

**HERONS GLEN RECREATION DISTRICT (HGRD)  
GOLF COURSE RENOVATION AD HOC COMMITTEE MEETING  
January 21, 2021 9 A.M., All Participants via Zoom**

**MINUTES**

COMMITTEE MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Jon Edinger	X	GM J.B. Belknap	X
Vice Chair Bob Herbstritt	X	Dir. Golf Crs Maint. Tim Kortanek	X
Jack Birecree	X	Board Chair Don Misener, Liaison	X
Larry Frost	X	Board Vice Chair Howard Young	X
Mary Koenig	-----	Board Treasurer Jayne Schwarz	
Tracy McCabe	X	Residents	2
Tom Lambeseder	X	Board Secretary Karon Bennett	X

- I. **CALL TO ORDER** – Chair Jon Edinger called the meeting to order at 9 a.m.
- II. **APPROVAL OF MINUTES** – *Tom Lambeseder made a motion to approve the minutes from the November 12, 2020 and Tracy McCabe seconded the motion. **The motion passed unanimously.***
- III. **OLD BUSINESS**

The purpose of the meeting was to review the following items:

**Clarke Construction Update** - Clarke has accepted the HGRD’s letter of intent and things are moving forward quickly. On January 13, 2021 a meeting took place with Chris Clarke to ride the course, review the plans, review his suggestions as well as discuss contract items. Clarke will oversee GZ on sprigging the course, Tim Kortanek will get a firm price on materials from GZ and will follow up with Clarke on a clear cost for the entire seeding process.

J.B. Belknap and Tom Hart are working on the final contract for all to sign. This will require the Golf Course Renovation Committee’s approval and recommendation to the Board. The goal is to present this on Monday January 25, 2021 to the Board for approval. Some of the things we will be addressing in that are:

- The contract must be a standard AIA contract.
- Clarke's shaper must be named. If for some unforeseen event he/she is not available we have approval rights for substitute.
- A project completion schedule (critical path plan) must be submitted and be agreed upon.
- The \$500.00 dollar per day incentive/disincentive clause shown in bid documents must be included in the contract.
- Cart path damage during earthwork needs to be clarified so it becomes a “not to exceed” lump sum.

**Cart Paths Update** - A comprehensive cart path review has taken place and is being prepared for presentation to the Board. Clarke has estimated that \$28K in cart path repairs during construction due to damage made by heavy equipment. The cart path from the Pro Shop to the Cart Shack will be added to the cart path proposal.

**Hal Akins, Consultant** - Chair Jon Edinger and J.B. have drawn up a simple contract with Hal Akins to include a lump sum fee for consulting during the golf course renovation period.

Although Hal has been working with Tim over the last couple of months, he recently rode the course with Jack Birecree, J.B., Tim, and Jon to address problems in advance of creating change orders during the upcoming golf course renovation.

**Lake Shore Erosion Control Work** – The committee discussed adding additional lake shore erosion control work into the renovation contract. Tim and Jim Ink will take the Gordon Lewis priorities list from 2009 and modify the list. Herons Glen currently spends 50K from deferred maintenance on shoreline protection each year.

**IV. NEW BUSINESS**

Chair Jon Edinger recommended to the Board that once the golf course renovation is complete that the District start a Greens Committee. Jack Birecree, Tracy McCabe and Bruce Johnson expressed interest in joining the new committee.

**V. OTHER BUSINESS**

Jack Birecree led a discussion concerning the driving range which included

- The purchase of high-quality mats
- Directions to Rangers on moving the mats around
- Expanding the chipping area

**VI. PUBLIC COMMENTS**

Bruce Johnson stated his interest in joining the Golf Course Renovation Committee.

