool deck to accommodate outside dining and wanted another set of eyes to look at our inside dining. They told me they make complimentary site visits and would be willing to come here and give us their insight. Fishman does design/builds or just design and has even worked with Stultz. They have expertise in food service design, kitchen, bar and dining room layouts. I felt it was important for them to have kitchen experience since one of our concerns was the ergonomics from the kitchen to the bar and other areas of restaurant. If you look at their portfolio, they renovated the Lakewood Ranch clubhouse in Sarasota, among others. Click on the link for their website: [Fishman and Associates](#).

Mary Ann also agreed that it would be very beneficial for them to make a site visit. Stacy Jackson from Fishman will be here on Tuesday, March 16th to meet with Mary Ann, Karen Mars, Jason, Dan and myself. Hopefully they will be a great resource for us.

- The comment cards have been updated to help us obtain additional information from the residents.

Golf Course Renovation

- The surveyor has completed the boundary locates separating the golf course and homeowner property on the front 9 and will return in a week to finish up the back 9. Before we make any decisions on where to place the out of bounds markers, we'll have to see where the survey stakes are located.
- We were scheduled to be closed on Friday March 19th for the final tee, fairway and rough herbicide application, as well as the 2nd greens app, but we were able to move it back to our original date of **Monday, March 22nd**. John has already sent out an email to the golfers and I'll notify the community in the Tuesday newsletter that we will be closed on the 22nd rather than the 19th.
- While we will be proactive in our messaging throughout the community, once construction begins, signage will also be placed around the course prohibiting people from entering due to liability and other potential issues.

Respectfully submitted,
J.B.

DATE & # OF CARDS	FAVORABLE	UNFAVORABLE	FOOD IMPROPERLY PREPARED	POOR SERVICE	SERVERS NAME	LONG WAIT TIME	PLEASE CONTACT
1-27-21 - 45 Cards	43	2	1	0	0	0	1
2-7-21 - 5 Cards	5	0	0	0	0	0	0
2-14-21 - 17 Cards	13	4	3	0	0	0	0
67 Cards Collected	61	6	4	0	0	0	1
2-23-21 - 46 Cards	39	7	7	0	0	0	1
3-2-21 - 67 Cards	53	14	10	2	Edin	2	2
3-8-21 - 48 Cards	43	5	3	0	0	0	1
163 Cards Collected	95	26	29	2		2	4

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, April 19, 2021
MINUTES
All Participants PDR**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	X		
Andrea Edmunds	-	Mary Ann Polvinen, Board Liaison	X
Barry Hopper, Vice Chair	X	J.B. Belknap, General Manager	X
Tiff Lauzau	-	Wendy Shea	X
Steve Lucas	X	Supervisor Young, Overs & Kulkoski	X
Karen Mars, Chair	X		
		Residents:	0

- I. **CALL TO ORDER** – Chair Mars called the meeting to order at 2:30 p.m.
- II. **WELCOME**-- Chair Mars welcomed all the committee members in attendance. Chair Mars thanked all the committee members for their work this challenging year and hoped that they all have put their application in for next year’s Facilities & Amenities Committee.
- III. **APPROVAL OF MEETING MINUTES (03/15/21)** – Chair Mars asked the committee if there were any changes to the March 15, 2021 minutes, and hearing none, the minutes for March 15, 2021 were approved as presented.
- IV **OLD BUSINESS** –
 - A. **Report on prior concerns referred to Management** - GM Belknap had no prior concerns that were referred to management but presented his GM F&A Report to the committee (see attached).
Card Room Re-opened on 4/19/21 – Masks will be required in the rooms unless everyone in the room is fully vaccinated. (Two Weeks after the second shot.) It will be left up to the individuals to notify other participants as to their vaccination status. Resident booking slips from October 1, 2020 – September 30, 2021 will remain in effect. Weekly booking schedules will be posted outside of the card rooms. Each amenity will be looked at on a case-by-case basis following CDC guidelines and applying them to our venues i.e., Bocce, Fitness Center, Pool, Lounge, etc.
Stultz-Bond Projects – The five Stultz-managed projects are now through the Completed Design (100%) Phase for RFP’s. The engineer has reached an agreement with Lee County that the HGRD will have two separate Limited Development Orders issued for our projects. The Golf Course will run on its own timeline and the other 5 projects will have one issue date with multiple completion dates for each of the 5 projects and can be placed in service separately when complete.
Golf Course Renovation – We are two weeks in and Clarke Construction-Directional Boring for Irrigation; Drainage; Rough shaping; Bulkhead removal, etc. Our first in a series of video updates was presented last week. The plan is to film these progress videos every couple of weeks or so and focus in on milestones or other areas of interest and safety issues. The HOA & Environmental Underground have finished repairing the connecting pipe between #2 and #3. HOA is also planning on cleaning out the interconnect pipe between the holes.

Restaurant Renovation: Added by the Board last week as the 6th project for Stultz. Along with outside dining options, the pool deck renovation will be studied by the Problem-Solving Task Force Committee. A meeting has been set up for this coming Wednesday. Architect vetting will also be under the committee's purview. The F&A Committee will discuss the issue later in this meeting.

Comment Card Box: Backordered – waiting for delivery. GM Belknap showed the committee another possible way we can obtain more comments and surveys from restaurant diners by using a QR Code to be used with their iPhone or Android.

Butterfly Garden Update – There is an issue with the signage for the Butterfly Garden that GM Belknap is addressing with the Butterfly Society and the HOA.

Other Community Requests this past month – Basketball Courts & Dog Parks.

B. Report on prior issues referred to the Board –

1. **Memorial Ideas for Conrad Weyer-** Chair Mars attended the Board of Supervisors meeting and stated that the F&A Committee had no strong objections to moving the memorial area to hole #10 but have concerns about the limitation of future amenities in that area. Supervisor Polvinen stated that the Board are considering doing away with the memorial trees and benches but instead are investigating the idea of putting a plaque in the main lobby of the clubhouse in dedication to Conrad Weyer. No final decision has been made to date by the Board. Supervisor Polvinen stated that she will be the liaison to the Problem-Solving Committee this upcoming year and Supervisor Kulkoski will be the liaison to the Facilities & Amenities Advisory Committee.

C. Report on prior issues that required further study –

Chair Mars stated that she was unable to attend the HOA Workshop to discuss the concerns of the F&A Committee about the traffic and excessive speed of cars and golf carts. She was able to speak to Patti Cummings and they are aware of the issues. They have written articles in their weekly newsletter and will address the issues.

V. NEW BUSINESS –

A. Resident concerns/request regarding maintenance, improvement, logistics and safety of buildings and grounds.

1) Subcommittee on reviewing food/service/prices of Restaurant – Comment Cards. Barry Hopper presented a chart of the showing the responses since January 2021. (See attached). During the period of 3-18-21 – 4-15-21 there was 189 comment cards collected with 11 unfavorable. Barry Hopper stated that the responses on the comment cards have improved with 36 cards collected since 4-8-21 and with zero unfavorable comments. The committee discussed the need for good training of wait staff and to have a more professional appearance by the wait staff.

B. Resident concerns/requests regarding recreational activities – There were no concerns/requests regarding recreational activities expressed.

C. Resident concerns regarding recurring problems in the general operation of Golf, F&B, and CLIS –

Pool Deck Renovation – Chair Mars stated that the Board has asked the F&A Committee to review the different options that are to be considered for the pool deck renovation and give the Board their recommendation to the Problem-Solving Committee. The committee made a comparison of the three options for the outdoor dining areas.

South of Private Dining Area –

Pros:

- Nice view for outside diners.

- Does not remove square footage from the pool deck.
- Distanced from pool noise.

Cons:

- Estimated 10 feet of extra steps for server each pass
- 2 doors to negotiate for wait staff
- PDR loses privacy and view
- Long distance to restrooms
- Casual Table-Checking more difficult when diners are isolated
- Overlooks cart path
- Emergency ramp must be re-located
- Expensive build-up to raise to dining room level
- May impact cart path
- Southern exposure – Cover with fans and lights required

South End of Dining Room

Pros:

- Nice view for outside diners
- Does not remove square footage from pool deck
- Reduced pool noise
- Casual table-checking from dining room possible
- Easy access to dance floor during live entertainment

Cons:

- Estimated 10 ft of extra steps for server each pass
- Inside diners lose lake view
- Long distance to restrooms
- Overlooks cart path
- Emergency ramp must be built
- Expensive build-up to raise to dining room level and increase size
- Southern exposure – Cover with fans and lights required

Poolside

Pros:

- Shorter distance from kitchen and bar
- View of pool and/or lake
- Does not diminish dining room view of lake
- Available to pool users for lunch
- Allows Private Dining to remain available for private parties or fine dining events
- Casual table checking possible from dining room
- Restrooms readily available
- Could be returned to pool seating if outdoor dining is not successful

Cons:

- Step down for service staff if dining is at pool level
(Could eliminate or lessen step down by raising dining areas on pool deck 7" or 14".
Would require either a 7-foot or 14-foot ramp near the back along lakeside rail.)
- Takes about 750 sq. ft. of pool deck space (Pool deck would still see a net gain of 1000-1500 square feet after renovation)
- Diners must make hostess aware service is needed
- Pool noise during busy pool times
- Handicap ramp must be provided
- Western exposure – Cover with fans and lights required

After further discussion, the F&A Committee is recommending about 2/3 of the current fenced off area on the pool deck, enough to comfortably accommodate about 8-9 four-top

tables be used for outdoor dining. The committee's preferred option is to raise that area about 14 inches to level it with the dining room floor for the safety of service staff and to differentiate it from the sunning area. This would require a 14-foot ADA ramp that could be located inconspicuously on the south side along the outside rail. Steps to the pool area could be located on the north side of the area near the door. The pool service window can be placed at a level that will provide ADA access from the pool side and bartender access from the inside. (See drawing option #1)

If raising the floor level cannot be done within budget, the committee's second option would be to use that same area but move the ramp alongside the building, include a large enough platform at the top for wheelchair turn-around and access to the building and place steps on the south side of the platform to allow service staff to access the dining area using either the steps or ramp. (See drawing option #2)

VII. NEXT MEETING DATE – Monday, May 3 at 2:00 p.m. via Zoom for the new Orientation Committee Meeting.

VIII. ADJOURNMENT – Chair adjourned the meeting at 3:38 p.m.

DRAFT APPROVED:

Approved
Karen Mars, Chair

April 20, 2021
Date







GM F&A Report for April 19, 2021

J.B. Belknap

COVID Updates:

The District will continue to modify operations based on CDC guidelines: "Vaccinated people can visit, unmasked, with people from other households who are not yet vaccinated, as long as those people are at low risk of serious illness from the virus. Vaccinated people should continue to wear masks when they're in public, avoid crowds and take other precautions when gathering with unvaccinated people who are at high risk of serious illness from COVID-19."

- **Card Rooms Re-Opening.** Masks will be required in the rooms unless everyone in the room is fully vaccinated. (Two weeks after the second shot.) It will be left up to the individuals to notify other participants as to their vaccination status. Resident booking slips from October 1, 2020-September 30, 2021 will remain in effect. Weekly booking schedules will be posted outside of the Card Rooms.
- Each amenity will be looked at on a case-by-case basis following CDC guidelines and applying them to our venues. i.e. Bocce, fitness center, pool, lounge, etc.

Bond Project Updates

- **Golf Course- 2-weeks in.** Clarke Construction-Directional Boring for Irrigation; Drainage; Rough shaping; Bulkhead removal, etc.
 - 1st in a video series update was presented last week. The plan is to film these progress videos every couple of weeks or so and focus in on milestones or other areas of interest. SAFETY issues.
 - The HOA & Environmental Underground have finished repairing the connecting pipe between #2 and #3. HOA is also planning on cleaning out the interconnect pipe between the holes.
- **Stultz-Bond Projects:** The five Stultz-managed projects are now through the Completed Design (100%) Phase for RFP's. Our engineer has reached an agreement with Lee County that we will have two separate Limited Development Orders issued for our projects. The Golf Course will run on its own timeline and the other 5 projects will have one issue date with multiple completion dates for each of the 5 projects and can be placed in service separately when complete.
 - Pool Deck;
 - Bocce/Shuffleboard/Tennis Sports Facility;
 - Adding 2 more pickleball courts;
 - Storage Building;
 - Driving Range restroom.
- **Restaurant Renovation:** Added by the Board last week as the 6th project for Stultz. Along with outside dining options, the restaurant renovation will be studied by the Problem-Solving Task Force committee. A meeting has been set up for this coming Wednesday. Architect vetting will also be under the committee's purview.

Other Topics

- **Comment Card Box:** back ordered. **Survey:** QR Code idea iPhone vs. Android. Share online
- **Butterfly Garden update.**
- **Other Community requests this past month:** Basketball Court & Dog Park.

Respectfully submitted,
J.B.

	A	B	C	D	E	F	G	H
	DATE & # OF CARDS	FAVORABLE	UNFAVORABLE	FOOD IMPROPERLY PREPARED	POOR SERVICE	SERVERS NAME	LONG WAIT TIME	PLEASE CONTACT
1								
2	1-27-21 - 45 Cards	43	2	1	0	0	0	1
3	2-7-21 - 5 Cards	5	0	0	0	0	0	0
4	2-14-21 - 17 Cards	13	4	3	0	0	0	0
5	67 Cards Collected	61	6	4	0	0	0	1
6								
7	2-23-21 - 46 Cards	39	7	7	0	0	0	1
8	3-2-21 - 67 Cards	53	14	10	2	Erin	2	2
9	3-8-21 - 48 Cards	43	5	3	0	0	0	1
10	161 Cards Collected	135	26	20	2		2	4
11								
12	3-18-21 - 99 Cards	93	6	3	2	Karrie	2	2
13	3-22-21 - 20 Cards	20	0	0	0	0	0	0
14	3-30-21 - 4 Cards	3	1	1	1	?	0	0
15	4-8-21 - 41 Cards	37	4	4	1	?	1	1
16	4-15-21 - 36 Cards	36	0	0	0		0	0
17	200 Cards Collected	189	11	8	4		3	3

From: Karen Mars <karen.mars01@gmail.com>
Sent: Friday, April 16, 2021 7:37 AM
To: Tiff Lauzaj; Andi Edmunds; karen.mars01@gmail.com; Lucas, Stephan; Dresch; Barry Hopper; Peter Polvinen; J.B. Belknap; Wendy Shea; William Kulkoski
Subject: Monday's F&A meeting
Attachments: OUTSIDE DINING alternate 15.png; Extract Pages11 100% DO Permit Plans Feb 25, 2021.pdf

Hi,

At the special Board meeting on Wednesday, a resident suggested some alternate locations for the outdoor dining facilities. Since this is a major decision for the Glen, the Board has asked our committee to review and evaluate these suggestions. I realize that this is the last meeting for this particular committee membership, but after some thought, I decided we should address it anyway as the Board is meeting again on the 26th and the sooner this is decided, the sooner the renovation paperwork can be started.

I am attaching some drawings. One suggested location is the east end of the restaurant between the dining room and the lake. There is no drawing for this. The other is similar. It too is at the east end but wraps around the private dining room. There is a drawing for this suggestion.

I am also including the preliminary drawing of the location currently being used on the pool deck.

The identified goals remain the same:

Provide an attractive outdoor eating option for residents,

Provide easy and safe access for service staff and

Provide covered seating for 20-30 diners.

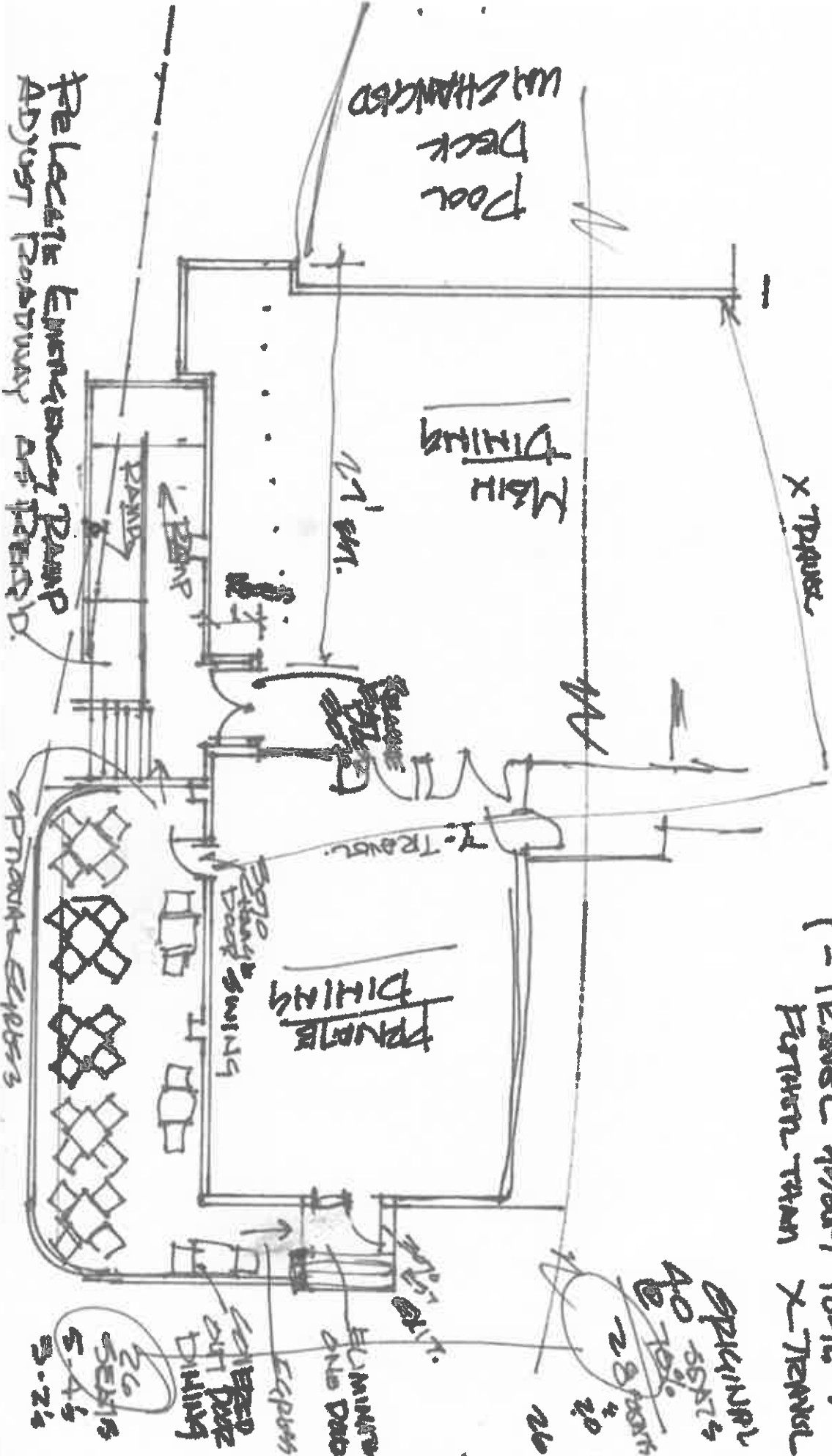
Please review these drawings/suggestions and be ready to offer some pros and cons for each.

Thanks for looking at this and thanks for the time and effort you have put forth this past year for this committee.

Karen

Bill,

I have included you on this email as the incoming F&A liaison.



