

**HERONS GLEN RECREATION DISTRICT
LONG RANGE PLANNING COMMITTEE MEETING
Monday, January 10, 9:30 AM, Zoom**

AGENDA

MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Fred Gignac		Board Chair Howard Young, Liaison	
Beth Brucker		Vice Chair Peter Overs	
Jim Burnett		GM J.B. Belknap	
Jeffrey T. Buxton		Controller Lynn Brew	
Jerry Hentges		Board Secretary Karon Bennett	
Bob Herbstritt		Optional – LRP Sub-Committee	
Chuck Miller		John Cowgill	
Bruce Weyne		Jon Edinger	
Residents		Dick Thomas	

- I. **CALL TO ORDER** - Chair Gignac
- II. **APPROVAL OF MINUTES** – October 18, 2021
- III. **EMPLOYEE INPUT** – Update from Dan Parker
- IV. **GENERAL MANAGER’S REPORT** – GM J.B. Belknap
 - Update on the Bond Projects
- V. **OLD BUSINESS**
 - Update and Discussion on Strategic Plan
- VI. **NEW BUSINESS**
- VII. **NEXT MEETING DATE** - Monday, February 7, 2022 at 9:30 AM via Zoom
- VIII. **ADJOURNMENT**

**HERONS GLEN RECREATION DISTRICT (HGRD)
LONG RANGE PLANNING COMMITTEE MEETING
Monday, January 10, 9:30 AM, Card Room C and Zoom
MINUTES**

MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Fred Gignac	X	Board Chair Howard Young, Liaison	X
Beth Brucker	X	GM J.B. Belknap	X
Jim Burnett		Building Maintenance Manager, Dan Parker	X
Jeffrey T. Buxton	X	Controller Lynn Brew	
Jerry Hentges	X	Board Secretary Karon Bennett	X
Bob Herbstritt		Optional – LRP Sub-Committee	
Chuck Miller	X	John Cowgill	
Bruce Weyne		Jon Edinger	
Residents	1	Dick Thomas	X

- I. **CALL TO ORDER** - Chair Gignac opened the meeting at 9:30 AM.
- II. **APPROVAL OF MINUTES** – *Minutes approved from October 18, 2021 Long-Range Planning Committee meeting.*
- III. **EMPLOYEE INPUT** – Building Maintenance Manager Dan Parker updated the committee on several projects that his team is working on such as the storage building, pool deck, restaurant, restroom, cart path, tennis court lights, pickleball, repairs on cement and cart path. The Building Maintenance Team is heavily focused on safety concerns. Dan will be deeply involved in the Ballroom renovation. It was mentioned that “Champions” from the Board have designated in all areas that touch the Bond Projects.

An in-depth conversation took place on construction concerns such as pushback on large ticket items, cement products, pricing increases, etc. Once the LDO is received from the county cost estimations will be revisited.

Some smaller scale problems discussed were irrigation projects in common areas from tree roots around the clubhouse. Dan mentioned the need for landscape replacements around the clubhouse in the near future. The committee will keep this request in mind.

Due to safety concerns Dan and his team are creating better access to the boating area, signs or crosswalks, with the possibility of a small parking lot.

- IV. **GENERAL MANAGER’S REPORT** – GM J.B. Belknap gave an update on the Bond Projects; the document is attached below.

Golf Course- A Certificate of Completion & Lake Management Plan will be forthcoming. Reviewing updated invoicing and payment percentages tomorrow with Clarke Construction.

CLIS: In December, Turcor’s Mark Grenert completed his CLIS audit which covers information on the controllers, valve boxes, scheduled run times, wire summary, inventory recommendations, budgets, and a short-term & long-term plan. Grenert advised that the major issue is replacing the 30-year-old field wires going from the super decoders to the valve boxes, particularly on the front half of the community. He has developed scope of work plan and specifications so that we can request vendors to bid on the work. J.B. spoke with one vendor,

Mainscape on Thursday to discuss Tucor's CLIS audit, scope of work plan, and specifications. In order to receive accurate budget numbers for the wire path and valve repairs, Irrigation Manager Ryker Johnson will be providing them information starting on the front half of the community first and then turning attention to the back half.

Stultz Managed Projects - J.B. is in contact with either Stultz or our engineer daily concerning information on the LDO. He has reached out to our District 4 commissioner, Brian Hamman's office along with Shawn McNulty, the Lee County Building Official & Floodplain Administrator at the Department of Community Development. As a reminder, Lee County is allowing us to have two separate Limited Development Orders issued for our projects. The Golf Course runs on its own timeline and the other projects will have one issue date with multiple completion dates for each of the projects and can be placed in service separately when complete.