**VII. NEXT MEETING DATE** – Thursday, February 11, 2021 at 9 A.M.

**VIII. ADJOURNMENT** Chair Edinger adjourned the meeting at 9:35 A.M.

**Approved by the Golf Course Renovation Committee on February 11, 2021**

**HERONS GLEN RECREATION DISTRICT (HGRD)  
GOLF COURSE RENOVATION AD HOC COMMITTEE MEETING  
February 11, 2021 9 A.M., All Participants via Zoom**

**MINUTES**

COMMITTEE MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Jon Edinger	X	GM J.B. Belknap	X
Vice Chair Bob Herbstritt	X	Dir. Golf Crs Maint. Tim Kortanek	X
Jack Birecree	X	Board Chair Don Misener, Liaison	X
Larry Frost	X	Board Vice Chair Howard Young	X
Mary Koenig	X	Board Treasurer Jayne Schwarz	X
Tracy McCabe	Absent	Board Secretary Karon Bennett	X
Tom Lambeseder	X	Residents	2

- I. **CALL TO ORDER** – Chair Jon Edinger called the meeting to order at 9 a.m. He acknowledged the participation of Bruce Johnson and explained the process of joining the committee. Mr. Johnson was advised to observe for now; he will not be a voting member of the committee at this time.
- II. **APPROVAL OF MINUTES**
- *Tom Lambeseder made a motion to approve the minutes from the January 21, 2021 and Larry Frost seconded the motion. **The motion passed unanimously.***
- III. **OLD BUSINESS**

**Clarke Contract Status and Permit Status** - J.B. Belknap and Counsel Hart are working on one more approval of the final contract before its distribution and recommendation to the Board. The incentive/disincentive clause shown in bid documents must be included in the contract. The goal is to present this contract on Monday, January 25, 2021 to the Board for approval. Clarke is scheduled to receive the signed within the next few days. The first permit is on hand, the second permit has been resubmitted and Jim Ink is confident that we will have the second permit in the next 2 weeks.

**Survey Schedule and Initial Work Possibilities** – The surveyor will be on site today to meet with J.B. and Tim. They will show the surveyor the following areas of concern on the golf course:

1. Hole #5 tee area, specifically the preserve, property lines and easements.
2. Six control points for Clarke to use.
3. Five or six property line concerns.

**Royal Palm Visit** - Jack Birecree, Mary Koenig, Tracy McCabe and Bruce Johnson visited Royal Palm Golf Club in Naples to see the golf course and materials they used in their recent renovation from a year and a half ago. They shared their findings with the committee.

**Stacked Rock Wall Lengthening on #7 Away from the Tee** – J.B. and Tim shared pictures of rock wall from Gulf Harbour Yacht & Country Club, the same type of stacked rock that was bid through Clarke contract. The committee was unanimously in favor of using the rock depicted in the picture.

Chair Edinger suggested extending the rock wall on Hole #7. Several committee members agreed.

**Early Closing of Hole #10** – Chris Clarke suggested closing hole #10 early, during the second week of March, in order to begin clearing land. Closing #10 also facilitates pickleball construction.

**Additional Lake Shore Protection** – The committee discussed adding additional lakeshore erosion control work into the renovation contract. Herons Glen currently spends \$50K from deferred maintenance on shoreline protection each year. Tim Kortanek and Jim Ink will take the Gordon Lewis priorities list from 2009 and modify the list.

**Bert Louscher Memorial** – Donations in the amount of \$2,025 have been collected towards a memorial for Bert Louscher. Further action is on hold on the project until course work is complete in hopes that landscape work can be done post construction.

**Grass Kill Communications** – Within the next few days Mr. Birecree will prepare a communication piece to the residents explaining the process of removing all of the existing grass on fairways, tees, roughs, and greens so a new, more disease tolerant grass can be planted. The communication will include the chemicals being used, closure dates and the process that will take place. Tim Kortanek and his Superintendent, Eric Simpson have their spray tech licenses. They will monitor the program for quality assurance and to ensure all safety protocols are being followed.

IV. **NEXT MEETING DATE** – Thursday, February 25, 2021 at 10:30 A.M.

V. **ADJOURNMENT** Chair Edinger adjourned the meeting at 9:35 A.M.

**Approved by the Golf Course Renovation Committee on March 18, 2021**

**HERONS GLEN RECREATION DISTRICT (HGRD)**  
**GOLF COURSE RENOVATION AD HOC COMMITTEE MEETING**  
**February 25, 2021 10:30 A.M., All Participants via Zoom**