RELocate EMERGENCY PUMP
ADJUST POSITION AND PANS

Y-TRAVEL ABOUT 10-12'
FURTHER THAN X-TRAVEL

SPARKS
40 SEATS
20 SEATS
20 SEATS

26 SEATS
5-4-5
3-2-4

EMERGENCY AND PANS
EPPS
COLLECTED OUT PANS
DINING

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, May 10, 2021
MINUTES
All Participants Zoom**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	X		
Andrea Edmunds	X	William Kulkoski, Board Liaison	X
Barry Hopper, Ex Officio	X	J.B. Belknap, General Manager	X
Tiff Lauzau, Vice Chair	X	Wendy Shea	X
Karen Mars, Chair	X	Supervisor Peter Overs	X
Elaine Sawyer	X	Supervisor Jayne Schwarz	X
Bernadette Schirra	X	Residents:	0
Mary Ann Simpson	X		
Robert Stewart-Ex Officio	X		

- I. **CALL TO ORDER** – Supervisor Kulkoski called the meeting to order at 2:00 p.m.
- II. **WELCOME**– Supervisor Kulkoski welcomed all the new members of the Facilities & Amenities Advisory Committee for the 2021-2022 year. Supervisor Kulkoski asked that all the members of the Facilities & Amenities self-introduce themselves.

Supervisor Kulkoski informed the committee that he would be going to the Board of Supervisors meeting this week to request that the Facilities & Amenities Advisory Committee’s scope would be widened to become more proactive instead of reactive. He would request that the F&A committee work on the restaurant renovations, landscaping issues and ideas on what the clubhouse lobby should become. He asked the committee to email him on whether the lobby should become something different than what it is presently or whether it should stay a lobby but improve the interior décor. Supervisor Kulkoski stated that the Board wants to use the talents of the residents of the Glen. Discussion followed from the committee on different issues such as whether the restaurant should hire local servers instead of the H2B employees, the need of a survey to all the residents on what they want for the renovation of the restaurant, no weddings until we have staff in place to hold large events, the lobby in the past has been a perfect venue for wedding receptions and other receptions, upgrading the standards of the servers in the restaurant with better training, possible use of high school food service students, and when F&A subcommittees make recommendations they should be implemented.

The minutes from the April 19th, 2021 F&A will be reviewed at the July 2021 meeting.

- III. **ELECTION OF CHAIR AND VICE-CHAIR** – Supervisor Kulkoski entertained a nomination for the Chair of the committee. Tiff Lauzau nominated Karen Mars, and Andy Edmunds seconded the nomination. There being no further nominations, Supervisor Kulkoski asked for a vote on Karen Mars as chair and Karen Mars was elected as Chair by acclamation.

Supervisor Kulkoski entertained a nomination for Vice Chair of the committee. Andy Edmunds nominated Tiff Lauzau, and Sandra Dresch seconded the nomination. There

being no further nominations, Supervisor Kulkoski asked for a vote on Tiff Lauzau as vice-chair and Tiff Lauzau was elected as vice-chair by acclamation.

IV REVIEW OF COMMITTEE CHARTER - Chair Mars reviewed the Committee's Charter as to the committee's responsibilities and the actions that they can take. (See attached Charter) All recommendations will go to either management, the Long-Range Planning Committee, Problem Solving Committee, or to the Board of Supervisors for review. The committee also can divide responsibilities to sub committees for different projects or issues. Chair Mars stated that GM Belknap is a non-voting member of the committee and Supervisor Kulkoski is the Board Liaison who is not a member of the committee and does not have voting rights but is a reference for the committee on issues brought to the Board.

Chair Mars explained the meaning of what an ex-officio member committee member is and stated that the Board of Supervisors established two ex-officio members of the 2021-22 Facilities & Amenities Advisory Committee, who are Barry Hopper and Robert Stewart. Chair Mars then made a motion for the ex-officio members to have all the privileges including voting rights, as all other committee members. The Facilities & Amenities Advisory Committee will operate as a nine (9) member committee. Hearing no dissents, the Facilities & Amenities Committee will consist of nine committee members.

Chair Mars stated at the last meeting for the 2020-21 F&A Committee members were able to meet in person in the PDR to review the possible outside dining areas. The committee's preferred option was to raise that area about 14 inches to level it with the dining room floor for the safety of service staff and to differentiate it from the sunning area. This would require a 14-foot ADA ramp that could be located inconspicuously on the south side along the outside rail. Steps to the pool area could be located on the north side of the area near the door. The pool service window would be placed at a level that provides ADA access from the pool side and bartender access from the inside. If raising the floor level cannot be done within budget, the committee's second option would be to use that same area but move the ramp alongside the building to include a large enough platform at the top for wheelchair turn-around and access to the building, and place steps on the south side of the platform to allow service staff to access the dining area using either the steps or ramp. Supervisor Kulkoski stated that no decision has been made to date. New drawings and costs of each option will be presented to the Problem-Solving Committee. Presently, the Board is considering poolside outdoor dining at either ground level or restaurant level, or the South side of the restaurant outdoor dining at either ground level or restaurant level. Elaine Sawyer asked if the committee members could view the drawings and GM Belknap stated he would email the drawings to the F&A committee.

GM Belknap sent out a GM Report on Friday, May 7th on the issues with the CLIS (Irrigation) System. The new cloud based Tucor Communication Software that was recently installed is not communicating properly with the valves which allow water to flow through to the sprinkler heads then to the yards. CLIS is not happy with the new software and have engaged the Rainbird Company to assist them. Rainbird is in the process of testing their radio frequencies to communicate with Tucor central controls as a short-term solution to get the system up and running again until we can get a long-term fix.

GM Belknap also showed the committee the new Comment Card box for the restaurant. He stated that restaurant patrons would be able to write on a comment card, use the QR system, or write a review/comment on the new website.

V MEETING DATES FOR THE F&A ADVISORY COMMITTEE – The meeting dates were reviewed, and the committee requested two additional meetings during the summer: July 12, 2021 and September 13, 2021.

VI NEXT MEETING DATE – Monday, July 12, 2021 – 2:00 p.m. –Zoom

VII ADJOURNMENT

DRAFT APPROVED:

Approved
Karen Mars, Chair

May 12, 2021
Date

HGRD FACILITIES & AMENITIES ADVISORY COMMITTEE

	Present		Present
Sandra Dresch			
Andrea Edmunds		William Kulkoski, Board Liaison	
Barry Hopper-Ex-Officio			
Tiff Lauzau			
Karen Mars			
Elaine Sawyer		J.B. Belknap, General Manager	
Bernadette Schirra			
Mary Ann Simpson		Residents:	
Robert Stewart-Ex-Officio			

ORGANIZATIONAL AGENDA

May 10, 2020

2:00 p.m.

- | | | |
|-------------|--------------------------------------------------------------------------------|---------------------------------------------|
| I. | CALL TO ORDER | William Kulkoski |
| II. | WELCOME & INTRODUCTION OF 2021-2022
COMMITTEE MEMBERS | William Kulkoski |
| III. | ELECTION OF CHAIR AND VICE-CHAIR | William Kulkoski &
New Chair |
| IV. | REVIEW OF COMMITTEE CHARTER | Chair |
| V. | MEETING DATES FOR COMMITTEE
(See Attached Listing of Meeting Dates) | Chair |
| VI. | NEXT MEETING DATE – Monday, October 11, 2021 – 2:00 PM – CR-C | |
| VII. | ADJOURNMENT | |

**D. FACILITIES & AMENITIES ADVISORY COMMITTEE
CHARTER**

HERONS GLEN RECREATION DISTRICT

DEFINITION: FACILITIES SHALL BE THOSE DEFINED IN THE HGRD POLICIES AND PROCEDURES, SECTION IA. IN ADDITION, FOR THE PURPOSE OF THIS COMMITTEE, ALSO INCLUDED ARE THE GOLF OPERATIONS, FOOD & BEVERAGE OPERATIONS, CLIS OPERATIONS AND RECREATIONAL ACTIVITIES IN OR UPON THESE FACILITIES.

The Facilities & Amenities Advisory Committee is subject to the General Policies which apply to all of Herons Glen Recreation District's committees.

The Facilities & Amenities Committee's advisory responsibility is limited to receiving and reviewing resident concerns and requests in the following areas:

- **Maintenance, improvements, logistics, and safety of all buildings and grounds including, as examples, lighting, heating & cooling, cleaning, landscaping, etc.**
- **Recreational Activities provided by the HGRD.**
- **Proposals for new activities.**
- **RECURRING problems in the general operation of Golf Operations, Food & Beverage Operations, and CLIS operations.**

After reviewing a concern or request, the committee may:

- **Have its chair make a request of management, with an informational copy to the Board of Supervisors.**
- **Have its chair make a recommendation to the Board concerning the issue, which recommendation may include recommending that the Board establish an ad hoc committee with the needed expertise to evaluate the issue.**
- **Have its chair request that the Long Range Planning Ad Hoc Committee place the issue on the Long Range Plan if after further evaluation that committee deems that to be the appropriate action.**
- **Decide to study the issue further, including creating subcommittees if needed. If a subcommittee is created, provide information to the Board of Supervisors.**
- **Decide to take no further action on the concern or request.**

Recommendations that are made for the short and long-term needs of the Recreation District must consider budget impact and any new item submitted to the Board must include the Capital Project Investment Worksheet.



Hérons Glen Recreation District
 2250 Herons Glen Boulevard
 N. Ft. Myers, FL 33917
 Phone: 239-731-4519 Fax: 239-567-2823

Booking Slip

HGRD Facilities & Amenities

Event Name: HGRD Facilities & Amenities Advisory Commil Event Status: CONFIRMED Client Name: HGRD Client Code: Purchase Order:	Booking No.: 7362 Contract No.: Sales Rep.: Contact: Wendy Shea Phone1: 731-4533 Phone2: Email: wendyshea@hgrdnfm.com
Address: 2250 Herons Glen Boulevard North Ft. Myers FL 33917 USA	Cellular: Fax:

Date	Location	Starts - Ends		Function	#	Status
		From	To			
Mon May 10 2021	Card Room C	2:00 PM	4:00 PM	HGRD Facilities & Amenities Advisory C	0	CONFIRMED
		2:00 PM	4:00 PM			
Mon Oct 11 2021	Card Room C	2:00 PM	4:00 PM	HGRD Facilities & Amenities Advisory C	0	CONFIRMED
		2:00 PM	4:00 PM			
Mon Nov 08 2021	Card Room C	2:00 PM	4:00 PM	HGRD Facilities & Amenities Advisory C	0	CONFIRMED
		2:00 PM	4:00 PM			
Mon Dec 13 2021	Card Room C	2:00 PM	4:00 PM	HGRD Facilities & Amenities Advisory C	0	CONFIRMED
		2:00 PM	4:00 PM			
Mon Jan 10 2022	Card Room C	2:00 PM	4:00 PM	HGRD Facilities & Amenities Advisory C	0	CONFIRMED
		2:00 PM	4:00 PM			
Mon Feb 14 2022	Card Room C	2:00 PM	4:00 PM	HGRD Facilities & Amenities Advisory C	0	CONFIRMED
		2:00 PM	4:00 PM			
Mon Mar 14 2022	Card Room C	2:00 PM	4:00 PM	HGRD Facilities & Amenities Advisory C	0	CONFIRMED
		2:00 PM	4:00 PM			
Mon Apr 11 2022	Card Room C	2:00 PM	4:00 PM	HGRD Facilities & Amenities Advisory C	0	CONFIRMED
		2:00 PM	4:00 PM			

From: Board Secretary
Sent: Tuesday, April 27, 2021 3:53 PM
To: beth.brucker@gmail.com; swedebaj17@gmail.com; bruceweyne665@yahoo.com; cpmiller67@gmail.com; mmdmdf@aol.com; don.misener1@gmail.com; Elaine Sawyer; jeffrey_buxton@hotmail.com; annod1225@gmail.com; dlrp@aol.com; lspicer5@verizon.net; masimpson1980@outlook.com; nwcpa@outlook.com; patcrytser@gmail.com; RITALEHMAN301@YAHOO.COM; Stewyscustoms@hotmail.com; Tkgies@gmail.com; tdelache@gmail.com; denisefell3@gmail.com; golfflag@aol.com; bnschirra77@gmail.com
Cc: Bill Kulkoski; Howard Young; Jayne Schwarz; J.B. Belknap; Lynn Garcia; Mary Ann Polvinen; Peter Overs; Thomas B. Hart; Wendy Shea
Subject: 2021-2022 HGRD Committee Selection
Attachments: 2021-2022 Committees with Emails and Phones.pdf

Hello HGRD Committee Volunteers,

On behalf of the Herons Glen Recreation District Board of Supervisors, I would like to officially congratulate you on your appointment to one (or more) of the HGRD Committees! The HGRD Board of Supervisors would like to thank you for volunteering to serve. They appreciate the work of their current volunteers and also welcome new faces!

Attached to this email you will find the full committee list as selected during the Special Board Meeting on April 26, 2021 for the 2021-2022 year. Your Board Liaison will be reaching out to you soon to let you know about attending an orientation meeting where you will be welcomed to the committee. At your first committee meeting the committee's Chair and Vice-Chair will be determined, a review of the committee's Charter will take place and the dates of their meetings for the next year will be announced.

Again, congratulations! Your willingness to give so freely of your time and service is greatly appreciated. Please contact me anytime with questions or concerns. Have a nice afternoon!

Kind regards,

Karon Bennett
Board Secretary
Herons Glen Recreation District
2250 Herons Glen Boulevard
N. Ft. Myers, FL 33917
239-731-4566 (Ext. 566)
BoardSecretary@hgrdnfm.com

2021-2022 HGRD COMMITTEES, May 1, 2021 – APR 30, 2022

STANDING COMMITTEES

FACILITIES & AMENITIES STANDING COMMITTEE

Board Liaison Bill Kulkoski

Ex-Officio Barry Hopper	hopperbarry@gmail.com	239-731-7884
Ex-Officio Robert Stewart	Stewyscustoms@hotmail.com	781-258-1892
Sandra Dresch	sandraobx@aol.com	239-567-2092
Andrea Edmunds	alaswim@yahoo.com	239-560-6800
Tiff Lauzau	Ftiff03@aol.com	304-657-8839
Karen Mars	karen.mars01@gmail.com	239-707-3899
Elaine Sawyer	e.sawyer@yahoo.com	239-940-1386
Bernadette Schirra	bnschirra77@gmail.com	973-722-4195
Mary Ann Simpson	masimpson1980@outlook.com	573-268-0485

FINANCE STANDING COMMITTEE

Board Liaison Jayne Schwarz

Ex-Officio Tom DeLache	tdeLache@gmail.com	469-585-2496
Jeffrey T Buxton	jeffrey_buxton@hotmail.com	724-777-9411
Mary Koenig	mkoenig45@gmail.com	239-989-3053
Rita Lehman	RitaLehman301@yahoo.com	239-543-3638
Larry Pedersen	drlrp@aol.com	315-945-9958
Dennis Popp	dennis.l.popp@gmail.com	860-460-1354
Douglas Schuler	douglas.schuler.02@gmail.com	239-731-0637
Linda Spicer	lspicer5@verizon.net	301-575-7095

LONG RANGE PLANNING STANDING COMMITTEE

Board Liaison Howard Young

Ex-Officio Beth Brucker	beth.brucker@gmail.com	217-688-2754
Jim Burnett	onspotmach@aol.com	248-613-4750
Jeffrey T Buxton	jeffrey_buxton@hotmail.com	724-777-9411
Fred Gignac	afgignac@aol.com	239-543-2324
Jerry Hentges	jerrydh1949@yahoo.com	715-853-1075
Bob Herbstritt	bob16426@gmail.com	814 434-7327
Chuck Miller	cpmiller67@gmail.com	239-995-1221
Bruce Weyne	bruceweyne665@yahoo.com	310-618-1298

GREEN STANDING COMMITTEE - TBD

2021-2022 HGRD COMMITTEES, May 1, 2021 – APR 30, 2022

AD HOC COMMITTEES

AUDIT AD HOC COMMITTEE

Board Liaison Jayne Schwarz

David Brendsel	david.LLC13@gmail.com	701-570-3516
Tim Gies	Tkgies@gmail.com	248-910-1186
Don Misener	don.misener1@gmail.com	810-516-5468
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2021-2022 HGRD COMMITTEES, May 1, 2021 – APR 30, 2022
CONTINUING COMMITTEES

CONCERT SERIES SELECTION CONTINUING COMMITTEE

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Jim Stewart	jcstewart9@bell.net	239-995-0029
Bud Stuchly	stucks2@yahoo.com	815-530-1468

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**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, September 15, 2021
MINUTES
Card Room C/ Zoom**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	X		
Andrea Edmunds	X	William Kulkoski, Board Liaison	Zoom
Barry Hopper, Ex Officio	X	J.B. Belknap, General Manager	X
Tiff Lauzau, Vice Chair	X	Wendy Shea	X
Karen Mars, Chair	X	Supervisor Peter Overs	Zoom
Elaine Sawyer	Zoom	Supervisor Jayne Schwarz	Zoom
Bernadette Schirra	Zoom	Supervisor Mary Ann Polvinen	Zoom
Mary Ann Simpson	Zoom		
Robert Stewart-Ex Officio	Zoom	Residents:	0

- I. **CALL TO ORDER** – Chair Mars called the meeting to order at 2:00 p.m.

- II. **WELCOME**– Chair Mars welcomed all those in attendance and those that were on Zoom. She asked that all the members of the Facilities & Amenities on zoom introduce themselves.

- III. **APPROVAL OF MEETING MINUTES – (April 19, 2021 & May 10, 2021)**
 Chair Mars asked the committee if there were any corrections to the April 19, 2021 minutes, and hearing none, the minutes for April 19, 2021, were approved as presented.

 Chair Mars asked the committee if there were any corrections to the May 10, 2021 minutes, and hearing none, the minutes for May 10, 2021, were approved as presented.

- IV **OLD BUSINES –**
 - A. Report on prior concerns referred to Management – There were no prior concerns referred to management in May. GM Belknap asked if anyone had any questions on his GM Report to the F&A Committee. (See Attached Report). Barry Hopper asked if APEX was asked if they wanted to have a satellite office in the Fitness Center. GM Belknap stated that APEX was first on the list and he had multiple conversations with the owner who felt that presently it was not financially feasible to have a satellite office. GM Belknap had discussions with multiple PT groups and one group, EDGE Physical Therapy was very interested and will be offering free assessments to HG residents on October 5th & 7th to introduce themselves and explain their processes, including insurance coverage. Then, beginning October 12th, EDGE will be onsite Tuesdays, Thursdays, and Saturdays, from 8 a.m. to 5 p.m., to service our residents.