Restaurant/Pool Deck: The PSTF committee will meet with Stultz, RG Architecture and Wegman Design. The design team will present and discuss concepts for the restaurant and pool deck renovation.

Bridge: Hans Wilson Marine Engineers will provide Stultz with a proposal to evaluate our underwater bridge pilings for structural integrity. Hans Wilson was also the firm we hired for the #5 lake bathymetric study in December.

Multi-Use Path: Bill Kulkoski, Dan Parker and J.B. met with Collier Paving Friday to view and discuss the multi-use path from Mystic to Wheelock. They talked about a variety of issues including width of the path, tree removal, root barriers, etc. Collier has enough information to give us a rough order of magnitude estimate which, from their initial discussions, it will fit within our budget. Other bids will have to be procured if the District plans on doing this outside of Stultz's scope. Once a budget number is established, the District will meet with the HOA to discuss a game plan moving forward.

Tennis lights: Wisconsin Lighting Lab will ship the new LED tennis lights early next week to our local electric company, Kirkwood. Dan Parker is in contact with them to set installation dates/times.

V. **OLD BUSINESS**

Update and Discussion on Strategic Plan - Strategic Plan accomplishments were shared with the participation of Jeff Buxton and Beth Brucker who have "Championed" the project. They reviewed the process that the committee is working on starting with a GAP analysis and spreadsheet from the current Strategic Plan. They combined the documents to create actionable work, built a matrix to identify what work is called for. The next step is to figure out what has been completed so far and who should be tasked with items. This provides a starting point; the committee will continue to work on the plan and provide an updated version to the residents within the next couple of months. J.B. will provide an organizational chart to the committee for the HGRD staff.

VI. **NEW BUSINESS** – No new business was presented.

VII. **NEXT MEETING DATE** - Monday, February 7, 2022 at 9:30 AM in Card Room C and Zoom.

VIII. **ADJOURNMENT** took place at 10:40 AM.

The committee approved these minutes at their March 7, 2022 meeting.

**HERONS GLEN RECREATION DISTRICT (HGRD)
LONG RANGE PLANNING COMMITTEE MEETING
Monday, February 7, 9:30 AM, Card Room C, and Zoom**

MINUTES

MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Fred Gignac	X	Board Chair Howard Young, Liaison	X
Beth Brucker	X	Vice-Chair Peter Overs	X
Jim Burnett	Absent	GM J.B. Belknap	X
Jeffrey T. Buxton	X	Controller Lynn Brew	X
Jerry Hentges	X	Board Secretary Karon Bennett	X
Bob Herbstritt	X	Optional – LRP Sub-Committee	
Chuck Miller	Absent	John Cowgill	X
Bruce Weyne	X	Jon Edinger	X
Residents	2	Dick Thomas	X

- I. **CALL TO ORDER** - Chair Gignac called the meeting to order.
- II. **APPROVAL OF MINUTES** – Minutes from January 10, 2022, were not presented.
- III. **EMPLOYEE INPUT** – Update from Dan Parker
- IV. **GENERAL MANAGER’S REPORT** – GM J.B. Belknap provided an update on the Bond Projects as follows:

Golf Course: Certificate of Completion & Lake Management Plan

CLIS: CLIS audit addressed Controllers, Valve Boxes, Scheduled Run Times, Wire summary, inventory recommendations, budgets, and a short-term & long-term plan. The major issue is replacing the 30-year-old field wires going from the Super Decoders to the valve boxes, particularly in the front half of the community. Tucor developed a scope of work plan and specifications which Ryker has provided to Mainscape for budget numbers.

Multi-Use Path: Collier Paving submitted a \$145k proposal to repair the Multi-Use path from Mystic to Wheelock. The HOA would be responsible for any trees that had to be removed. Stultz has been contacted to give us a price to manage. While we will do more investigation, our understanding so far is that this project is considered “maintenance” and would not need the applicable permitting. The HOA would have to deal with any county tree removal restrictions.