**MINUTES**

COMMITTEE MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Jon Edinger	X	Board Chair Don Misener, Liaison	X
Vice Chair Bob Herbstritt	X	GM J.B. Belknap	X
Jack Birecree	X	Dir. Golf Crs Maint. Tim Kortanek	X
Larry Frost	Absent		
Mary Koenig	X		
Tracy McCabe	Absent		
Tom Lambeseder	X	Residents	0

I. **CALL TO ORDER** – Chair Jon Edinger called the meeting to order at 10:30 A.M.

II. **OLD BUSINESS**

**Contract Update** – The Clarke Construction contract has been signed.

**Hal Aiken Agreement** – Hal Akin has his contract and will be signing it soon.

**Permit(s) Status** – Regarding the two permits needed; one permit is in hand, the other is expected by March 1, 2021. If there is a delay in receiving the permit, things like directional boring, drainage, cart path repairs, etc. will be completed.

**Surveyor Status** – The surveyor is moving right along on the golf course:

1. Hole #5 tee area, specifically the preserve, property lines and easements.
2. Six control points for Clarke to use.
3. Five or six property line concerns.

**First Spray Application and Out-of-Bound Markings** – Spray out of the golf course started on the fairways, tees and roughs on February 22, 2021. The process is going well. The hired applicator was instructed to stay 2 ft away from the edge of property lines. The grass is one issue, how it is marked is another. Out-of-bound surveys are causing difficulty with determining property lines; particularly the utility easements behind the homes and along the golf course.

**Pre-Construction Meeting** – Ricky Nix and Clarke Construction will be on site on March 2, 2021 to review the Master Plan for the golf course renovation, directional boring for irrigation and potentially starting construction early on the new #10 greens. They will also go over additional shore protection on hole #6.

**Hole #5 Tee Adjustments** – The Property Surveyor is currently surveying areas on hole #5 and some of the property lines delineated between the golf course and the property homeowners. Discussion continued, resulting in Chair Edinger taking committee ideas to the golf course designers.

**Cart Path Additions** – Later in the day, Chair Edinger will present the Board with the request for an additional \$190K for much needed cart path work, additional curbing and Driving Range mat expansion. The approval of the proposal needs to take place before sprigging on the golf course begins.

**Additional Shore Work (Hole #6)** – The committee discussed adding additional lakeshore erosion control work into the renovation contract. Herons Glen currently spends \$50K from deferred maintenance on shoreline protection each year. Tim Kortanek and Jim Ink will take the Gordon Lewis priorities list from 2009 and modify the list.

**Hole #10 Earthwork Schedule** – Chris Clarke suggested closing hole #10 early, during the second week of March, in order to begin clearing land. Closing #10 also facilitates pickleball construction.

**Green Committee** – For future consideration, J.B. has been working with Jon Edinger and Jack Birecree on establishing a Charter for a potential Green Committee. This would be an advisory committee made up of a broad cross section of golf members with the responsibility of advising on the golf course maintenance and playing condition standards.

III. **NEXT MEETING DATE** – Thursday, March 18, 2021 at 10:30 A.M.

IV. **ADJOURNMENT** Chair Edinger adjourned the meeting at 9:35 A.M.

**Approved by the Golf Course Renovation Committee on March 18, 2021**



**HGRD Golf Course Renovation Committee**  
**March 18, 2021~ 9:00 AM**  
**Agenda**

<b>COMMITTEE MEMBERS</b>	<b>PRESENT</b>	<b>SUPERVISORS/OTHERS</b>	<b>PRESENT</b>
Chair Jon Edinger		GM J.B. Belknap	
Vice Chair Bob Herbstritt		Dir. Golf Crs Maint. Tim Kortanek	
Jack Birecree		Board Chair Don Misener, Liaison	
Larry Frost		Board Secretary Karon Bennett	
Mary Koenig			
Tracy McCabe			
Tom Lambeseder			