 - B. Report on prior issues referred to the Board
 Recommendation of Ex-Officio be voting members – At the May meeting, the F&A Committee requested that the two Ex-Officio members be voting members. Supervisor Kulkoski stated that the Board did not want to change the ex-officio

members to full committee members. Barry Hopper asked for clarification on whether ex-officio members can make motions and second any motions. Bob Stewart thought that according to Robert's Rules of Order ex-officio members cannot make or second motions nor vote on any motions. **After the meeting concluded Robert's Rules of Order was consulted and we found that ...if the ex-officio member is under the authority of the society (that is, if he is a member ... of the society, there is no distinction between him and the other board members." RONR (11th edition) p. 483 ll. 25-30. further RONR states: "The rule affecting ex-officio members of committees are the same as those applying to ex-officio members of boards. RONR (11th edition) p. 497 ll. 20-25.**

C. Report on prior issues that required further study

- 1) Outside Restaurant Dining location – Chair Mars wanted to give the new committee an update on what last year's F&A committee proposed to the Board of Supervisors concerning the location of the outside dining and the prior work that was done by the F&A subcommittee on changes to the interior of the restaurant. Chair Mars wanted to review the subcommittee's work on changes to the restaurant and lounge requested by the Board of Supervisors to make the Nest a more casual environment. Chair Mars referred to the chart of board requests, committee, and staff requests and then the committee and resident recommendation from November 2019. (See attached chart) Some of the structural items that were addressed were: 1) Adding a new permanent salad bar that would eliminate bottlenecks and allow staff to service from the kitchen side and in turn be more sanitary. 2) Lower the bar height and expand the bar seating capacity and making the bar more centralized and therefore improve server access to the bar from both the lounge and dining room. 3) Adding a pass-through window to the pool area for pool service – food and drinks. 4) Opening the wall between the lounge and hallway without removing it entirely to obtain better site lines and more of a casual atmosphere. 5) Make the renovation of the Nest into a more casual venue but keep the PDR for fine dining events.

After discussion, Sandra Dresch moved to recommend to the Board of Supervisors that the Facilities & Amenities subcommittee be allowed to progress to the next step to get the scaled drawings of the renovation to include items such as the salad bar, oval bar with increased seating, pass-thru to the pool area and lowering the hallway/lounge wall to improve the sightlines. Andy Edmunds seconded the motion. Discussion followed on whether Chef Jason was involved with the renovation plans and he stated he was involved and will continue to be so. Barry Hopper asked how the TV sets would be placed around the bar and Chair Mars stated that she and Supervisor Polvinen have toured a few other clubs and the TV locations will not be an issue and that would be addressed during the design phase. Elaine Sawyer stated that the wait staff should have tablets with credit card and receipt capabilities. Chef Jason stated that they have tablets but are working with our new IT company to get credit card capabilities functioning with our database. After discussion, a vote was taken on the motion, and it passed unanimously.

The committee then discussed the outside dining area which included the April 19, 2021, recommendation to the Board of Supervisors on using about 2/3 of the current fenced off area on the pool deck and the two options of height of the outdoor dining depending on the budget constraints. Sandra Dresch attended the September 8th Problem Solving Committee and stated that they went over the

estimates of costs and their conclusion was to go back to the Board to and start the process of working with MK for designs. GM Belknap clarified that the renovation of the restaurant (inside only) would occur in the summer of 2022 and that the design would have to be approved no later than at the October 2021 Board meeting to start construction in the summer of 2022. Stultz Construction will manage the project and hire the architects and engineers. Supervisor Kulkoski asked that the F&A Committee subcommittee concentrate their efforts and time with the interior of the restaurant and get input from the residents on where and if outside dining is wanted or needed. Outside dining options will not be part of the discussion at this time.

- 2) Lobby Options – At the May F&A Committee meeting, Supervisor Kulkoski expressed his concern for the lobby area design and asked if the committee had any ideas, they should contact him. In June, he asked a few residents such as Dick Thomas and Beth Brucker to look at possible designs of the lobby such as the need for two libraries, increasing the size of Card Room C, weddings in the lobby, and space utilization for the lobby, card rooms and activity rooms. Chair Mars stated that she would like to put together a subcommittee of the F&A Committee to work on space utilization and design ideas for the lobby, card rooms and activity rooms. After discussion the subcommittee will include Beth Brucker, Bernadette Schirra, Elaine Sawyer, Mary Ann Simpson, Andy Edmunds, and Bob Stewart. There were no objections. Supervisor Kulkoski asked if Supervisor Polvinen can help with this subcommittee since she and Chair Mars have been working on the renovation of the restaurant and has more knowledge on what has been researched to date. That was agreed to.

V NEW BUSINESS –

A. Resident concerns/requests regarding maintenance, improvement, logistics and safety of buildings and grounds.

Andy Edmunds stated that she feels that management should add a heat resistant sealant to the current pool pavers to help with controlling residents leaving flip flops near the pool entrances and with the heat coming from the pavers. She has researched 5 different companies that have products that can be applied to help with the problem. After discussion, GM Belknap will have Dan Parker investigate possible products to address the issue.

Tif Lauzau stated that there should be some rules and regulations concerning drones flying around homes and that they are invasive to the privacy of the homeowners. GM Belknap has spoken with Joyce Gillespie on this issue before and the HOA does have drone rules and regulations. GM Belknap has a mutual concern meeting on September 20th with the HOA, and he will get more clarification.

Andy Edmunds would like the HGRD to pursue having vaccinations given on site at Herons Glen. GM Belknap explained how he contacted Lee County last year on making Herons Glen a vaccination site and will give Andy Edmunds the names and numbers of those he contacted to see if things have changed.

B. Resident concerns/requests regarding recreational activities.

Andy Edmunds expressed her concern that there should be more resident events planned in the summer for those residents who are here year-round. She feels that the restaurant should take advantage of the pool area and have pool parties and events.

Supervisor Kulkoski asked the F&A Committee if they felt the Boards mandates are strong enough or too strong. Andy Edmunds felt that the mask mandates are too strong and will affect the attendance of events such as Bingo, etc. Some members stated that other states are stricter than Florida and other members stated that there are no mandates in place where they live. Chair Mars stated that she would like to see the HGRD return to the CDC guidelines.

D. Resident concerns regarding recurring problems in the general operation of Golf, F&B, and CLIS

Mary Ann Simpson stated that she has had some issues with the quality issues with the restaurant and feels that there needs to be creativity in the menus. Elaine Sawyer stated that there needs to be more gluten free items on the menu. Chef Jason stated that presently there are 7 items on the menu that are gluten free along with gluten free pasta and pizza crust. He will make a better effort on trying to publicize the gluten free menu items, so more residents become aware of them. Chef Jason stated that employment issues at the Nest are trending better than in the past. Of the 19 that responded to employment ads, he had 7 interviews and hired 3.

Supervisor Kulkoski informed the committee that the Board at its' September 27th meeting will be honoring the late Conrad Weyer by renaming the road coming off Herons Glen Boulevard to Portofino as Connie Weyer Circle.

VI NEXT MEETING DATE – Wednesday, October 13, 2021 – 2:00 p.m. – CR-C/Zoom

VII ADJOURNMENT – Meeting adjourned at 3:42 p.m.

DRAFT APPROVED:

Approved
Karen Mars, Chair

September 16, 2021
Date

HGRD FACILITIES & AMENITIES ADVISORY COMMITTEE

	Present		Present
Sandra Dresch			
Andrea Edmunds		William Kulkoski, Board Liaison	
Barry Hopper-Ex-Officio			
Tiff Lauzau, Vice Chair			
Karen Mars, Chair		Wendy Shea, Office Manager	
Elaine Sawyer		J.B. Belknap, General Manager	
Bernadette Schirra		Jason Miller, F&B/Chef	
Mary Ann Simpson		Residents:	
Robert Stewart-Ex-Officio			

FACILITIES & AMENITIES AGENDA

Wednesday, September 15, 2021

2:00 p.m. (CR-C/Zoom)

- | | | |
|------|------------------------------------------------------------------------------------------------------------------|------------------|
| I. | CALL TO ORDER | Karen Mars |
| II. | WELCOME | Karen Mars |
| III. | APPROVAL OF MEETING MINUTES (April 19, 2021 & May 10, 2021) | Karen Mars |
| IV. | OLD BUSINESS | Karen Mars |
| | A. Report on prior concerns referred to Management | J.B. Belknap |
| | B. Report on prior issues referred to the Board | William Kulkoski |
| | 1) Recommendation of Ex-Officio be voting members | |
| | C. Report on prior issues that required further study | Karen Mars |
| | 1) Outside Restaurant Dining location | |
| | 2) Lobby options/opinions | |
| V. | NEW BUSINESS | Karen Mars |
| | A. Resident concerns/requests regarding maintenance, improvement, logistics and safety of buildings and grounds. | |
| | B. Resident concerns/requests regarding recreational activities | |
| | C. Resident concerns regarding <u>recurring</u> problems in the general operation of Golf, F&B, and CLIS | |
| VI. | NEXT MEETING DATE – Wednesday, October 13, 2021 – 2:00 PM – CR-C/Zoom | |
| VII. | ADJOURNMENT | |

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, April 19, 2021
MINUTES
All Participants PDR**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	X		
Andrea Edmunds	-	Mary Ann Polvinen, Board Liaison	X
Barry Hopper, Vice Chair	X	J.B. Belknap, General Manager	X
Tiff Lauzau	-	Wendy Shea	X
Steve Lucas	X	Supervisor Young, Overs & Kulkoski	X
Karen Mars, Chair	X		
		Residents:	0

- I. **CALL TO ORDER** – Chair Mars called the meeting to order at 2:30 p.m.
- II. **WELCOME**– Chair Mars welcomed all the committee members in attendance. Chair Mars thanked all the committee members for their work this challenging year and hoped that they all have put their application in for next year’s Facilities & Amenities Committee.
- III. **APPROVAL OF MEETING MINUTES (03/15/21)** – Chair Mars asked the committee if there were any changes to the March 15, 2021 minutes, and hearing none, the minutes for March 15, 2021 were approved as presented.
- IV **OLD BUSINESS** –
 - A. **Report on prior concerns referred to Management** - GM Belknap had no prior concerns that were referred to management but presented his GM F&A Report to the committee (see attached).
Card Room Re-opened on 4/19/21 – Masks will be required in the rooms unless everyone in the room is fully vaccinated. (Two Weeks after the second shot.) It will be left up to the individuals to notify other participants as to their vaccination status. Resident booking slips from October 1, 2020 – September 30, 2021 will remain in effect. Weekly booking schedules will be posted outside of the card rooms. Each amenity will be looked at on a case-by-case basis following CDC guidelines and applying them to our venues i.e., Bocce, Fitness Center, Pool, Lounge, etc.
Stultz-Bond Projects – The five Stultz-managed projects are now through the Completed Design (100%) Phase for RFP’s. The engineer has reached an agreement with Lee County that the HGRD will have two separate Limited Development Orders issued for our projects. The Golf Course will run on its own timeline and the other 5 projects will have one issue date with multiple completion dates for each of the 5 projects and can be placed in service separately when complete.
Golf Course Renovation – We are two weeks in and Clarke Construction-Directional Boring for Irrigation; Drainage; Rough shaping; Bulkhead removal, etc. Our first in a series of video updates was presented last week. The plan is to film these progress videos every couple of weeks or so and focus in on milestones or other areas of interest and safety issues. The HOA & Environmental Underground have finished repairing the connecting pipe between #2 and #3. HOA is also planning on cleaning out the interconnect pipe between the holes.

Restaurant Renovation: Added by the Board last week as the 6th project for Stultz. Along with outside dining options, the pool deck renovation will be studied by the Problem-Solving Task Force Committee. A meeting has been set up for this coming Wednesday. Architect vetting will also be under the committee's purview. The F&A Committee will discuss the issue later in this meeting.

Comment Card Box: Backordered – waiting for delivery. GM Belknap showed the committee another possible way we can obtain more comments and surveys from restaurant diners by using a QR Code to be used with their iPhone or Android.

Butterfly Garden Update – There is an issue with the signage for the Butterfly Garden that GM Belknap is addressing with the Butterfly Society and the HOA.

Other Community Requests this past month – Basketball Courts & Dog Parks.

B. Report on prior issues referred to the Board –

1. **Memorial Ideas for Conrad Weyer-** Chair Mars attended the Board of Supervisors meeting and stated that the F&A Committee had no strong objections to moving the memorial area to hole #10 but have concerns about the limitation of future amenities in that area. Supervisor Polvinen stated that the Board are considering doing away with the memorial trees and benches but instead are investigating the idea of putting a plaque in the main lobby of the clubhouse in dedication to Conrad Weyer. No final decision has been made to date by the Board. Supervisor Polvinen stated that she will be the liaison to the Problem-Solving Committee this upcoming year and Supervisor Kulkoski will be the liaison to the Facilities & Amenities Advisory Committee.

C. Report on prior issues that required further study –

Chair Mars stated that she was unable to attend the HOA Workshop to discuss the concerns of the F&A Committee about the traffic and excessive speed of cars and golf carts. She was able to speak to Patti Cummings and they are aware of the issues. They have written articles in their weekly newsletter and will address the issues.

V. NEW BUSINESS –

A. Resident concerns/request regarding maintenance, improvement, logistics and safety of buildings and grounds.

1) Subcommittee on reviewing food/service/prices of Restaurant – Comment Cards. Barry Hopper presented a chart of the showing the responses since January 2021. (See attached). During the period of 3-18-21 – 4-15-21 there was 189 comment cards collected with 11 unfavorable. Barry Hopper stated that the responses on the comment cards have improved with 36 cards collected since 4-8-21 and with zero unfavorable comments. The committee discussed the need for good training of wait staff and to have a more professional appearance by the wait staff.

B. Resident concerns/requests regarding recreational activities – There were no concerns/requests regarding recreational activities expressed.

C. Resident concerns regarding recurring problems in the general operation of Golf, F&B, and CLIS –

Pool Deck Renovation – Chair Mars stated that the Board has asked the F&A Committee to review the different options that are to be considered for the pool deck renovation and give the Board their recommendation to the Problem-Solving Committee. The committee made a comparison of the three options for the outdoor dining areas.

South of Private Dining Area –

Pros:

- ◆ Nice view for outside diners.

tables be used for outdoor dining. The committee's preferred option is to raise that area about 14 inches to level it with the dining room floor for the safety of service staff and to differentiate it from the sunning area. This would require a 14-foot ADA ramp that could be located inconspicuously on the south side along the outside rail. Steps to the pool area could be located on the north side of the area near the door. The pool service window can be placed at a level that will provide ADA access from the pool side and bartender access from the inside. (See drawing option #1)

If raising the floor level cannot be done within budget, the committee's second option would be to use that same area but move the ramp alongside the building, include a large enough platform at the top for wheelchair turn-around and access to the building and place steps on the south side of the platform to allow service staff to access the dining area using either the steps or ramp. (See drawing option #2)

VII. NEXT MEETING DATE – Monday, May 3 at 2:00 p.m. via Zoom for the new Orientation Committee Meeting.

VIII. ADJOURNMENT – Chair adjourned the meeting at 3:38 p.m.

DRAFT APPROVED:

Approved
Karen Mars, Chair

April 20, 2021
Date

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, May 10, 2021
MINUTES
All Participants Zoom**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	X		
Andrea Edmunds	X	William Kulkoski, Board Liaison	X
Barry Hopper, Ex Officio	X	J.B. Belknap, General Manager	X
Tiff Lauzau, Vice Chair	X	Wendy Shea	X
Karen Mars, Chair	X	Supervisor Peter Overs	X
Elaine Sawyer	X	Supervisor Jayne Schwarz	X
Bernadette Schirra	X	Residents:	0
Mary Ann Simpson	X		
Robert Stewart-Ex Officio	X		

- I. **CALL TO ORDER** – Supervisor Kulkoski called the meeting to order at 2:00 p.m.
- II. **WELCOME**– Supervisor Kulkoski welcomed all the new members of the Facilities & Amenities Advisory Committee for the 2021-2022 year. Supervisor Kulkoski asked that all the members of the Facilities & Amenities self-introduce themselves.

Supervisor Kulkoski informed the committee that he would be going to the Board of Supervisors meeting this week to request that the Facilities & Amenities Advisory Committee's scope would be widened to become more proactive instead of reactive. He would request that the F&A committee work on the restaurant renovations, landscaping issues and ideas on what the clubhouse lobby should become. He asked the committee to email him on whether the lobby should become something different than what it is presently or whether it should stay a lobby but improve the interior décor. Supervisor Kulkoski stated that the Board wants to use the talents of the residents of the Glen. Discussion followed from the committee on different issues such as whether the restaurant should hire local servers instead of the H2B employees, the need of a survey to all the residents on what they want for the renovation of the restaurant, no weddings until we have staff in place to hold large events, the lobby in the past has been a perfect venue for wedding receptions and other receptions, upgrading the standards of the servers in the restaurant with better training, possible use of high school food service students, and when F&A subcommittees make recommendations they should be implemented.

The minutes from the April 19th, 2021 F&A will be reviewed at the July 2021 meeting.

- III. **ELECTION OF CHAIR AND VICE-CHAIR** – Supervisor Kulkoski entertained a nomination for the Chair of the committee. Tiff Lauzau nominated Karen Mars, and Andy Edmunds seconded the nomination. There being no further nominations, Supervisor Kulkoski asked for a vote on Karen Mars as chair and Karen Mars was elected as Chair by acclamation.

Supervisor Kulkoski entertained a nomination for Vice Chair of the committee. Andy Edmunds nominated Tiff Lauzau, and Sandra Dresch seconded the nomination. There

being no further nominations, Supervisor Kulkoski asked for a vote on Tiff Lauzau as vice-chair and Tiff Lauzau was elected as vice-chair by acclamation.

IV REVIEW OF COMMITTEE CHARTER - Chair Mars reviewed the Committee's Charter as to the committee's responsibilities and the actions that they can take. (See attached Charter) All recommendations will go to either management, the Long-Range Planning Committee, Problem Solving Committee, or to the Board of Supervisors for review. The committee also can divide responsibilities to sub committees for different projects or issues. Chair Mars stated that GM Belknap is a non-voting member of the committee and Supervisor Kulkoski is the Board Liaison who is not a member of the committee and does not have voting rights but is a reference for the committee on issues brought to the Board.

Chair Mars explained the meaning of what an ex-officio member committee member is and stated that the Board of Supervisors established two ex-officio members of the 2021-22 Facilities & Amenities Advisory Committee, who are Barry Hopper and Robert Stewart. Chair Mars then made a motion for the ex-officio members to have all the privileges including voting rights, as all other committee members. The Facilities & Amenities Advisory Committee will operate as a nine (9) member committee. Hearing no dissents, the Facilities & Amenities Committee will consist of nine committee members.

Chair Mars stated at the last meeting for the 2020-21 F&A Committee members were able to meet in person in the PDR to review the possible outside dining areas. The committee's preferred option was to raise that area about 14 inches to level it with the dining room floor for the safety of service staff and to differentiate it from the sunning area. This would require a 14-foot ADA ramp that could be located inconspicuously on the south side along the outside rail. Steps to the pool area could be located on the north side of the area near the door. The pool service window would be placed at a level that provides ADA access from the pool side and bartender access from the inside. If raising the floor level cannot be done within budget, the committee's second option would be to use that same area but move the ramp alongside the building to include a large enough platform at the top for wheelchair turn-around and access to the building, and place steps on the south side of the platform to allow service staff to access the dining area using either the steps or ramp. Supervisor Kulkoski stated that no decision has been made to date. New drawings and costs of each option will be presented to the Problem-Solving Committee. Presently, the Board is considering poolside outdoor dining at either ground level or restaurant level, or the South side of the restaurant outdoor dining at either ground level or restaurant level. Elaine Sawyer asked if the committee members could view the drawings and GM Belknap stated he would email the drawings to the F&A committee.