HVAC Replacement: This past August, the Board authorized the replacement of eight (8) rooftop HVAC units for the dining, kitchen, and lounge as well as kitchen exhaust fans and make-up air fans. B&I Contractors was awarded the contract with a not-to exceed \$160,000 proposal. (Funding for this project will come from the 2020 Bond Construction and Acquisition fund.) Starting Monday, February 14th, B&I

will begin replacing the 2 Lounge Units along with the kitchen exhaust and make-up air fans. On Tuesday the 15th, B&I will start on the dining room and kitchen units. The crane and trucks will be staged on the path at the back of the clubhouse/pool.

Stultz Managed Projects:

LDO: A week after Jim Ink submitted the lighting photometric plan for the bocce/shuffleboard area, which is the last item Lee Co. requires, the Lee Co. Property Appraiser website changed the LDO status from “Pending Review Assignment” to “In Review”. I’m in contact with Stultz and Jim daily concerning information on the LDO. As a reminder, Lee County is allowing us to have two separate Limited Development Orders issued for our projects. The Golf Course runs on its timeline until a CC is given and the other projects will have one issue date with multiple completion dates for each project and can be placed in service separately when complete.

Restaurant/Pool Deck: The PSTF committee will meet tomorrow to discuss the latest flooring/seating plan and bar configuration.

Bridge: Hans Wilson Marine Engineers provided Stultz with a \$4k proposal to evaluate our underwater bridge pilings for structural integrity. Hans Wilson was also the firm we hired for the #5 lake bathymetric study in December. They are 2-3 weeks out.

Tennis Lights: Kirkwood finished installing the new LED tennis lights last week. The new lights were unveiled in a ceremony last Thursday.

- V. **UPDATE AND DISCUSSION ON STRATEGIC PLAN** – An in-depth discussion took place on the strategic plan and the actions needed to move forward. Jeff Buxton requested that all committee members and the Board provide more feedback on the whole revised document. The committee agreed to get to the point where a draft can be given to the Board on Feb 14, 2022, at their next Board meeting.
- VI. **NEW BUSINESS** – No new business was presented.
- VII. **NEXT MEETING DATE** - Monday, March 7, 2021, at 9:30 AM Card Room C and via Zoom
- VIII. **ADJOURNMENT** took place at 10:53 AM.

The committee approved these minutes at their March 7, 2022 meeting.

**HERONS GLEN RECREATION DISTRICT (HGRD)
LONG RANGE PLANNING COMMITTEE MEETING
Monday, March 7, 9:30 AM, Card Room C & Zoom**

AGENDA

MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Fred Gignac		Board Chair Howard Young, Liaison	
Beth Brucker		GM J.B. Belknap	
Jim Burnett		Controller Lynn Brew	
Jeffrey T. Buxton		Board Secretary Karon Bennett	
Jerry Hentges			
Bob Herbstritt		Optional – LRP Sub-Committee	
Chuck Miller		John Cowgill	
Bruce Weyne		Jon Edinger	
Residents		Dick Thomas	

- I. **CALL TO ORDER** - Chair Gignac
- II. **APPROVAL OF MINUTES** – January 10, 2022, and February 7, 2022
- III. **GENERAL MANAGER’S REPORT** – GM J.B. Belknap
 - Update on the Bond Projects
 - Club Benchmarking Restart
- IV. **EMPLOYEE INPUT** – Clubhouse Update from Dan Parker
- V. **UPDATE AND DISCUSSION ON STRATEGIC PLAN**
- VI. **NEW BUSINESS**
- VII. **NEXT MEETING DATE** - Monday, April 7, 2022 at 9:30 AM Card Room C and via Zoom
- VIII. **ADJOURNMENT**

**HERONS GLEN RECREATION DISTRICT
LONG RANGE PLANNING COMMITTEE MEETING
Monday, March 7, 9:30 AM, Card Room C & Zoom**

MINUTES

MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Fred Gignac	X	Board Chair Howard Young, Liaison	X
Beth Brucker	X	GM J.B. Belknap	X
Jim Burnett	Excused	Controller Lynn Brew	X
Jeffrey T. Buxton	X	Board Secretary Karon Bennett	X
Jerry Hentges	X		
Bob Herbstritt	X	Optional – LRP Sub-Committee	
Chuck Miller	X	John Cowgill	X
Bruce Weyne	Excused	Jon Edinger	X
Residents	1	Dick Thomas	Excused

- I. **CALL TO ORDER** - Chair Gignac opened the meeting at 9:30 am.
- II. **APPROVAL OF MINUTES** – January 10, 2022, and February 7, 2022, were approved.
- III. **GENERAL MANAGER’S REPORT** – GM J.B. Belknap provided an update on the Bond Projects. Development Order Permit Plans were received by the County for each project. The critical path for Stultz is to get updated pricing, trade companies under contract, assess material availability and provide samples for us such as pavers or shade structures. Stultz will come to the Board with their recommendations for approval. GM Belknap will contact each liaison when Stultz is ready to meet and discuss plans, specs, and permitting.