GM Belknap sent out a GM Report on Friday, May 7th on the issues with the CLIS (Irrigation) System. The new cloud based Tucor Communication Software that was recently installed is not communicating properly with the valves which allow water to flow through to the sprinkler heads then to the yards. CLIS is not happy with the new software and have engaged the Rainbird Company to assist them. Rainbird is in the process of testing their radio frequencies to communicate with Tucor central controls as a short-term solution to get the system up and running again until we can get a long-term fix.

GM Belknap also showed the committee the new Comment Card box for the restaurant. He stated that restaurant patrons would be able to write on a comment card, use the QR system, or write a review/comment on the new website.

V MEETING DATES FOR THE F&A ADVISORY COMMITTEE – The meeting dates were reviewed, and the committee requested two additional meetings during the summer: July 12, 2021 and September 13, 2021.

VI NEXT MEETING DATE – Monday, July 12, 2021 – 2:00 p.m. –Zoom

VII ADJOURNMENT

DRAFT APPROVED:

Approved
Karen Mars, Chair

May 12, 2021
Date



GM F&A Report for September 15, 2021

J.B. Belknap

OPERATIONS:

COVID Updates: The District will continue to follow CDC guidelines. The Board has also elected to require face coverings inside District buildings, with some exceptions such as eating/drinking and actively working out.

EDGE Physical Therapy Group: I've been in discussions with several physical therapy firms over the past several months gauging interest in setting up a satellite location in our fitness center to provide PT services. One group, EDGE Physical Therapy, is very interested in coming to Herons Glen. They will be offering free assessments to HG residents on October 5th & 7th to introduce themselves and explain their processes, including insurance coverage. Then, beginning October 12th, EDGE will be onsite Tuesdays, Thursdays, and Saturdays, from 8am to 5pm, to service our residents.

New Head Golf Professional: Chris Ewing started Monday as our new PGA Head Golf Professional. A meet and greet with the membership will be scheduled later this Fall.

Concert Series: Wendy has begun the process of printing tickets/flyers to promote and sell series tickets beginning in October for four (4) shows only. The January 8th show was canceled.

DR Horton: Along with the 15 lots adjacent to #18, Horton has purchased the vacant corner lot off Via Montana and Skyler. This additional lot will be treated exactly the same as the other 15 vacant lots which DR Horton owns, meaning that both the annual O&M assessment and the annual Bond repayment assessment for that 16th lot will be put on the tax roll. As Tom Hart, our attorney mentioned to me at last Thursday's Public Hearing, the Horton purchase of these 16 lots is a big deal for the District. But because we've had so much going on, its importance has been lost in the shuffle. I plan on informing the residents in an upcoming newsletter as well as recognizing Tom for his diligent work in facilitating the deal with Horton.

Food & Beverage: Jason continues to have supply chain issues and is dealing with price fluctuations, particularly the rise in beef commodity prices. New items have been added to the lunch and dinner menu. The plan is to stagger the start dates for our H2B employees. (Jason will comment further.) Covid will obviously be top of mind as we head into Fall.

Tennis Court Maintenance: The courts will be closed today and tomorrow for clay repairs.

BOND PROJECTS

Progress of Bond Projects: After submitting completed construction and permitting documents to Lee County in March for a Limited Development Order, our Civil Engineer, Jim Ink informed us that the Lee County Environmental Resource Bureau reviewers are still asking review questions/comments for five (5) Bond projects:

- Renovations to the Sports complex including Bocce, Shuffleboard and Tennis;
- Two (2) additional Pickleball Courts;
- Renovate and enlarge the Pool Deck;
- Build a new Storage Building;
- Add New Restrooms between Palo Duro and the driving range

The first (3) design-build projects were targeted to be completed this summer under the supervision of Stultz construction. Unfortunately, as we've seen in the past, the County is holding up the approval process which is required before we start any of the projects. Once the LDO is authorized, the Board and management will meet with Stultz to discuss and reevaluate the projects. Timelines and construction commitments can't be made until we receive a green light from the County. The Board did decide to wrap the Pool Deck and Restaurant renovation into one project for next summer and voted to have Stultz hire Mike Sheeley and MK Architecture to continue and refine their design concepts which they started back in 2019. The Board has also asked the Problem-Solving Task Force to help facilitate the process. The



GM F&A Report for September 15, 2021

J.B. Belknap

restaurant timelines are important as consensus on a floor plan must be determined soon so the construction drawings can be submitted to the County for 2022 summer construction. Finishes, such as furniture, can be decided upon at a later date. Stultz will address the fencing and lighting on the pool deck this Fall.

Golf Course Renovation Update:

- As we move into the later stages of the renovation, we are receiving numerous drainage questions from homeowners living adjacent to the golf course, particularly at holes #6, #10, #16 & #17. Understandably, residents are concerned with the standing water. Clarke Construction is working with Ron Garl Golf Design and the engineer to drain these areas the best they can. Unfortunately, with the amount of rain we've received lately, most of the areas are still too wet to get into with heavy equipment to re-shape, install inlets, or even grass. Once the water table drops and these areas dry out, Clarke will be able to address them. Due to the relatively low elevations around the golf course, drainage will be a constant work in process even after the renovation is complete.
- The punch list is being addressed which includes a lot of clean up and detail work. More than likely, the rip rap rock will be installed on #13 lake bank either later this month or in early October.
- Bruce Johnson is doing a great job with the resident tours. He's already done and scheduled 15 tours with more planned. Feedback has been overwhelmingly positive.

Common Lot Irrigation System (CLIS) Update

We have hired a local company, Mainscape to identify path wire and power issues so the system can communicate with the various zones. (Wire failures could be due to the wire's age or the result of trenching from fiber or irrigation installation.) Water saturation in broken conduit is Mainscape's biggest challenge trying to locate exactly where the breaks are. They were able to put new wire in over 300' of existing conduit but still need to add about 200' of wire to get 3 decoders operational. Wire repair (or replacement) is the first infrastructure issue that needs to be addressed in order for the system to communicate and run properly. The bottom line is that we are working to have the system fully operational as we transition out of the wet season.

Kitchen Floor: Thanks to Dan Parker, the kitchen floor project has been completed. Not only does it look much better, but the kitchen crew will have a much easier time sweeping and mopping. Dan, his staff along with Jason, Joe, Kim, and the entire F&B staff should be commended for all their hard work in organizing and executing this project.

Reception

From: Wendy Shea
Sent: Tuesday, September 14, 2021 9:09 AM
To: Reception
Subject: Fwd: Items for the Sept 15 F&A meeting
Attachments: list of goals.xlsx; 1-27-20 drawing of whole area.pdf; clubhouse prior to 2006.jpg; response to the Some Questions page.pdf

Sent from my iPhone

Begin forwarded message:

From: Karen Mars <karen.mars01@gmail.com>
Date: September 14, 2021 at 7:04:38 AM EDT
Subject: Items for the Sept 15 F&A meeting

Hi All,

I am sending the committee a few documents that it may find helpful for the Wednesday meeting.

1. An excel spreadsheet that the renovation subcommittee has been working on using requests from the Board, residents and the previous committee to assist in putting together a plan for the food & beverage area. I sending this simply in an effort to bring the committee up to speed as to where the subcommittee is currently. I do not want to get bogged down with specifics or to start over, but I am interested in any "big picture" items you feel we may have overlooked. A more casual atmosphere throughout is planned.
2. I have also included a very rudimentary not-to-scale drawing incorporating the suggestions detailed in the spreadsheet. (Once the Board gives the nod to these draft plans the sub-committee will meet with the architect and designer and get some to-scale drawings to present to the Board.)
3. The previous F&A committee sent an outside dining location recommendation to the Board. I would like to take to the Board workshop either a reaffirmation of that recommendation or a new recommendation from this committee. For that reason, I would ask that if you are in the Glen, please stop by the areas in question and look at both locations. It will be helpful for discussion purposes.
4. I realize that you were forwarded a package from the chair of the Problem Solving Committee. I do hope you take the time to go through and review these documents. The final page however, reflects one person's view, and in my opinion, should not have been included in the packet. But, since it was and as it asks a series of questions and contains some incorrect statements, I felt the need to respond. My responses are included in red along with an early photo of the clubhouse.

5. Also if you have been contacted by residents with safety concerns or recurring problems that they would like the committee to address, please bring those to the meeting.

Thanks for taking the time to go through all of this and I am looking forward to hearing your thoughts on Wednesday. If you are in the Glen, you are welcome to join us in person (with mask) in Card Room C or by Zoom if that is your preference.

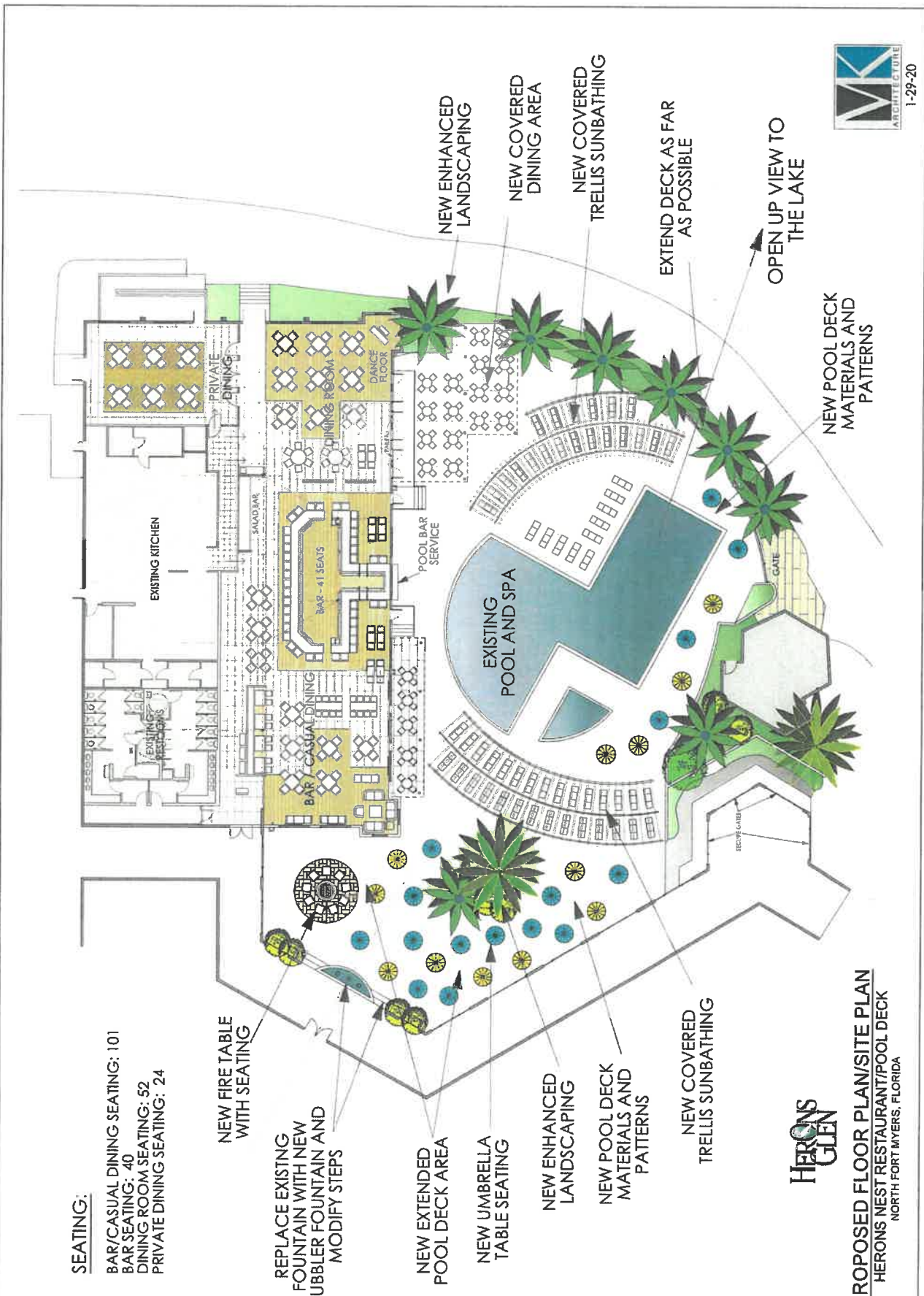
Karen Mars, F&A Chair

	A	B	C
1	Inside Dining		Nov. 8 summary of Nov. 7, 2019 meeting
2	Board Request	Committee & Staff Requests	Committee & Resident Recommendations
3	Keep TV's on wall for football		Place 7-10 TV's around entire area -- possibly above bar or as drop downs from ceiling.
4	Increase casual dining capacity		Convert entire current area to casual dining -- Reserve PDR for fine dining and special dinners.
5	With movable walls		Walls need to be easy to move, have 360 degree rotation and lockable casters.
6	Improve circulation for interior traffic flow		Remove current wait bar service area, one set of banquettes and hostess station from current location. Relocate hostess near the front entrance.
7	Change the lipstick. Refresh color schemes, flooring, drapery & furniture		
8	Casters on chairs and more armless chairs		Will be reviewed when we reach the decorator stage.
9	Increase views of the lake for a more open & lighter feel.		Will be reviewed when we reach the decorator stage.
10	Open wall between lounge and hall w/o removing it entirely		Eliminate drapes -- Use sun block shades or window tint to prevent afternoon sun discomfort.
11		Move hall wall a few feet into current hall per current drawing	Glass top half of remaining wall. Only if it is not cost prohibitive. The purpose is to improve visibility for hostess, traffic flow for servers and eliminate the closed-in feeling for patrons.
12		Improve ceiling	Open to suggestions from architect and/or designer -- Purpose is to improve aesthetics & acoustics.
13		Larger dance floor	Place this at the east end and use wood. The purpose is accommodate more people.
14		Change doors to PDR	Choose doors that open completely to allow food service stations to be set up in the area.
15		New permanent salad bar	Location on current drawings is fine -- This will help eliminate bottleneck, allow staff to service from back side and be more sanitary.

	A	B	C
16		Seating for people waiting	Possible bench seating along bathroom wall -- Seating for 8-12
17		No direct sight-line into kitchen for diners	Open to suggestions from architect and/or designer -- Possibly swinging doors
18		3 podium-sized mobile POS stations	1 on east end, 1 on west end and 1 near PDR -- set up for wireless if possible
19			
20			
21			
22			
23			
24			
25			
26			
27	Bar		
28	Board Request	Committee & staff Requests	Committee & Resident recommendations
29	Lower & Expand the Bar		Make stool height appropriate for the bar height Expand the bar to seat 35-40 patrons
30	Improve server access to the bar from both the lounge and dining room		See drawing
31	Pass through window to the Pool		See drawing
32		Bartender access to kitchen	See drawing
33		Security for liquor	Open to suggestions from the architect and/or designer
34		Proper storage -- No high cabinets	Open to suggestions from the architect and/or designer
35			
36			
37			
38			
39			
40			
41			
42			
43			
44			

	A	B	C
45	Pool Deck		
46	Board Request	Committee & Staff Requests	Committee recommendations
47	Pool Deck expansion for outside dining		Recommended outside the current dining room. Also the expansion to include pavers up to the current promenade walk as depicted on drawings to accommodate more loungers and/or tables for pool users.
48		Pool side service window	This is covered in the bar area above. Possibility of extending the length of the service shelf under cover so that people could sit around and eat or drink.
49		Covered outside dining	Current area on drawing is fine. Use some kind of architectural detail to set area apart from sunbathers. (Possibly even it out to dining room height and therefore create a step-up from the pool deck.)
50		Covered area for pool users	Possibly where fire pits are located on current drawing. Extend roof from the dining area.
51		Controlled access	Open to suggestions from architect -- Only needs to encompass pool area and deck, not the outside promenade.
52		Water feature	Driven by cost
53		One Fire pit	Located at the water feature end and driven by cost.
54			
55			
56	Board requests are from a 7/11/2019 email	Taken from several meetings with staff.	Taken from numerous F&A committee meetings.

1-27-20



SEATING:

- BAR/CASUAL DINING SEATING: 101
- BAR SEATING: 40
- DINING ROOM SEATING: 52
- PRIVATE DINING SEATING: 24

NEW FIRE TABLE WITH SEATING

REPLACE EXISTING FOUNTAIN WITH NEW UMBLER FOUNTAIN AND MODIFY STEPS

NEW EXTENDED POOL DECK AREA

NEW UMBRELLA TABLE SEATING

NEW ENHANCED LANDSCAPING

NEW POOL DECK MATERIALS AND PATTERNS

NEW COVERED TRELLIS SUNBATHING

EXISTING POOL AND SPA

EXISTING KITCHEN

SAFETY BAR

POOL BAR SERVICE

PRIVATE DINING

DANCE FLOOR

DINING ROOM

BAR - 41 SEATS

NEW ENHANCED LANDSCAPING

NEW COVERED DINING AREA

NEW COVERED TRELLIS SUNBATHING

EXTEND DECK AS FAR AS POSSIBLE

OPEN UP VIEW TO THE LAKE

NEW POOL DECK MATERIALS AND PATTERNS

HERONS GLEN

PROPOSED FLOOR PLAN/SITE PLAN
HERONS NEST RESTAURANT/POOL DECK
NORTH FORT MYERS, FLORIDA



1-29-20

Clubhouse & Pool deck prior to the 2006 Renovation.

Lounge was added in grass area and pool deck expanded slightly.

Grassy area was paved and added to pool deck

2006 Renovation moved dining room wall south about 20 feet.



NOTE - 15

SOME QUESTIONS

This entire paragraph is inaccurate. The pool deck size has never been reduced only expanded. Again with this renovation, the pool deck will see a net gain. See attached photo.

Why is it when the Lounge or Dining areas need improvement, expanded or changed, the pool deck is chosen to sacrifice? When diners objected to golfers sitting in the dining room, a group decided it would be a good idea to reduce the pool deck to create space for the Nest lounge. Now, when some diners decide that outside dining is something they would like to see, once again the pool deck is chosen to further reduce the pool deck space to create space for dining. What view? The pool view from both loungers and tables is limited to what is inside the pool fence.

Why is it that the view for diners is more important than the view for pool users? Pool users are at the pool many hours of the day, many more days of the year, while outside diners utilize the pool a few hours in the afternoon/evening a few months a year. Making it difficult to understand the expenditure of the additional \$100,000 or so to build south of the dining room.

Why is it better for pool users to be relocated further from the pool, while diners are placed closer to the pool? Do outside diners have more privilege than pool users? Of course one group does not have more privileges than another, but there must be some sharing of limited resources. There would still be many seats near the pool.

If pool users are placed further from the pool, does that not create more service steps for staff when providing outside services? Or is it the intent to have pool users use only the service window, thus eliminating the table service they now can enjoy? Do you get more suggestive selling sales with table service or a service window? If the intent is to provide outside service only from the service window, does that not penalize some of older residents if they are unsteady, and now must carry a tray of food service items. This would be management's decision as to how to make the best use of our limited staff.

If the outside diners are placed on a raised deck as indicated, would they not obstruct diners in the main dining room along that side, as well as the pool deck patrons? They would indeed obstruct the dining room view of the pool area. Pool deck users have no view now.

What is the intention for this area if Outside Dining is no longer popular? How can it be changed?

If the pool deck patrons are moved further away from the pool, is that not also moving them further away from many of the services they use? Which would seem to increase travel distance. Or does that not matter because they are pool users? To what services are you referring? It could be used as an outside bar, or bandstand for pool parties such as those held before Covid shut activities down. It might also be re-incorporated as a sundeck with loungers.

Sometimes decisions are made solely on personal feelings, ease and cost. The real problem with that is if the decision was flawed, it will cost much more to fix the issue in the future. Or we are left to live with the mess created. Emotionally charged words, but no specific facts. What mess?

By creating non pool use space on the pool deck, is this elitism and privilege. It regulates the pool deck users to a similar status of a stadium general admission ticket holder who can only gaze at the best seat in the house, but cannot enter into the luxury boxes. Except in this case everyone pays the same fees for the same services and the pool deck users are once again selected to make the sacrifice.

This is all designed to tug at emotions rather than to lay out facts. Pool deck users have not previously been asked to make sacrifices. Moving the Outside Dining to the south end of the Private/Main Dining room would offer the opportunity to utilize the space for events and private parties. It may be used for rental by wedding parties as it offers privacy and a nice view. This is true, as does our ballroom and veranda and Private Dining Room.

And this time they would still see a net gain of deck area between 1000-1200 sq. ft. if 800 sq. ft. is used for dining.

Why would we want to degrade one amenity for the benefit of another? All other amenity projects are done to improve the quality of the amenity. I can not think of another project that has degraded one amenity for the benefit of another amenity. Degradation is strictly your opinion, but I can tell you horseshoes were removed and shuffleboard may see a reduction in favor of bocce courts.

Should Outside Dining be located at the south end of the Private/Main Dining rooms or left as it is on the pool deck. And only adding a ramp for access for service staff and those that may be unsteady.

OUTSIDE DINING-

Attached is information regarding different concepts for outside dining. One is raising a portion of the pool deck to create a dining space and has been extensively commented on. There is a floor plan that shows the space. I apologize for the copy but the email that was sent was not able to be printed, so I photographed it and copied the photograph. The Second has two iterations. Both are based on a sketch from Wayne Bryan. Both have been modified by me and are based on comments regarding this location. All of the plans need further development to render them buildable, but I think they are fine for discussion purposes. There are other options regarding lowering the dining level and locations but for the purpose of our discussions I think this is enough.

ATTACHMENTS-I have labeled them either photo, notes or plan, but sequentially numbered them for reference purposes during discussions.

PHOTO 1-The existing pool deck with the temporary fencing for the area now used for outside dining.

Photo 2- The same photo as Photo 1 but with the raised area depicted with the raised railing and awning.

Photo 3-This shows inside dining adjacent to outside dining at Fisherman's Village in Punta Gorda.

Photo 4-Another showing inside dining adjacent to outside dining at Fisherman's Village in Punta Gorda.

Photo 6-This is proposed outside dining area on a raised deck that will be level with the Main Dining Room floor level.

Plan 7-This is Wayne's initial sketch with slight modifications. It shows 40 seats utilizing 48" Square tables. It is connected to the pool deck. It was proposed to have hard roof for maintenance purposes but could just as easily be an awning. You will note that the handicap ramp must be relocated to complete this as shown. The cart path will be narrowed, and changed to one way traffic. This was discussed prior to the idea of extending deck to create outside dining to help prevent accidents.

Plan 8-This is further modification of Wayne's initial sketch. It reduces the deck area to just that adjacent to the Main Dining room. This plan would have a soft awning cover. The real benefit with this sketch is that the ramp does not need to be relocated. The extra space is a planting bed.

There are several other sketches but the subject matter is very similar to what you have to review.

Plan 9-This is two options. One raised deck and one at the existing pool deck level. These sketches were only done to indicate optional table and seating locations.

Notes 10 and 11-This are comments compiled by the Facilities and Amenities committee and align with the raised pool deck plan.

Note 12- An email discussing some thoughts on the pool deck.

Note 13-Emails discussing various thoughts

Note 14-Emails discussing various thoughts

Note 15- Some questions about the locations and why

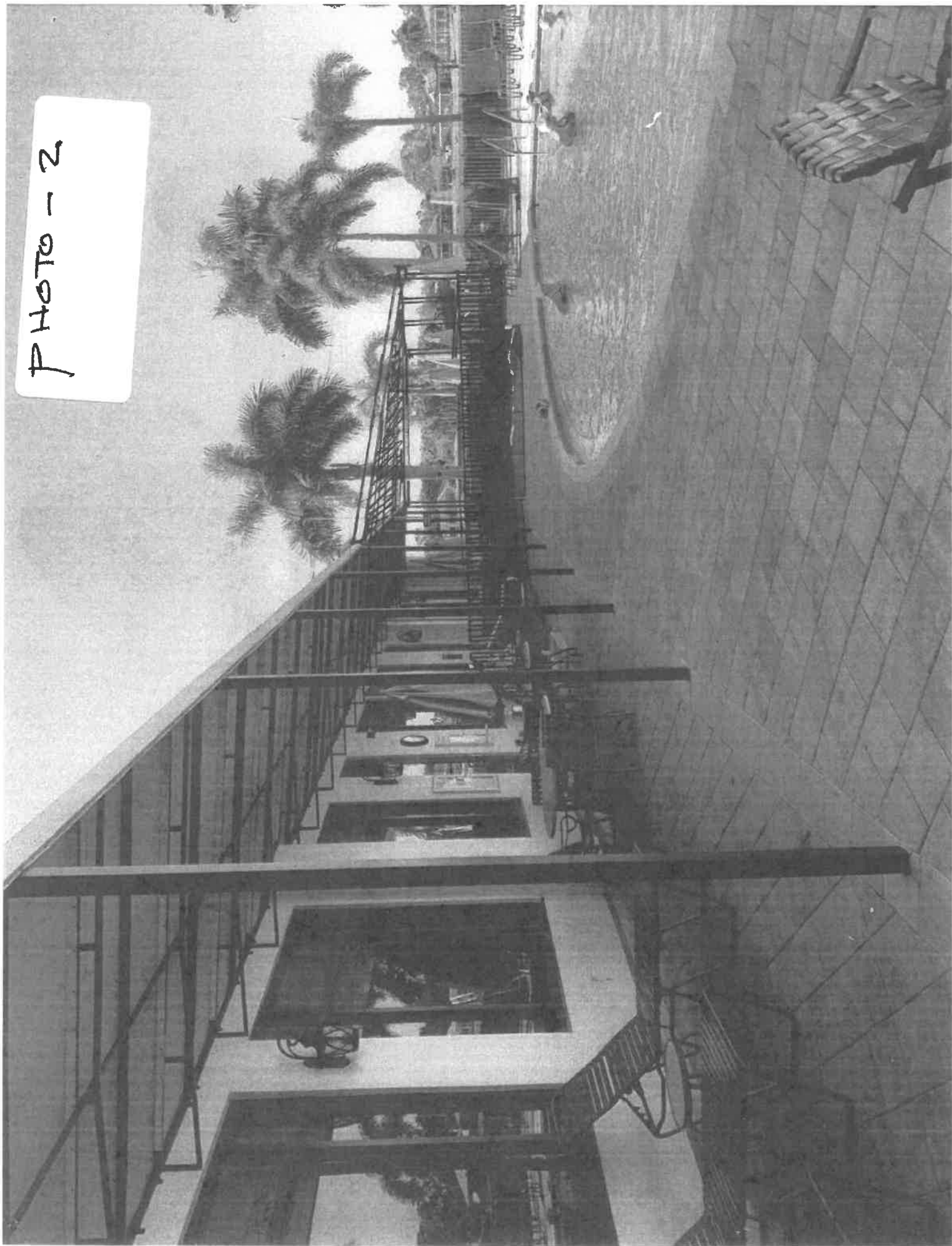
A comment- There have been discussions regarding all of the concepts between J B, Dan and the Contractor. Some discussions centered on the roof covering of each. Initially we discussed a soft awning similar to what is on the pool deck now. That is a replaceable material. However, it must be removed when ever there are storms of a certain intensity. The group has discussed a hard roof material that would not need to be removed. There was discussion of a sail cloth material, however this has been replaced by a similar canvas to what we have now. Sail cloth is not water tight. We have discussed ceiling fans and lights for review.

The problem solving task force is not changed with making a decision but provide direction that Board can use to make a decision in the opinion is the best direction to go forward with.

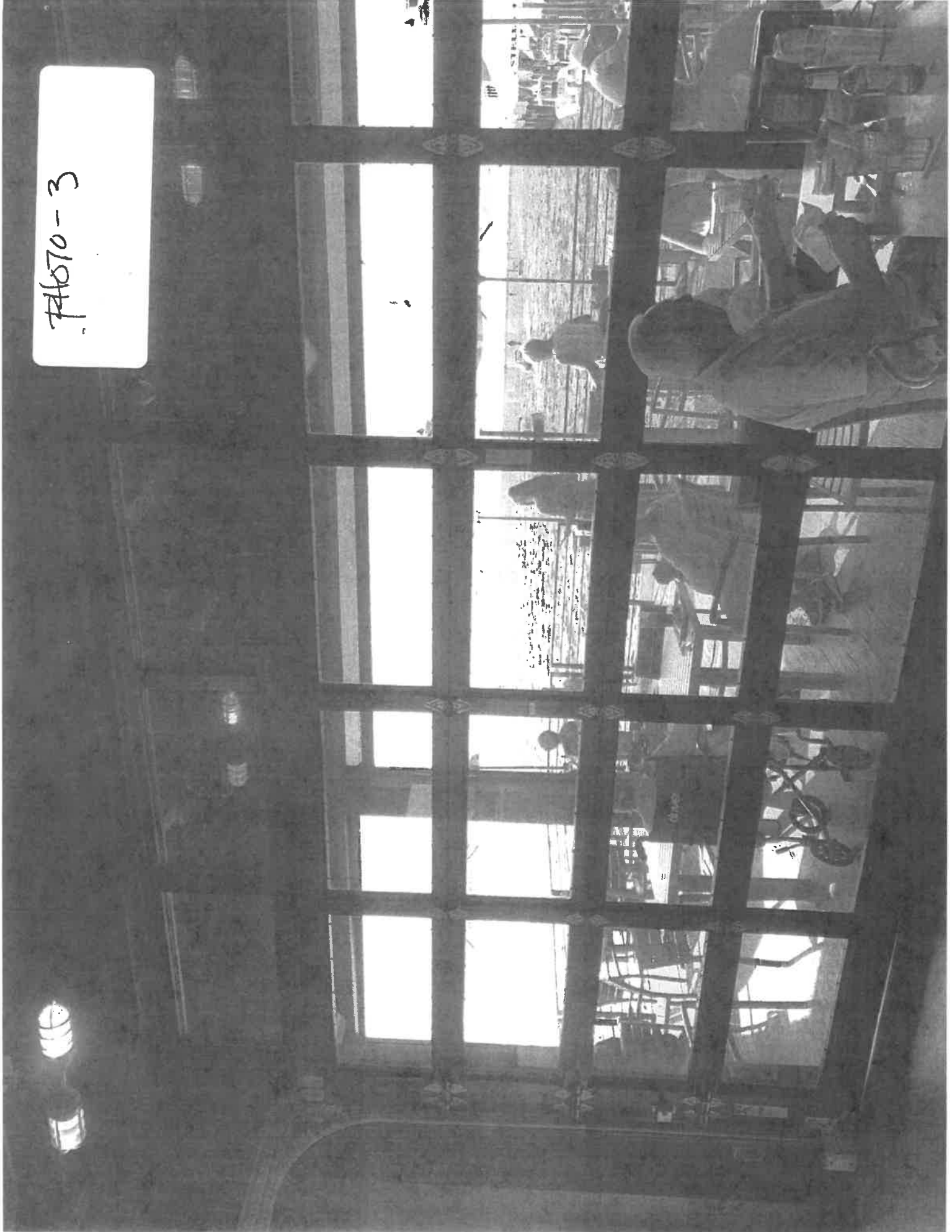


PHOTO - 1

PHOTO - 2



746570-3



P40-4



PHOTO-5-



PLAN - 6

PRIVATE DINING

BAR/DRINK

DINING ROOM

DANCE FLOOR

RAISED DECK
FFE = 28.20
(BY OTHERS)