Discussion ensued on the restaurant renovation.

Chair Gignac suggested the need to clarify in a newsletter who to contact with concerns at the HGRD such as irrigation or maintenance. GM Belknap will address this.

- IV. **Club Benchmarking Restart** – A discussion took place on the need for input on Club Benchmarking. Chair Gignac suggested some ways to prioritize needs and offered assistance from the committee. Beth Brucker requested a process to keep the data continuously updated. The Controller will oversee keeping the spreadsheet up to date.
- V. **UPDATE AND DISCUSSION ON STRATEGIC PLAN** - The committee is working on the draft of the Strategic Plan. The Board has been asked to look at it, and make comments, they will return it to Chair Gignac who will, in turn, share it with the committee. The committee is targeting a date within the next month or so. Serval committee members expressed their interest in moving forward in a timely manner on this important project.

- VI. **OLD BUSINESS** – Bob Herbstritt mentioned the report he received from the Green Committee concerning additional work on the golf course that has been recently funded. There are a few deferred capitals that need to be changed due to the rising cost of construction materials to be funded in the next budget.
- VII. **NEW BUSINESS** – None was presented.
- VIII. **NEXT MEETING DATE** - Monday, April 11, 2022, at 9:30 AM Card Room C and via Zoom.
- IX. **ADJOURNMENT** took place at 10:45 am.

**HERONS GLEN RECREATION DISTRICT (HGRD)
LONG RANGE PLANNING AD HOC COMMITTEE MEETING
Monday, May 2, 9:30 AM in Card Room C & Zoom**

AGENDA

MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Fred Gignac		Board Chair Howard Young, Liaison	
Beth Brucker		Vice Chair Peter Overs	
Carlton Smith		GM J.B. Belknap	
Jeffrey T. Buxton		Controller Lynn Brew	
Bruce Johnson		Board Secretary Karon Bennett	
Bob Herbstritt		Optional – LRP Sub-Committee	
Chuck Miller		John Cowgill	
		Jon Edinger	
		Dick Thomas	

- I. **CALL TO ORDER** - Chair Gignac

- II. **GENERAL MANAGER’S REPORT** – GM J.B. Belknap
 - Update on the Bond Projects

- III. **CAPITAL & DEFERRED MAINTENANCE**
 - **Update on Club Benchmarking Study**- Lynn Brew, Controller

- IV. **STRATEGIC PLAN**
 - **Update and Discussion-Rev. 3**

- V. **NEW BUSINESS**

- VI. **NEXT MEETING DATE** - TBD

- VII. **ADJOURNMENT**

HERONS GLEN RECREATION DISTRICT (HGRD)
MINUTES - LONG RANGE PLANNING AD HOC COMMITTEE MEETING
Monday, May 2, 9:30 AM in Card Room C & Zoom

MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Fred Gignac	X	Board Chair Howard Young, Liaison	X
Beth Brucker	X	Vice Chair Peter Overs	X
Carlton Smith	X	GM J.B. Belknap	X
Jeffrey T. Buxton	X	Controller Lynn Brew	Excused
Bruce Johnson	X	Executive Assistant Karon Bennett	X
Bob Herbstritt	X	John Cowgill	X
Chuck Miller		Jon Edinger	X
		Dick Thomas	X

I. CALL TO ORDER - Chair Gignac opened the meeting at 9:30 am.

II. GENERAL MANAGER’S REPORT – GM J.B. Belknap gave an update on the Bond Projects. GM Belknap has been in contact with Jeff Stultz this past week with regard to project budgets for the sports complex, pickleball and the pool deck. Needless to say, his latest pricing estimates took me by surprise. Subcontractors are attempting to put together their schedules for this summer so GM Belknap want to make sure the Board has accurate information prior to the May 9th meeting. Depending on the decisions of the Board, work scopes may have to be altered.