27 GLASS PER
505 REC 7TH ED

Ramp

23.81

23.53

24

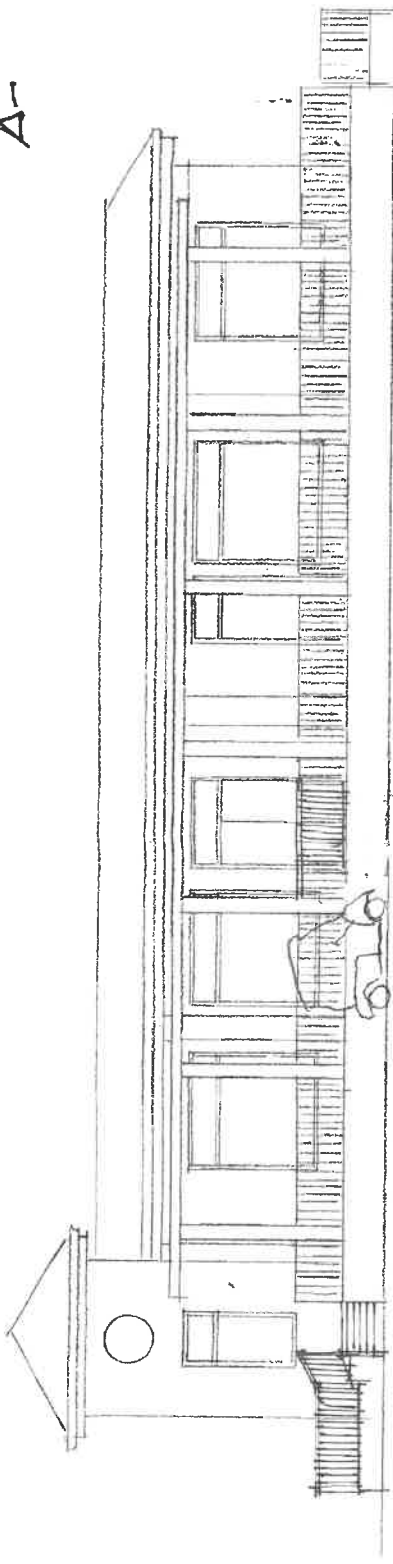
21.17

24.50

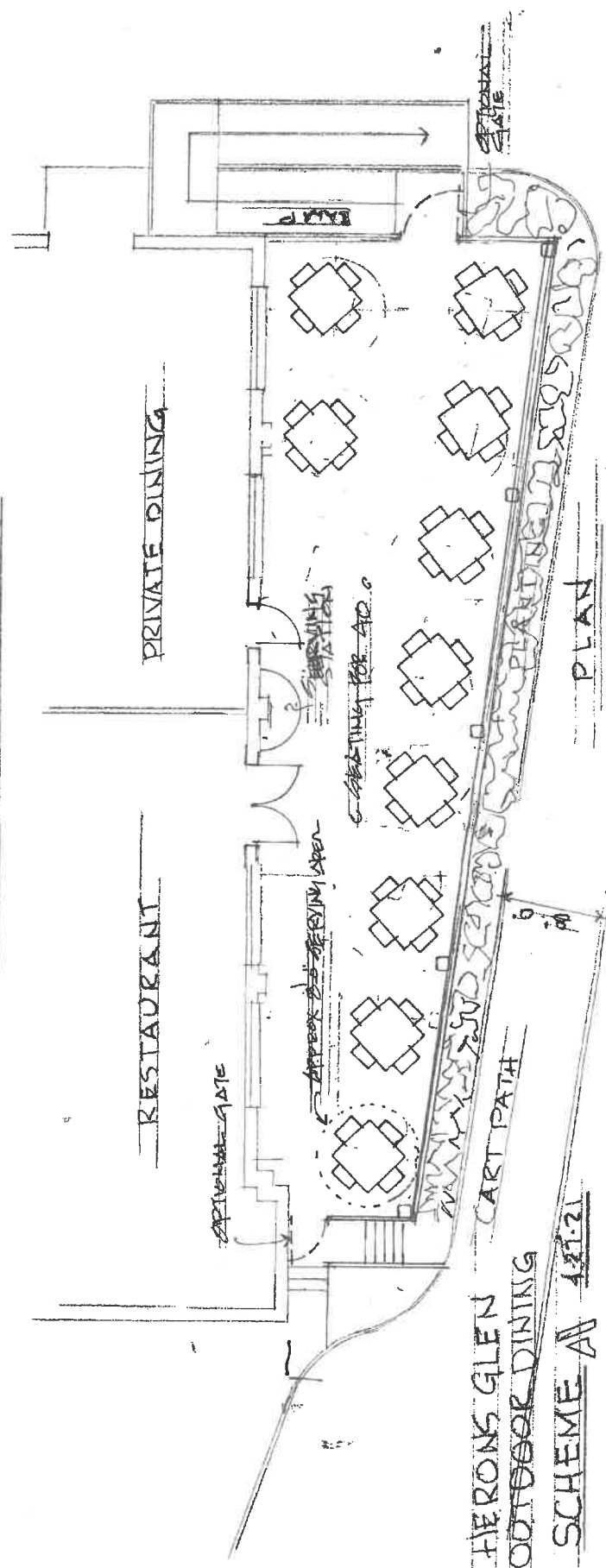
Pool



PLAN - 7
A-



SOUTH ELEVATION



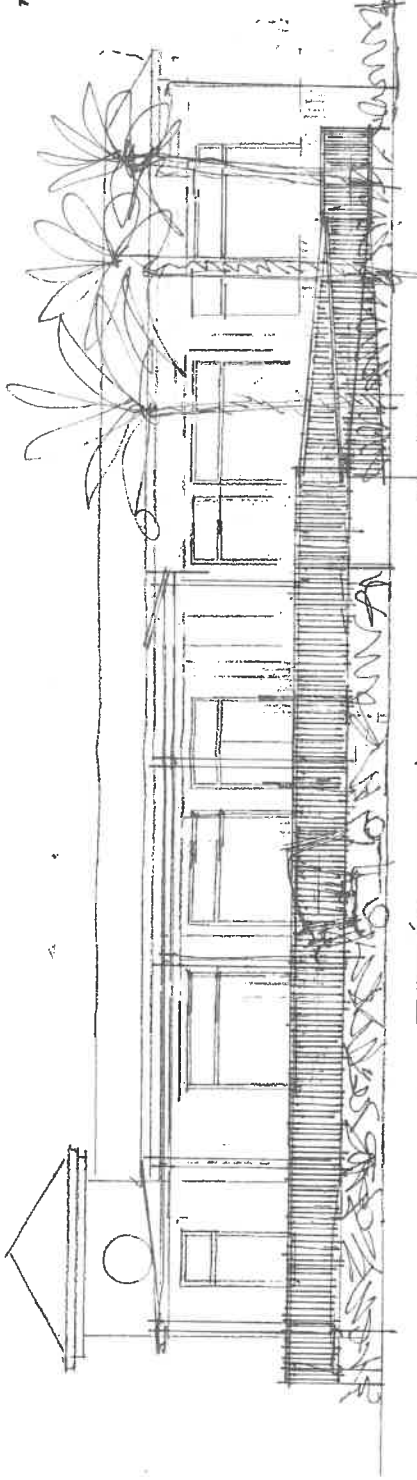
HERONS GLEN
OUTDOOR DINING

SCHEME A 4/1/21

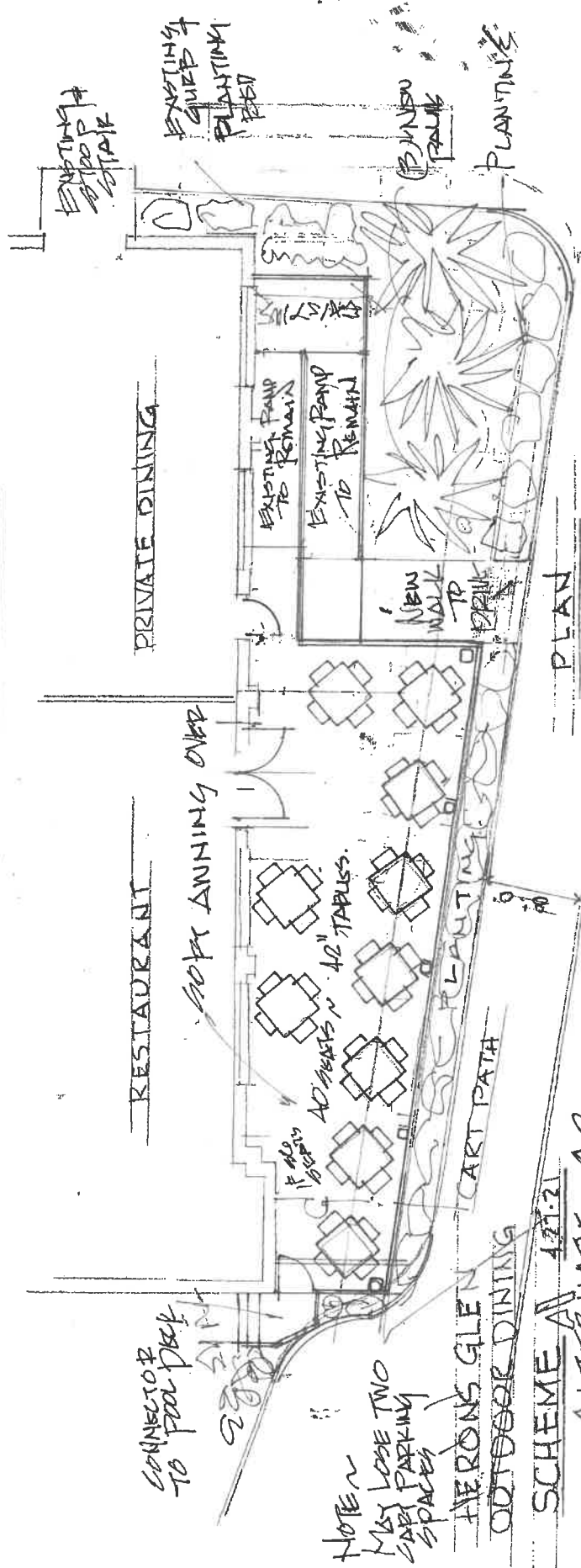
PLAN

SCALE 7/8\"/>

PLAN - B
A 2



SOUTH ELEVATION



CONNECTOR TO POOL DECK

NOTE ~
MAY LOSE TWO
CARPARKING
SPACES

HERONS GLEN
OUTDOOR DINING

SCHEME A2
ALTERNATE A2

PLAN

SCALE 1/8" = 1'-0"

THIS WALLS TO REMAIN
AS EXISTING - EXCEPT
FOR ~~THE~~ DOOR W/ FLEC.
SEPARATOR

PLAN-9

~~ALUM. PALE~~

~~9 TUBES X 4'-7 1/2"~~

~~WALL DECK BEVERS~~

~~FRAGILE VARIES~~

2B

INSTALL SOME TYPE OF RETAINING
WALL & FILL FOR INSTALLATION
OF PAVERS

THE FINISHES VARIES - 4'0" BATHWALL
FOR ESTIMATING PURPOSES

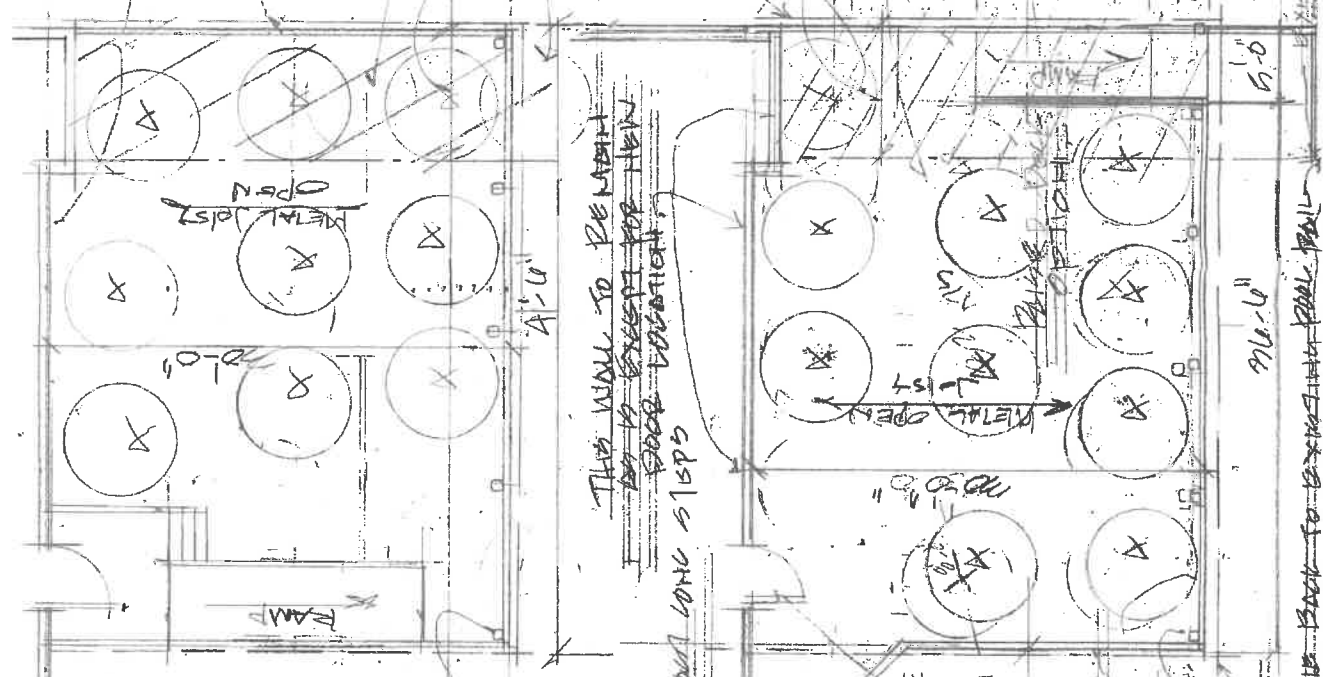
~~SPACE OF
DECK IS
FOR MOUNTING TO
POLE DECK PAVERS~~

~~FLOOR LEVEL
D-DIMING FROM
LEVEL~~

~~0 TUBES X 4'-10"~~

2A

~~WALL DECK BEVERS~~



THIS WALL TO REMAIN
AS IS EXCEPT FOR NEW
DOOR LOCATION

CONC. STEPS

NOTE: CANOPY & RAMP
SIZE ON OTHER PLAN

~~STEEL RAMP
ALUM. PALE~~

~~SPACE WITH
DOOR
W/ FLEC. SEPR.~~

~~STEEL RAMPING TOP~~

~~TYP. STRUCTURAL
ALUMINUM. COATING~~

~~ANCHORING~~

~~THIS BACK TO EXISTING WALL~~

NOTE - 10

Comparison of Outdoor dining areas

South of Private Dining Area

Pros

- Nice view for outside diners
- Does not remove square footage from pool deck
- Distanced from pool noise

Cons

- Estimated 10 feet of extra steps for server each pass
- 2 doors to negotiate for wait staff
- PDR loses privacy and view
- Long distance to restrooms
- Casual table-checking more difficult when diners are isolated
- Overlooks cart path with possible noise or distraction
- Emergency ramp must be re-located
- Expensive build-up to raise to dining room level
- May impact cart path
- Southern exposure – Cover with fans and lights required



South End of Dining Room

Pros

- Nice view for outside diners
- Does not remove square footage from pool deck
- Reduced pool noise
- Casual table-checking from dining room possible
- Easy access to dance floor during live entertainment

Cons

- Estimated 10 feet of extra steps for server each pass
- Inside diners lose lake view
- Long distance to restrooms
- Overlooks cart path with possible noise or distraction
- Emergency ramp must be built
- Expensive build-up to raise to dining room level and increase size
- Southern exposure – Cover with fans and lights required

Poolside

NOTE-11

Pros

- Shorter distance from kitchen and bar
- View of pool and/or lake
- Does not diminish dining room view of lake
- Available to pool users for lunch
- Allows Private Dining to remain available for private parties or fine dining events
- Casual table checking possible from dining room
- Easy access to dance floor during live entertainment
- Restrooms readily available
- Could be returned to pool seating if outdoor dining is not successful

Cons

- Step down for service staff if dining is at pool level.
(Could eliminate or lessen step down by raising dining area on pool deck 7" or 14". Would require either a 7' or 14' ramp near back along lakeside rail.)
- Takes about 750 sq. ft. of pool deck space (Pool deck would still see a net gain of 1000-1500 square feet after renovation.)
- Diners must make hostess aware service is needed
- Pool noise during busy pool times
- Handicap ramp must be provided
- Western exposure – Cover with fans and lights required

Results:

The F&A Committee is recommending about 2/3 of the current fenced off area on the pool deck, enough to comfortably accommodate about 8-9 four-top tables be used for outdoor dining. The committee's preferred option is to raise that area about 14 inches to level it with the dining room floor for the safety of service staff and also to differentiate it from the sunning area. This would require a 14 foot ADA ramp that could be located inconspicuously on the south side along the outside rail. Steps to the pool area could be located on the north side of the area near the door. The pool service window can be placed at a level that will provide ADA access from the pool side and bartender access from the inside. (See drawing option #1.)

If raising the floor level cannot be done within budget, the committee's second option would be to use that same area but move the ramp alongside the building, include a large enough platform at the top for wheelchair turn-around and access to the building and place steps on the south side of the platform to allow service staff to access the dining area using either the steps or ramp. (See drawing option #2.)

NOTE - 12

Subject: Outdoor dining

JB. I have been giving a lot of thought to the location for outdoor dining. I spoke with Jason, Kerry, Karen Mars, John Cowgirl, several residents and you about it. I have done a layman's analysis of the current space next to the pool. Here goes. "Good". 1. Ease of service from kitchen and bar. 2. Food gets to tables hotter. 3. Good view of pool and lake. 4. Accessible by pool users for lunch during the day. "Bad". 1. Steps down to eating area staff must navigate while carrying trays. 2. Heavy door to open. 3. Takes up some pool sitting space. 4. Pool customers must let hostess know they are there. 5. Sun is oppressive. 6. Errant golf balls can reach the area.

My thoughts. 1. Ramp instead of steps, or raise eating area so only one step down/up must be negotiated. 2. Electric door like bathrooms have. 3. Sail shades or cover like picture Don gave me. 4. Reduce footprint to 70% of current size. Jason tells me that should be sufficient. 5. Have signs on tables that during the day when pool users can directly sit there to eat telling them to notify the bar they are there. 6. Opening space to west of pool should give us a lot of extra sunning area. 7. Enclosing this area with nice fence with a gate to the pool that is closed after 5 so that from 5 on only appropriately dressed diners can use that space and they must enter through dining room. Gate could be opened for handicapped diners as needed. 8. Northern most practice tee areas be directed to right.

I would like you to share this with Board, Karen Mars, Jason, John Cowgirl, and Construction Management so that they are all prepared for Wednesday. I would like to hear others thoughts prior to that if possible so that we can have fruitful discussion with tentative decisions on going ahead if Lee ever gives us permits. Those seem harder to get than COVID shots were.

5/9/2021

Re: Outdoor dining

NOTE-13

Date: Sunday, April 18, 2021, 12:48 PM EDT

Good Sunday: I am sending this to you two as I can't directly talk to MaryAnn. I spent some time sitting up there is morning. I like the non elevated plan so far, but I am wondering if we could pick up 2 or 3 more tables by extending the dining area out toward the cart path? I think there are 10 feet between current fence and cart path curb. There is a large palm tree that could stay with 2 tables west of it and maybe 1 between it and building. I don't think it would require taking any more pool deck than plan for 8 tables I saw yesterday. Might require large branches be cut before they fall, but such are the hazards of living in paradise. Feel free to share my latest brainstorm.

Sent from the all new AOL app for IOS

Think we can do the ramp at 12 feet +/- . There would not be sliding glass doors as the deck is not being elevated. I think that you may consider doing only the deck, ramp and stair modification as soon as possible if the board approves the project. I am not sure anyone is ready to commit to the pass thru until an architect is engaged and an interior plan is developed. Per narrative, the seating would seem to work well. This would allow to move into the outdoor dinner seating and use it as a test to see if it has merit long term. The little work done with the ramp and stair modification would need to be done anyway for serving the pool area, so the work is not wasted. This option presents an opportunity to get something started fairly soon. If this sound reasonable, I would recommend a meeting between the stake holders to develop a comprehensive scope of work we all want to see done. Then we would transmit that to Rich at Stultz To develop the project and budget with a goal of getting done this summer.

The problem solving team will review various options for a permanent outdoor dining. Then the board can discuss the merits of going to the next step. This next step could be a couple of years down the road.

Almost all the items in the budget are for the project. Think we could accommodate all the requests (hopefully) items in the project. To do much more we would need budget numbers and the board to approve this project.

From: William [redacted]@aol.com
Sent: Sunday, April 18, 2021, 12:48 PM
To: L.P. [redacted]@aol.com
Subject: Outdoor dining

Greetings. This morning while riding my bike I noticed John Cowgill, Mary Ann and Karen over near the

- 13 BACK

outside dining area. I walked over and while under the rules I could not participate at all, I did sit in the area and listen. During the course of their inspection Jason gave some input as did two waitresses. My takeaway was consistent with part of my suggestion the other day about leaving the outdoor dining at current pool level. I heard John however give the opinion that they should consider putting a ramp from the current dining room door and running it North along the building for servers with trays to use and for people with handicaps including wheelchairs to use. Also, reversing the door so that it would open in the other direction and be automatic. The ramp would go about 12 feet and would stop short of where a potential bar service window would be placed. Waiters and waitresses would be able to get the drinks they are serving from the bar from that window, would not have to do steps with drinks in hand, and could service customers anywhere in the pool area including the "dining" area. They would not do stairs with trays in hand either. They then talked about the number of tables they would need in the designated "outdoor dining" area and from what I could tell they concluded two rows of 4 tables each got them about 32 customers. The good news the footprint for that would be just slightly more than 50% of the current fenced in space which would restore a big section of sun bathing chairs on that end of the pool. Another advantage I heard mentioned was the fact you might not need permits to do that. My takeaway bottom line from listening in was that the pool deck renovation could start this Summer and no great additional expense would be incurred by raising the proposed dining area. I may have misheard some things so please forward this to John, Karen, Mary Ann, and rest of Board in your discretion. I am sure they will be corresponding with you as well, except for Mary Ann who can't type right now.

In addition, Karen Mars followed up with the attached modification of the pool deck along with the following points:

Main points of the change:

- Pool service window moved from third window to fifth.
- Raised deck for dining removed. Tables to remain at pool deck level.
- 14 foot ramp beginning at service window with broad top surface to allow wheelchair turnaround into the restaurant
- Extend top surface past the first slider so staff could use slider rather than swinging door to step out
- Automatic door openers on both swinging door and slider.
- Rail on south side of ramp and steps.
- Move hinges on swinging door to the right side.
- Broad steps to allow for easier step-down. (Ramp would also be a service option.)
- Reduce the size of the dining area to seat 32,36 people.

Re: Scan_20210421.png

N276-14.

To: jlcow@att.net

Date: Friday, April 30, 2021, 01:38 PM EDT

Saw Waynes drawings yesterday and had dinner with him last night. That South end is looking better to me. I am wondering if outdoor dining should go across the entire back end or just the area in front of the private dining room.

In a message dated 4/30/2021 11:29:21 AM Eastern Standard Time, jlcow@att.net writes:

The plans we are budgeting has a pool connection for consideration.

Sent from my iPhone

On Apr 22, 2021, at 2:47 PM, John Cowgill <jlcow@att.net> wrote:

I thought the same thing. I am meeting with Wayne today to provide a couple of sketches that we can provide to Stultz for Range of Magnitude budgeting.

Had dinner there last night. Have come to conclusion end toward lake best as there really isn't enough room for it next to pool. I was wondering however if Wayne could draw steps up from pool level to raised dining area on south end so people using pool deck could go to that dining area without going through building.

Sent from the all new AOL app for iOS

On Thursday, April 22, 2021, 6:43 AM, John Cowgill <jlcow@att.net> wrote:

I am getting with Wayne to fine tune the south end proposal. Then we will work with Stultz to develop range of magnitude costs so that the board has some comparison. But the are times that it does cost more to do it right.

I think ad hoc specialty committees should be able to recommend replacements. I remember when Connie left ours and someone was added without our input. Had dinner outside tonight. Would like you to look hard at south end instead of pool deck. I am sure it will cost more, but might be worth it.

Sent from the all new AOL app for iOS

On Wednesday, April 21, 2021, 7:30 PM, John Cowgill <jlcow@att.net> wrote:

NOTE - 15

SOME QUESTIONS

Why is it when the Lounge or Dining areas need improvement, expanded or changed, the pool deck is chosen to sacrifice? When diners objected to golfers sitting in the dining room, a group decided it would be a good idea to reduce the pool deck to create space for the Nest lounge. Now, when some diners decide that outside dining is something they would like to see, once again the pool deck is chosen to further reduce the pool deck space to create space for dining.

Why is it that the view for diners is more important than the view for pool users? Pool users are at the pool many hours of the day, many more days of the year, while outside diners utilize the pool a few hours in the afternoon/evening a few months a year.

Why is it better for pool users to be relocated further from the pool, while diners are placed closer to the pool? Do outside diners have more privilege than pool users?

If pool users are placed further from the pool, does that not create more service steps for staff when providing outside services? Or is it the intent to have pool users use only the service window, thus eliminating the table service they now can enjoy? Do you get more suggestive selling sales with table service or a service window? If the intent is to provide outside service only from the service window, does that not penalize some of older residents if they are unsteady, and now must carry a tray of food service items.

If the outside diners are placed on a raised deck as indicated, would they not obstruct diners in the main dining room along that side, as well as the pool deck patrons?

What is the intention for this area if Outside Dining is no longer popular? How can it be changed?

If the pool deck patrons are moved further away from the pool, is that not also moving them further away from many of the services they use? Which would seem to increase travel distance. Or does that not matter because they are pool users?

Sometimes decisions are made solely on personal feelings, ease and cost. The real problem with that is if the decision was flawed, it will cost much more to fix the issue in the future. Or we are left to live with the mess created.