Recently, Jim Ink submitted the LDO for the bocce/shuffleboard (sports complex) with the bocce and shuffleboard courts flipped. Jim said that if the relocations were cost-prohibitive, we could always go back to Lee County and modify the plan. He reminded us it was easier to reduce scope rather than add to it. Based on discussions with Stultz and Supervisor Schwarz this past week regarding the increased costs, GM Belknap asked Stultz to price out leaving the shuffleboard courts where they currently are and building 5 new bocce courts on the same area footprint but reoriented to face North and South. The picture below shows Jim Ink’s Dec. 2020 drawing. This would at least give you an estimated price differential for comparison.



- IV. STRATEGIC PLAN** - Discussion on the Strategic Plan took place.
- V. NEW BUSINESS** – None was presented.
- VI. NEXT MEETING DATE** – May 16, 2022 in Card Room C at 9:30 am.
- VII. ADJOURNMENT** took place at 10:35 am.

HERONS GLEN RECREATION DISTRICT
LONG-RANGE PLANNING COMMITTEE MEETING
December 19, 2022, at 10:30 A.M., Card Room C / Zoom
MINUTES

MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Fred Gignac	X	Supervisor Howard Young, Liaison	X
Vice Chair Beth Brucker	X	GM J.B. Belknap	X
Jeff Buxton	X	Controller Lynn Brew	Excused
Bob Herbstritt	X	AEC/Office Manager-Wendy Shea	X
Bruce Johnson	X	Optional – LRP Sub-Committee	
Carlton Smith	-	John Cowgill	Excused
Chuck Miller	X	Jon Edinger	-
Residents	1	Dick Thomas	-

- I. **CALL TO ORDER** – Chair Fred Gignac called the meeting to order at 10:30 a.m. and welcomed those in attendance.
- II. **APPROVAL OF MINUTES** – November 21, 2022 – Chair Gignac asked if there were any changes or additions to the November 21, 2022, Long Range Planning Committee minutes. Hearing none, the minutes were approved as written.
- III. **GM Belknap Report** – (See Attached Report)
 GM Belknap’s report included updates on the Bocce & Shuffleboard Courts, Pickleball courts, Pool Deck, Storage Building, Multi-Use Path, Insurance for Hurricane Ian, Restaurant renovation in the spring, FEMA meeting and the Fitness Center HVAC Issue. Bob Herbstritt asked if the HGRD had heard the results of the Multiuse path bids. GM Belknap stated that the HOA extension was Friday, December 16th at the end of the day and he has not contacted the HOA yet to hear the bids.
- IV. **OLD BUSINESS** –
 There was no old business brought up that needed to be discussed.
- V. **NEW BUSINESS** –
 - A. **Emergency Power Presentation**
 - 1) Description of what occurred in the aftermath of Hurricane Ian without power & areas that were most critical to getting power back on, IT issues, security issues, etc. – GM Belknap & Dan Parker
 Beth Brucker produced a PowerPoint presentation on the Emergency Power study of options for Emergency Power Generation for the HGRD. (See Attached Presentation). Dan Parker stated that after Hurricane Ian passed the two most crucial needs were the need for water and the availability of gasoline. The gasoline was needed for the generators and all the equipment for removing debris and the generators for getting electricity for areas of the clubhouse for computers, operating the gasoline pump at the golf maintenance building and getting water pumped into the water tanks for use on the golf course. Dan Parker was able to use a generator to get the server working in the computer room with a manual override switch and another generator at the Golf Maintenance area for pumping fuel and water. GM Belknap stated that the restaurant lost over \$30,000 worth of product due to spoilage in the freezers and coolers. The HGRD is currently trying to work with the insurance company to recoup some of the spoilage loss. Restocking and cleaning of the restaurant was a huge labor endeavor. Bluestream brought a generator for supplying the clubhouse with Wi-Fi. The priority areas for the need of emergency power generation (EMG) were Golf Maintenance, Administrative Offices, Information Technology/Server Storage, Freezer and Coolers and Kitchen and Dining.

- 2) Slide Presentation of all the Emergency Power Options – Discussion – Pros & Cons – Bob Herbstritt went over the existing systems in the Administration offices, Main Electrical Room, and the Golf Maintenance area. The Administration office has an exterior 30-amp outlet feeding a Manual Transfer Switch Panel feeding outlets in the offices. The Main Electrical Room has an exterior 30-amp outlet feeding a Manual Transfer Switch Panel feeding outlets that control the rack holding the Servers. The Golf Maintenance area used existing portable generator for operating the fuel pump.

The next discussion was the EMG options for the Golf Maintenance Area, the Administrative Offices, the Freezers and Coolers and the Kitchen and Dining room.