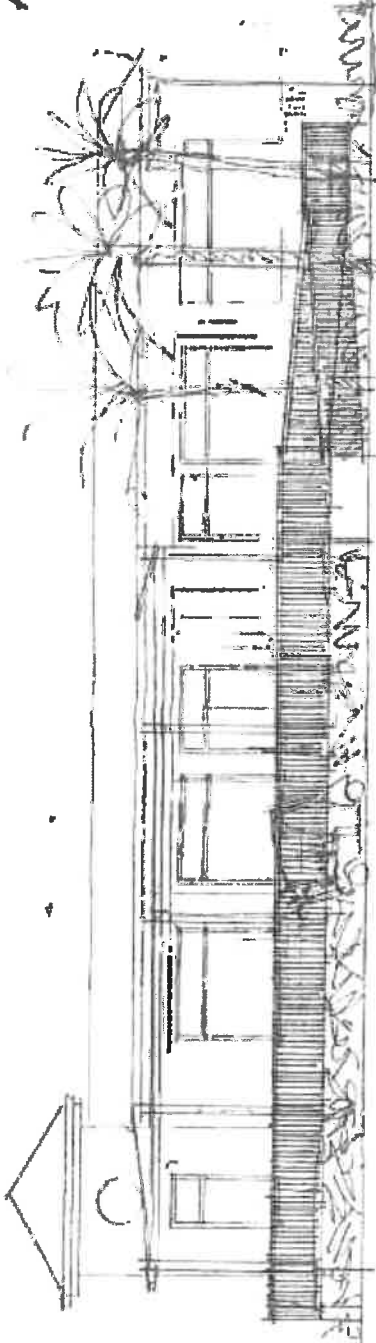
By creating non pool use space on the pool deck, is this elitism and privilege. It regulates the pool deck users to a similar status of a stadium general admission ticket holder who can only gaze at the best seat in the house, but cannot enter into the luxury boxes. Except in this case everyone pays the same fees for the same services and the pool deck users are once again selected to make the sacrifice.

Moving the Outside Dining to the south end of the Private/Main Dining room would offer the opportunity to utilize the space for events and private parties. It may be used for rental by wedding parties as it offers privacy and a nice view.

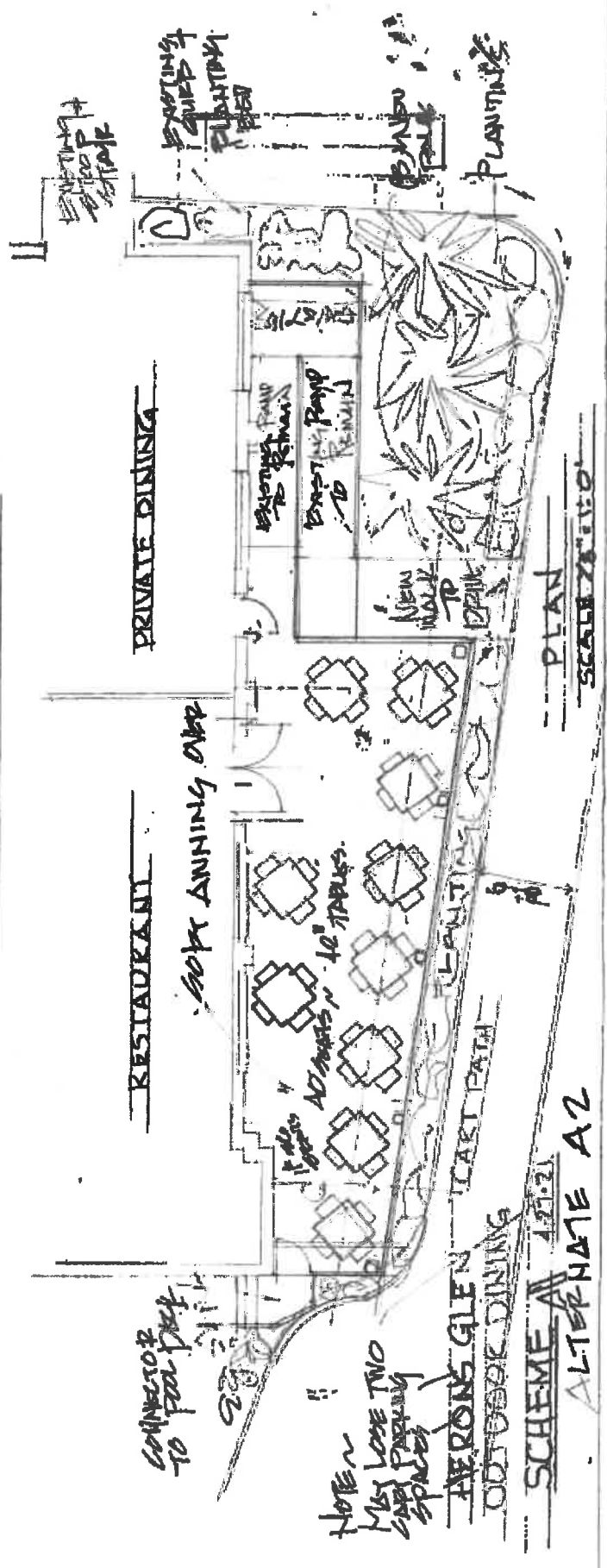
Why would we want to degrade one amenity for the benefit of another? All other amenity projects are done to improve the quality of the amenity. I can not think of another project that has degraded one amenity for the benefit of another amenity.

Should Outside Dining be located at the south end of the Private/Main Dining rooms or left as it is on the pool deck. And only adding a ramp for access for service staff and those that may be unsteady.

PLAN B
A2

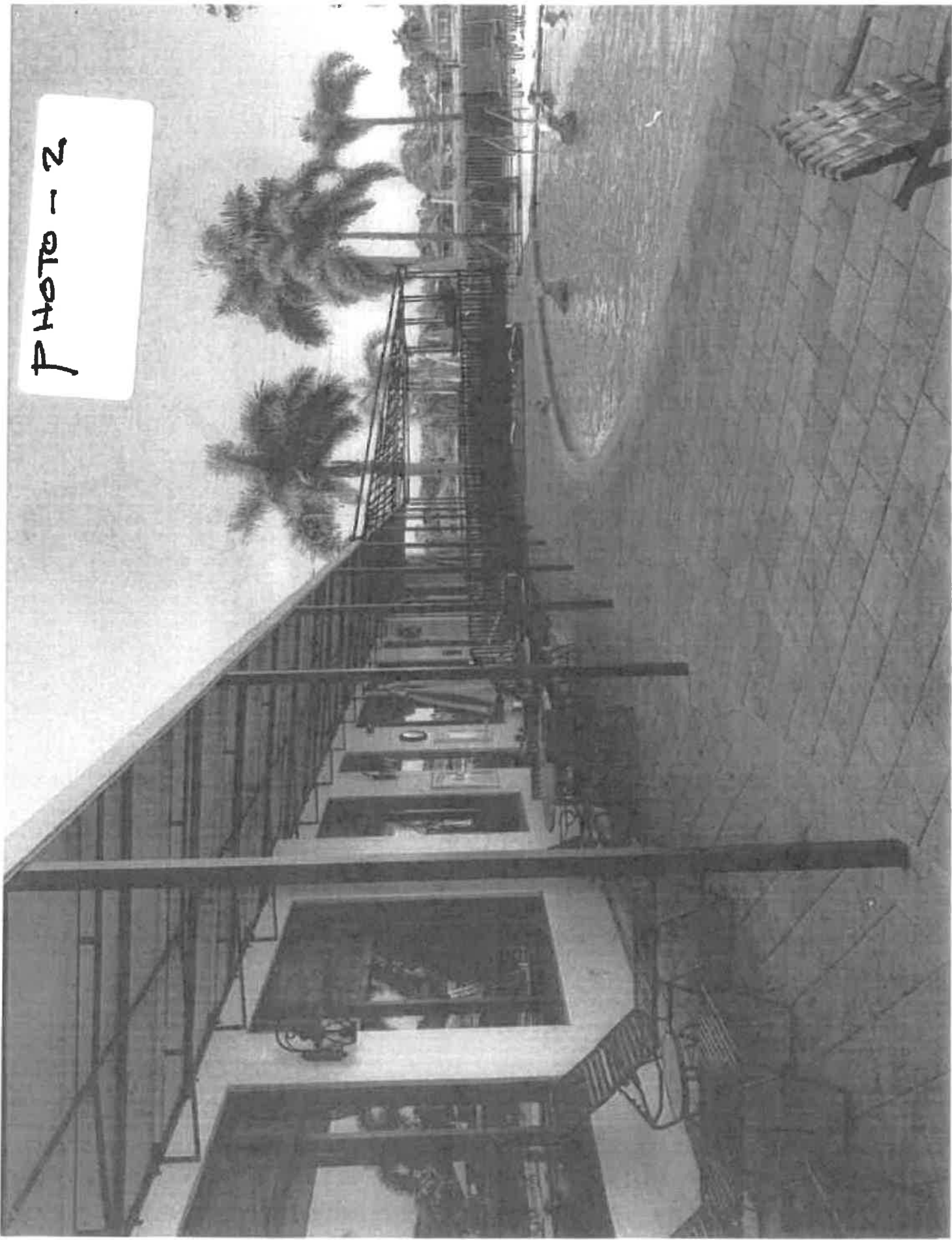


SOUTH ELEVATION



SMALL SOUTHSIDE				
description	quantity		cost per unit	total cost
Demo conc steps	inc			inc
demo landscape	inc			inc
demo traffic curb and paving	24	hr	300	\$ 7,200.00
excavate for concrete retaining wall	inc			inc
excavate for connection to pool deck	inc			inc
haul constr waste away	12	tr	500	\$ 6,000.00
footings for retaining walls	100	lf	30	\$ 3,000.00
form, install retaining walls.	100	lf	150	\$ 15,000.00
fill underslab area-sand, stone	100	cy	30	\$ 3,000.00
pour elevated slab, steps,walk to pool deck	874	sf	10	\$ 8,740.00
Install exterior tile floor	786	sf	6	\$ 4,716.00
Install new aluminum railings and gates	100	lf	80	\$ 8,000.00
tie new awning framing to existing structure.		A		\$ 500.00
Install new canvas awning	660	sf	7	\$ 4,620.00
<i>note-this awing would be removable or hurricane resistant structure</i>				inc
<i>note-these are installed along existing building</i>				inc
Install electric conduit & outlets	5	day	1600	\$ 8,000.00
Install optional lights and fans	1	day	1600	nc
retrofit electric door operators to existing doors	2	ea	3000	\$ 6,000.00
assume elect panels have open breaker spaces	0		0	nc
assume elect service runs are in conduit	inc			inc
Install new sun screens drops along perimeter	60	lf	25	\$ 1,500.00
Install new curb	110	lf	31	\$ 3,410.00
Install new paving patch	1000	sf	15	\$ 15,000.00
Install new landscape fill	1	lu	5000	\$ 5,000.00
Install new plantings	1	lu	5000	\$ 5,000.00
permit	1	lu		\$ 6,000.00
design	1	lu		\$ 35,000.00
construction management	1	p	37000	\$ 37,000.00
				\$
contingency	1	lu	15000	\$ 15,000.00
				\$ 197,686.00

PHOTO - 2



POOL DECK			
DESCRIPTION	quantity	cost per unit	total cost
remove pool deck pavers-do not consider <i>pavers should be included in pool deck cost</i>	nc		\$ -
remove base for existing pavers	4 hr	300	\$ 1,200.00
remove fence for access	1 A	250	\$ 250.00
remove landscaping	4 hr	300	\$ 1,200.00
excavate for retaining wall	4 hr	300	\$ 1,200.00
haul constr waste away	2 tr	500	\$ 1,000.00
Install conc retaining wall	121 lf	80	\$ 9,680.00
no footing considered for the retaining wall			
Install structural fill for pavers	65 cy	30	\$ 1,950.00
Install conc pool pavers			nc
most cost in deck, but extra for elevated deck	1 A	2500	\$ 2,500.00
Install concrete steps	3 st	600	\$ 1,800.00
Install conc ramp to pool deck	20 lf	250	\$ 5,000.00
Install new canvas awning	1110 sf	7	\$ 7,770.00
Install new aluminum railing	117 lf	80	\$ 9,360.00
Install hand rail on ramp	1 A	250	\$ 250.00
Install electric conduit & outlets	5 day	1600	\$ 8,000.00
Install optional lights and fans	1 day	1600	nc
create connection doors from dining to OS deck	1 g	10000	nc
this may not be necessary			nc
OPTION-Install new doors with elec operators			nc
but think should use existing door			nc
reuse existing door, but install operator	1 ea	3000	\$ 3,000.00
Install new landscaping	1 A	1500	\$ 1,500.00
permit	1 ea	500	\$ 500.00
design	1 ea	6000	\$ 6,000.00
constuction management	1 lu	11542	\$ 11,542.00
most cost is in pool deck, this is just for elevating contingency	1 lu	5000	\$ 5,000.00
			\$ 78,702.00

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, October 15, 2021
MINUTES
Card Room C/ Zoom**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	X		
Andrea Edmunds	-	William Kulkoski, Board Liaison	X
Barry Hopper, Ex Officio	X	J.B. Belknap, General Manager	X
Tiff Lauzau, Vice Chair	X	Wendy Shea	X
Karen Mars, Chair	X		
Elaine Sawyer	X		
Bernadette Schirra	-		
Mary Ann Simpson	X		
Robert Stewart-Ex Officio	-	Residents:	22

- I. **CALL TO ORDER** – Chair Mars called the meeting to order at 2:00 p.m.
- II. **WELCOME**– Chair Mars welcomed all those committee members in attendance. Chair Mars welcomed the guests in attendance and through Zoom and gave a brief description of the duties of the Facilities & Amenities Advisory Committee.
- III. **APPROVAL OF MEETING MINUTES – (September 15, 2021)**
Chair Mars asked the committee if there were any corrections to the September 15, 2021, minutes, and hearing none, the minutes for September 15, 2021, were approved as presented.
- IV **OLD BUSINESS** –
 - A. Report on prior concerns referred to Management –
 - 1) GM Belknap reported that Dan Parker investigated the cost of putting a heat resistant sealant on the pool pavers at the present time and it would cost approximately \$6,500 to pressure wash the pavers and then apply the heat resistant sealant. GM Belknap has made the decision to hold off on the project until Herons Glen receives our LDO from the county and we will know the final plan for the extension of the pool deck.
 - 2) GM reported that the HOA has a Drone Policy in place, and it should be on their website. Tif Lauzau felt that the Drone Policy should be posted on the HOA newsletter and bulletin boards.

GM Belknap asked if anyone had any questions on his GM Report to the F&A Committee. (See Attached Report). There were no questions, but the report included the following information: Golf Course Renovation Update, Golf Memberships, CLIS information, Projects Update, Starter Shack Improvements, Pro Shop Merchandise, F&B Service- New Dining Room Manager Nicole Louis and Kim Rimmele will now be Floor Supervisor and Lead Server, Physical Therapy Group “Edge PT” and Clubhouse Roof & Parking Lot Cleaning.

3) Report on prior issues referred to the Board

Supervisor Kulkoski informed the committee that the Board approved has the Ex-Officio members of the Facilities & Amenities Advisory Committee all the voting rights as the other members for this year. The Board will address the issue of Ex-Officio members next year going forward.

The Board of Supervisors at their last meeting updated the Covid mandates to follow CDC guidelines of recommending fully vaccinated residents wear face coverings indoors on District Policy. Unvaccinated should continue to follow CDC guidelines for masking. Employees of Herons Glen will continue to wear masks.

The Board has changed their schedule and will be having 2 (two) board meetings a month through the end of the year.

Supervisor Kulkoski stated that the Board is very frustrated that Herons Glen does not have the LDO that they applied for eight months ago from Lee County. Discussion ensued on how the Glen obtained our Engineers and Architects. All the engineers and architects that are currently working for the Glen have been fully vetted, qualified, and approved by the Board of Supervisors.

4) Report on prior issues that required further study

- 1) Lobby options/opinions – The lobby renovation has been put on hold until the dining room/outside dining renovations have been completed. The Board wants to have the lobby in the same design element as the restaurant.
- 2) Chair Mars explained that currently the Bond renovation monies for the restaurant and outside dining is approximately \$600,000. She explained that this amount of \$600,000 could fluctuate based on the costs of other projects. Renovation of the restaurant will not occur until next spring. Chair Mars has asked the F&A Committee get feedback from resident on items that the F&A Restaurant subcommittee has been working on for two years, so that the items can be prioritized and then sent to the Board. Items discussed included: 1) Need for 8 – 12 TV's in the restaurant, 2) a moveable wall – 360 degree rotation that will be used for expansion of the PDR for dinners, 3) Improving interior traffic flow, removing current wait bar service area, one set of banquettes and relocate the hostess stand to the front entrance, 4) Open the wall between the lounge and hall w/o removing it entirely, by glassing the top half to provide the hostess a sight line, 5) Refresh the color schemes, flooring , drapery & furniture, 6) Move the hall wall a few feet into the current hall to improve visibility, eliminate the closed-in-feeling for patrons and improve traffic flow for servers, 7) a larger dance floor placed at the east end to accommodate more people, 8) change doors to the PDR to completely open, 9) new permanent salad bar that will be serviced from the kitchen, 10) possible bench seating for those waiting to be seated, 11) 3 podium-sized mobile POS stations, 12) expand the bar to seat around 36 patrons, 13) create an outdoor dining area, 14) create a pass through window to the pool for ordering, and 15) improve the aesthetics and acoustics of the restaurant ceiling. (See Attached report) Tom Stephens did not think the enlarged dance floor in the restaurant should be in front of the lake view – it did not make sense to him.

Discussion ensued on other issues/problems that residents have about restaurant operations. Karen Popp stated that she will not go to the restaurant because of the

terrible quality of food and service. She stated that these issues should be fixed before any renovation of the restaurant begins. She also felt that the restaurant should not kick residents out on Sunday from the lounge at 6:00 p.m. during football season when the second game is not over. She also informed the committee that the pool is disgusting and dirty especially at the jet areas. Other issues stated by residents in attendance or by zoom included: a survey should go out via email and by direct mail to address the issues that the residents have with the operations of the restaurant, better training for wait staff, more consistency on food and service, lack of food and drink service at the pool, possible leasing the restaurant out to a management company, pros and cons of a management company, dated food/menu choices, labor costs too high for the restaurant, during the summer when the restaurant is closed to bring in food trucks, restaurant is losing too much money, employees are paid too much in benefits, enlarge the menu and switch out items more frequently, menus for golfers on their carts, find ways to drive new residents into the restaurant by improving the price, quality and service, and email specials at the beginning of the week to residents.

V NEW BUSINESS –

A. Resident concerns/requests regarding maintenance, improvement, logistics and safety of buildings and grounds.

No issues were received.

B. Resident concerns/requests regarding recreational activities.

No issues were received.

B. Resident concerns regarding recurring problems in the general operation of Golf, F&B, and CLIS

The committee requested that pizza be made available on more days on a 30-day trial to see if it is cost effective.

VI NEXT MEETING DATE – Wednesday, 17, 2021 – 2:00 p.m. – CR-C/Zoom

VII ADJOURNMENT – Meeting adjourned at 3:55 p.m.

DRAFT APPROVED:

Approved
Karen Mars, Chair

October 15, 2021
Date

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Approved
Karen Mars, Chair

October 15, 2021
Date

HGRD FACILITIES & AMENITIES ADVISORY COMMITTEE

	Present		Present
Sandra Dresch			
Andrea Edmunds		William Kulkoski, Board Liaison	
Barry Hopper-Ex-Officio			
Tiff Lauzau, Vice Chair			
Karen Mars, Chair		Wendy Shea, Office Manager	
Elaine Sawyer		J.B. Belknap, General Manager	
Bernadette Schirra		Jason Miller, F&B/Chef	
Mary Ann Simpson		Residents:	
Robert Stewart-Ex-Officio			

FACILITIES & AMENITIES AGENDA

Wednesday, October 13, 2021

2:00 p.m. (CR-C/Zoom)

- | | | |
|------|------------------------------------------------------------------------------------------------------------------|------------------|
| I. | CALL TO ORDER | Karen Mars |
| II. | WELCOME | Karen Mars |
| III. | APPROVAL OF MEETING MINUTES (September 15, 2021) | Karen Mars |
| IV. | OLD BUSINESS | Karen Mars |
| | A. Report on prior concerns referred to Management | J.B. Belknap |
| | 1) Heat resistant sealant for the pool pavers | |
| | 2) HOA Drone Policy | |
| | B. Report on prior issues referred to the Board | William Kulkoski |
| | 1) Recommendation that subcommittee be allowed to progress to the next step of scaled drawings | |
| | C. Report on prior issues that required further study | Karen Mars |
| | 1) Lobby options/opinions | |
| V. | NEW BUSINESS | Karen Mars |
| | A. Resident concerns/requests regarding maintenance, improvement, logistics and safety of buildings and grounds. | |
| | B. Resident concerns/requests regarding recreational activities | |
| | C. Resident concerns regarding <u>recurring</u> problems in the general operation of Golf, F&B, and CLIS | |
| VI. | NEXT MEETING DATE – Wednesday, November 17, 2021 – 2:00 PM – CR-C/Zoom | |
| VII. | ADJOURNMENT | |

Committee Email: facilities.amenities@hgrdnfm.com

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, September 15, 2021
MINUTES
Card Room C/ Zoom**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	X		
Andrea Edmunds	X	William Kulkoski, Board Liaison	Zoom
Barry Hopper, Ex Officio	X	J.B. Belknap, General Manager	X
Tiff Lauzau, Vice Chair	X	Wendy Shea	X
Karen Mars, Chair	X	Supervisor Peter Overs	Zoom
Elaine Sawyer	Zoom	Supervisor Jayne Schwarz	Zoom
Bernadette Schirra	Zoom	Supervisor Mary Ann Polvinen	Zoom
Mary Ann Simpson	Zoom		
Robert Stewart-Ex Officio	Zoom	Residents:	0

- I. **CALL TO ORDER** – Chair Mars called the meeting to order at 2:00 p.m.
- II. **WELCOME**– Chair Mars welcomed all those in attendance and those that were on Zoom. She asked that all the members of the Facilities & Amenities on zoom introduce themselves.
- III. **APPROVAL OF MEETING MINUTES – (April 19, 2021 & May 10, 2021)**
 Chair Mars asked the committee if there were any corrections to the April 19, 2021 minutes, and hearing none, the minutes for April 19, 2021, were approved as presented.

 Chair Mars asked the committee if there were any corrections to the May 10, 2021 minutes, and hearing none, the minutes for May 10, 2021, were approved as presented.
- IV. **OLD BUSINESS** –
 - A. Report on prior concerns referred to Management – There were no prior concerns referred to management in May. GM Belknap asked if anyone had any questions on his GM Report to the F&A Committee. (See Attached Report). Barry Hopper asked if APEX was asked if they wanted to have a satellite office in the Fitness Center. GM Belknap stated that APEX was first on the list and he had multiple conversations with the owner who felt that presently it was not financially feasible to have a satellite office. GM Belknap had discussions with multiple PT groups and one group, EDGE Physical Therapy was very interested and will be offering free assessments to HG residents on October 5th & 7th to introduce themselves and explain their processes, including insurance coverage. Then, beginning October 12th, EDGE will be onsite Tuesdays, Thursdays, and Saturdays, from 8 a.m. to 5 p.m., to service our residents.
 - B. Report on prior issues referred to the Board
 Recommendation of Ex-Officio be voting members – At the May meeting, the F&A Committee requested that the two Ex-Officio members be voting members.
 Supervisor Kulkoski stated that the Board did not want to change the ex-officio

members to full committee members. Barry Hopper asked for clarification on whether ex-officio members can make motions and second any motions. Bob Stewart thought that according to Robert's Rules of Order ex-officio members cannot make or second motions nor vote on any motions. **After the meeting concluded Robert's Rules of Order was consulted and we found that ...if the ex-officio member is under the authority of the society (that is, if he is a member ... of the society, there is no distinction between him and the other board members."** RONR (11th edition) p. 483 ll. 25-30. further RONR states: "The rule affecting ex-officio members of committees are the same as those applying to ex-officio members of boards. RONR (11th edition) p. 497 ll. 20-25.

C. Report on prior issues that required further study

- 1) Outside Restaurant Dining location – Chair Mars wanted to give the new committee an update on what last year's F&A committee proposed to the Board of Supervisors concerning the location of the outside dining and the prior work that was done by the F&A subcommittee on changes to the interior of the restaurant. Chair Mars wanted to review the subcommittee's work on changes to the restaurant and lounge requested by the Board of Supervisors to make the Nest a more casual environment. Chair Mars referred to the chart of board requests, committee, and staff requests and then the committee and resident recommendation from November 2019. (See attached chart) Some of the structural items that were addressed were: 1) Adding a new permanent salad bar that would eliminate bottlenecks and allow staff to service from the kitchen side and in turn be more sanitary. 2) Lower the bar height and expand the bar seating capacity and making the bar more centralized and therefore improve server access to the bar from both the lounge and dining room. 3) Adding a pass-through window to the pool area for pool service – food and drinks. 4) Opening the wall between the lounge and hallway without removing it entirely to obtain better site lines and more of a casual atmosphere. 5) Make the renovation of the Nest into a more casual venue but keep the PDR for fine dining events.

After discussion, Sandra Dresch moved to recommend to the Board of Supervisors that the Facilities & Amenities subcommittee be allowed to progress to the next step to get the scaled drawings of the renovation to include items such as the salad bar, oval bar with increased seating, pass-thru to the pool area and lowering the hallway/lounge wall to improve the sightlines. Andy Edmunds seconded the motion. Discussion followed on whether Chef Jason was involved with the renovation plans and he stated he was involved and will continue to be so. Barry Hopper asked how the TV sets would be placed around the bar and Chair Mars stated that she and Supervisor Polvinen have toured a few other clubs and the TV locations will not be an issue and that would be addressed during the design phase. Elaine Sawyer stated that the wait staff should have tablets with credit card and receipt capabilities. Chef Jason stated that they have tablets but are working with our new IT company to get credit card capabilities functioning with our database. After discussion, a vote was taken on the motion, and it passed unanimously.

The committee then discussed the outside dining area which included the April 19, 2021, recommendation to the Board of Supervisors on using about 2/3 of the current fenced off area on the pool deck and the two options of height of the outdoor dining depending on the budget constraints. Sandra Dresch attended the September 8th Problem Solving Committee and stated that they went over the

estimates of costs and their conclusion was to go back to the Board to and start the process of working with MK for designs. GM Belknap clarified that the renovation of the restaurant (inside only) would occur in the summer of 2022 and that the design would have to be approved no later than at the October 2021 Board meeting to start construction in the summer of 2022. Stultz Construction will manage the project and hire the architects and engineers. Supervisor Kulkoski asked that the F&A Committee subcommittee concentrate their efforts and time with the interior of the restaurant and get input from the residents on where and if outside dining is wanted or needed. Outside dining options will not be part of the discussion at this time.

- 2) Lobby Options – At the May F&A Committee meeting, Supervisor Kulkoski expressed his concern for the lobby area design and asked if the committee had any ideas, they should contact him. In June, he asked a few residents such as Dick Thomas and Beth Brucker to look at possible designs of the lobby such as the need for two libraries, increasing the size of Card Room C, weddings in the lobby, and space utilization for the lobby, card rooms and activity rooms. Chair Mars stated that she would like to put together a subcommittee of the F&A Committee to work on space utilization and design ideas for the lobby, card rooms and activity rooms. After discussion the subcommittee will include Beth Brucker, Bernadette Schirra, Elaine Sawyer, Mary Ann Simpson, Andy Edmunds, and Bob Stewart. There were no objections. Supervisor Kulkoski asked if Supervisor Polvinen can help with this subcommittee since she and Chair Mars have been working on the renovation of the restaurant and has more knowledge on what has been researched to date. That was agreed to.

V NEW BUSINESS –

A. Resident concerns/requests regarding maintenance, improvement, logistics and safety of buildings and grounds.

Andy Edmunds stated that she feels that management should add a heat resistant sealant to the current pool pavers to help with controlling residents leaving flip flops near the pool entrances and with the heat coming from the pavers. She has researched 5 different companies that have products that can be applied to help with the problem. After discussion, GM Belknap will have Dan Parker investigate possible products to address the issue.

Tif Lauzau stated that there should be some rules and regulations concerning drones flying around homes and that they are invasive to the privacy of the homeowners. GM Belknap has spoken with Joyce Gillespie on this issue before and the HOA does have drone rules and regulations. GM Belknap has a mutual concern meeting on September 20th with the HOA, and he will get more clarification.

Andy Edmunds would like the HGRD to pursue having vaccinations given on site at Herons Glen. GM Belknap explained how he contacted Lee County last year on making Herons Glen a vaccination site and will give Andy Edmunds the names and numbers of those he contacted to see if things have changed.

B. Resident concerns/requests regarding recreational activities.

Andy Edmunds expressed her concern that there should be more resident events planned in the summer for those residents who are here year-round. She feels that the restaurant should take advantage of the pool area and have pool parties and events.

Supervisor Kulkoski asked the F&A Committee if they felt the Boards mandates are strong enough or too strong. Andy Edmunds felt that the mask mandates are too strong and will affect the attendance of events such as Bingo, etc. Some members stated that other states are stricter than Florida and other members stated that there are no mandates in place where they live. Chair Mars stated that she would like to see the HGRD return to the CDC guidelines.

D. Resident concerns regarding recurring problems in the general operation of Golf, F&B, and CLIS

Mary Ann Simpson stated that she has had some issues with the quality issues with the restaurant and feels that there needs to be creativity in the menus. Elaine Sawyer stated that there needs to be more gluten free items on the menu. Chef Jason stated that presently there are 7 items on the menu that are gluten free along with gluten free pasta and pizza crust. He will make a better effort on trying to publicize the gluten free menu items, so more residents become aware of them. Chef Jason stated that employment issues at the Nest are trending better than in the past. Of the 19 that responded to employment ads, he had 7 interviews and hired 3.

Supervisor Kulkoski informed the committee that the Board at its' September 27th meeting will be honoring the late Conrad Weyer by renaming the road coming off Herons Glen Boulevard to Portofino as Connie Weyer Circle.

VI NEXT MEETING DATE – Wednesday, October 13, 2021 – 2:00 p.m. – CR-C/Zoom

VII ADJOURNMENT – Meeting adjourned at 3:42 p.m.

DRAFT APPROVED:

Approved
Karen Mars, Chair

September 16, 2021
Date



GM F&A Report for October 13, 2021

J.B. Belknap

New COVID Update for October 12th, 2021

In accordance with CDC guidance, the District Board is recommending vaccinated people wear face coverings indoors on District property. Unvaccinated should continue to follow CDC guidelines for masking.

Golf Course Renovation Update: Clarke Construction has demobilized but will support us as we take back ownership of the course. With our grand reopening two months away, I met with Tim and Eric late last week and asked them what they needed to get the golf course ready.

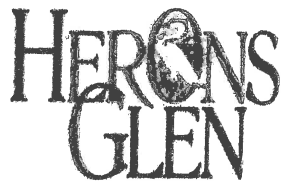
- Clarke will supply us with 4 to 5 men to aid in the cleanup, including installing St. Augustine sod to repair areas damaged during the renovation.
- Tim will be ordering a truck load of Bimini grass to augment the grass that has already been installed. He is in the process of marking areas with red paint that need sod, pine straw, annual flowers and screening (waste area) material.
- Because of the shipping uncertainties, I've asked Tim to attempt to have the pine straw delivered sooner than mid-November. Although the plan was to receive the pine straw just prior to the opening date because it looks the best when its first installed, I don't think we can chance not getting our allotment.
- As the project winds down, we continue to work with Clarke to resolve any budget items including change orders and direct purchase orders.
- The Lake Management Plan from engineer, Jim Ink, has not been forthcoming as of this writing. I'll be in contact with Jim to establish a due date.

Golf Membership: As of Monday, we have 510 golfing members. Non-renewing members can delay payment until we open without incurring late fees so this may be contributing to the lower numbers. This week we'll review international members, late arriving payments, those who we thought would renew but didn't, etc.

CLIS: This past Thursday was the day we were supposed to have directional boring done to provide new electrical wiring to the remaining 3 controllers (5, 6 & 7). The directional boring company was delayed once again but was on-site Tuesday and will complete the boring barring any unforeseen circumstances. The electric company will then run new wire to the controllers on Thursday. Once that is completed, all the controllers will be up and running so we can run water to every yard through our system from the CLIS computer and Wi-Fi phone apps.

Projects Update: Nothing new from engineer, Jim Ink concerning the LDO. I spoke with him on Friday and he continues to explain the delay we are experiencing is similar to what others in the construction industry are going through. He reiterates that we are not in jeopardy of not receiving the LDO, the County is just backlogged. With regard to the restaurant/pool deck, Jeff Stultz seems to be at an impasse with MK Architecture. Stultz is looking for a "task" based proposal rather than a percentage of construction proposal which is what MK has provided us. Jeff is recommending that, if Mike Sheeley cannot revise his proposal, we look for another architect.

Starter Shack Improvements: With the new golf course coming on line, one eyesore that we felt needed upgrading was the starter shack. I asked Bruce Johnson to spearhead getting quotes from licensed contractors to improve the building. Bruce worked with Dan Parker interviewing three prospective contractors who came onsite to look at the project. The scope includes: removing existing sheathing on the ceiling, run electrical for new ceiling lights, install new L/P siding which consists of wood strands and fibers that are treated with zinc borate to



GM F&A Report for October 13, 2021

J.B. Belknap

resist damage from termites and fungal decay, install new sliding windows/shelves and paint interior. Bruce and Dan identified Habar Inc. as the best candidate to perform the work. The total price is \$6,800. In speaking with Jayne today, she felt the capital expenditure should come out of the Golf Course Special Improvements fund which currently has \$425K in reserves. The quote was sent to you last Saturday.

Pro shop Merchandise: We are exploring a partnership with the Golf Guys Golf Store to provide us with pro shop merchandise. In a nutshell, the Golf Guys take over the ownership of the retail portion of the golf operation. Herons Glen would order the merchandise and stock the pro shop. The merchandise would be delivered to the club but the invoices would be paid by the Golf Guys. The arrangement is similar to a consignment agreement whereby Herons Glen does not expend money for inventory.

F&B Service:

By now, most of us have heard about the national supply chain issues, shipping delays, driver shortages and ongoing staffing problems. We are now facing liquor distribution issues along with glass shortages making it harder and more expensive to manufacture liquor bottles!

- The F&B team will remain flexible and may have to adjust what we can offer with respect to our weekly a la carte offerings along with the hours of operation. Depending on staffing requirements, we may have to close the restaurant or the main dining room during large ballroom events. Labor shortages are affecting the entire country as well as how we run our day-to-day business. Recruiting new staff is, and will be, an on-going process. Dishwashers and part-time servers remain a top priority.
- It only takes one trip to the grocery store to realize the cost of food and supplies continues to rise. Depending on the menu items, we will attempt to maintain our current pricing structure although the prices are subject to change if we see dramatic costing changes.
- Nicole Louis, our new Dining Room Manager, is scheduled to start at the end of this month. We are excited that Kim Rimmele will now take over as Floor Supervisor/Lead Server.
- Due to the pandemic, many of our H2B team members had to fly back to Jamaica for a certain amount of time before returning to the US. This means the H2B staff will be arriving in two separate waves: 2 cooks & 2 servers in early November and 2 cooks & 2 servers in early December. We would have like to have had them in early October but, due to a number of complex nuances of the H2B program, we had to bring them back in this manner. Once we coordinate moving furniture into the new apartment complex, Jason will purchase plane tickets for at least 4 of the staff to fly in and start, hopefully prior to November 1st.

Physical Therapy Group: EDGE PT will be onsite 3-5 days a week. I'm optimistic they will be popular in the community and add to the amenities of the District.

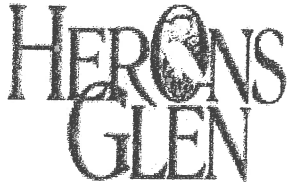
Clubhouse Roof & Parking Lot Cleaning: Please be advised that Dan is scheduled to have the clubhouse roof, and others around the community, cleaned October 19th-21st. Also, on October the 18th, the front parking lot, where the golf course renovation equipment and materials were staged, will be pressure-washed. Please look for safety cones restricting access those days.

Thank you,

J.B.

	A	B	C	D	E
1	Suggestions	4 - Definitely need to do this	3 - Would really like to see this	2 -Nice, if we have the money	1 -Not necessary
2	Place 8-12 TV's around entire area -- possibly above bar or as drop downs from ceiling.				
3	Install a movable wall that is easy to move, has 360 degree rotation and lockable casters to allow expansion of the fine dining area when needed.				
4	To improve circulation for interior traffic flow, remove current wait bar service area, one set of banquettes, and hostess station from current location. Relocate hostess near the entrance to the entire area.				
5	Change the lipstick. Refresh color schemes, flooring, drapery & furniture				
6	Lighter window coverings to increase views of the lake for a more open & lighter feel.				
7	Open wall between lounge and hall w/o removing it entirely by glassing the top half of the remaining wall to provide the hostess a sight line to the area.				
8	Move hall wall a few feet into current hall. Purpose is to improve visibility, traffic flow for servers and eliminate the closed-in feeling for patrons.				
9	Improve ceiling. Purpose is to improve aesthetics & acoustics.				
10	Larger dance floor placed at east end to accommodate more people.				

	A	B	C	D	E
11	Change doors to PDR to doors that open completely to improve traffic flow.				
12	New permanent salad bar per drawing. This will help eliminate bottleneck, allow staff to service from back side and be more sanitary.				
13	Seating for people waiting. Possible bench seating for 8-12 along wall.				
14	3 podium-sized mobile POS stations -- 1 on east end, 1 on west end and 1 near PDR -- set up for wireless if possible				
15	Expand the bar to seat around 36 patrons at the appropriate height and provide good dining room server access.				
16	Create an outdoor dining area with dining room service				
17	Create a pass through window to the Pool for ordering poolside				



SIGN-IN SHEET

Please sign in for the meeting and indicate whether you are here as a committee member, supervisor, resident, etc. Thank you!

Please Print Name	Committee Member/Supervisor/Resident
VIRGINIA Kemp	RESIDENT
Lloyd Klein	
BOB AGATE	
Cathy Barbal	
Robert Barbal	
Tom STEPHENS	
DEB STEPHENS	
STEVE LEVIA	RESIDENT
Greg TRAMMELL	RESIDENT
BARBARA TRAMMELL	RESIDENT
KAREN PAPP	RESIDENT



SIGN-IN SHEET

Please sign in for the meeting and indicate whether you are here as a committee member, supervisor, resident, etc. Thank you!

Please Print Name

**Committee
Member/Supervisor/Resident**

Please Print Name	Committee Member/Supervisor/Resident
Joann Brennan	Resident
ROBERT HUETTEMAN	RESIDENT