Golf Maintenance:

Option 1: Temporary EMG Power using existing 15K portable gasoline generator.

Option 2: Permanent EMG Power 200-amp with a pad mount with an automatic transfer switch to operate panel and install LP Gas tank to operate generator.

Option 3: Permanent EMG Power 100-amp with pad mount and Automatic Transfer Switch, add a 100-amp Normal/EMG Panel with ATS to operated necessary circuits and install LP Gas tank to operate generator.

Administrative Offices:

Option 1: EMG Power to Offices and Server Area only by purchasing 2 portable generators to control the existing MTS panels.

Option 2: EMG Power to Offices and Server Area only by purchasing 2 pad mounted generators to control the existing MTS panels and install LP Gas tanks to operate generators or tie to existing LP system in building.

Option 3: EMG Power to Offices and Server Area with temporary AC by purchasing 2 larger pad mounted generators 100-amp and install new ATS, purchase 3 portable AC units 2 for offices and 1 for electric room, install new 100-amp Emergency Panel to control outlets, lighting, and special outlets for portable AC units or add 200-amp generator and run circuits from Emergency Panel to Main Electric Room for AC, outlets, lights in Main Electric Room.

Freezer & Coolers

Option 1: EMG Power to Freezer and Coolers to avoid food spoilage – purchase pad mounted generator for 6 walk-ins, existing equipment on roof is energized through Panel “K4” 100-amp 3 phase 120/208 volt fed from Panel K, generator and ATS to be mounted on roof, generator to be operated by existing LP gas system, fan circuits on walk-in coolers to be relocated to existing Panel K4, new strut mounting fabricated to handle new ATS NEMA 3R nest to Panel K4, and roof mount pad must be installed for Generator 30KW 120/208 4W 3 Phase with weatherproof housing.

Kitchen and Dining Room

Option: EMG Power to operate Kitchen/Dining Rooms, including Walk-in Coolers – Purchase one large pad mounted generator with attached Diesel tank

General discussion on the priority areas, options to explore, obtaining cost estimates and timeline of Emergency Power. Discussion included having some historical information such as how often has the club been out of service due to a hurricane, for how long and damages that occurred, maintenance issues with portable units, staffing issues after a storm and not having the right personnel available, whether or not to have a standalone freezer to put all inventory into if needed, manual versus automatic transfer switches, storing inventory before the storm off site, cost of roof mounted pads, cost of emergency power units right now after a Hurricane vs. later, evaluating Lee County’s procurement contracts for hurricane recovery/generator pricing, and determining short term and long term solutions for each area.

- 3) Discussion on cost estimates, timeline, recommendations, etc. – LRP Committee
After discussion concluded the LRP Committee decided to obtain pricing for the following options:

Golf Maintenance:

Option 1: Temporary EMG Power

- Purchase new 15K portable gasoline generator
- Add a Manual Transfer Switch (MTS) with sub-panel wired to exterior input outlet to operate necessary circuits

Option 2: Permanent EMG Power 200-amp

- Add pad mount 200-amp generator with automatic transfer switch (ATS) to operate existing 200-amp panel
- Install LP gas tank to operate generator

Administrative Offices:

Option 1: EMG Power to Offices and Server areas

- Purchase 2 portable generators to control the existing MTS panels
- Purchase 2 portable AC units for Server area

The committee with the help of Dan Parker, will obtain pricing and estimates for the above options through known electrical contractors. If estimates are received in a timely manner, the committee will evaluate the estimates and provide its recommendations to the Board by January 23, 2023.

B. Discussion on the Strategic Plan

Chair Gignac stated that the Long-Range Planning Committee goals with the Strategic Plan was to first execute a Community Survey which is now complete and will be sent out at the end of the month and results should be in by the end of January 2023. The second goal was to develop a long-term plan with CLIS. Chair Gignac would like to put together a small subcommittee of LRP to develop a plan for CLIS by the end of May. The third goal was to develop alternative options for Emergency Generation which is the topic of today's LRP meeting. The fourth goal was to review the adequacy of funding to complete two additional Pickleball courts. After discussion, there is only space for one more pickleball court and that will be added to the long-range planning.

- VI. **NEXT MEETING DATE** – Monday, January 16, 2023, at 9:30 a.m. via Zoom or Card Room C
- VII. **ADJOURNMENT** - Chair Gignac adjourned the meeting at 11:59 a.m.

**APPROVED BY LONG-RANGE PLANNING COMMITTEE
on January 16, 2023**