- I. **CALL TO ORDER** – Chair Jon Edinger
- II. **APPROVAL OF MINUTES** – February 11, 2021 and February 25, 2021
- III. **BUSINESS TO BE DISCUSSED**
  - 1. Permit update
  - 2. Survey update
  - 3. Out of Bounds stake proposal, including cut line
  - 4. Nix meeting - Cart path work
  - 5. Tee yardages, USGA recommendations, outreach results, etc.
  - 6. Range area work and moving fairway practice bunker to behind #9 green.
  - 7. Shore work on Hole #6
  - 8. Hole #5 tee area final preserve boundaries.
  - 9. New hole #10 green location and shore work in this area
  - 10. Contractors work schedule.
  - 11. Hal Aiken status
  - 12. Irrigation issues
  - 13. How best to eliminate tourists (members) on course during closure, closed means CLOSED!
  - 14. Possible removal of abandoned Comcast domes.
  - 15. Palmettos- Several meetings ago we agreed that we would remove as many palmettos that could be in play that was reasonably possible, those next to pine trees would be cut and their stumps treated. I have been asked to put this on the agenda again.
  - 16. HOA comments/questions- status of #2 pipe repair and cleaning, #17 8-inch waterline over their connector pipe, use of their easement to #16 and #17, possible cart path beyond gate from Boulevard to cart path going to 1,2 and alternate 3 tees
- IV. **OLD BUSINESS**
- V. **NEW BUSINESS**

VI. **NEXT MEETING DATE** – Thursday, April 1, 2021 at 11AM (The Chairman has a 9:00 Dr appt.)

VII. **ADJOURNMENT**

HGRD Golf Course Renovation Committee  
 March 25, 2021~ 9:00 AM  
MINUTES



COMMITTEE MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Jon Edinger	X	Chair Don Misener, Liaison	X
Vice Chair Bob Herbstritt	X	Vice-Chair Howard Young	X
Jack Birecree	X	Treasurer, Jayne Schwarz	X
Larry Frost	Absent	GM J.B. Belknap	X
Mary Koenig	X	Dir. Golf Crs Maint. Tim Kortanek	Absent
Tracy McCabe	X	Board Secretary Karon Bennett	X
Tom Lambeseder	X	Resident, Bruce Johnson	X

I. **CALL TO ORDER** – Chair Jon Edinger called the meeting to order at 9 A.M.

II. **APPROVAL OF MINUTES**

- *Vice Chair Bob Herbstritt made a motion to approve the minutes from the February 11, 2021 and February 25, 2021. Mary Koenig seconded the motion. **The motion passed unanimously.***

III. **BUSINESS DISCUSSED:**

**Permit Status** – Thirty days after the permit was submitted, the county requested a lake management plan. This caused a delay on the second permit. J.B. is expecting a call today from Golf Course Engineer Jim ink for an update on the permit status.

- **Survey Update** - The surveyor will return next week to complete the boundaries and key locations on the back 9. Once he completes his survey, the GC Reno committee will recommend to the Board where the out of bound stakes should be located in relation to the property lines.

**Out of Bounds Stake Proposal** – There are many encroachments on the golf course such as plantings, Broadstar, Bluestream etc. Chair Edinger proposed going onto the critical areas on the golf course that come into play and place 3 precast sleeves in the ground as white stakes marking our property lines. Example exit hole #7 looking back, to the left, one permanent stake then another by the Friedenberg’s memorial plaque and another by the road, you would see that that would establish the property lines and out of play areas. Then cut lines will be established. Doing this in approximately 200 locations over the golf course with cut lines for Bimini grass would cost between \$15-20K, however, the out-of-bound markers would be permanent. The committee agreed to present

Chair Edinger suggested that the abandoned Comcast domes be removed from the golf course after determining which ones no longer have active phone service or Century Link service. J.B. will bring this to the attention of the HOA.

**Nix Meeting** - Ricky Nix and Clarke Construction met with Chair Edinger and other committee members on Tuesday to measure the additional cart path work. Clarke is scheduled to begin green to tee directional boring

for the new irrigation system soon and plans on having a crew here next week to begin some of the rough area drainage.

**Range Area and Fairway Practice Bunker** - The committee agreed to the move the fairway practice bunker to behind #9 green. Jack Birecree and a few committee members reviewed Range area work with Ricky Nix. The trap will be downsized and moved; this opens the area and will be graded all the way to the road. The possibility of lowering the Range to prevent erosion was reviewed. The addition of a bulkhead (\$40K) there would be needed. A main electric service line in that area eliminates using dirt from the top of the Range. Concerns arose for the Rangers retrieving golf balls. Jack mentioned that he and J.B. visited the range at Heritage Palm where they pick up range balls in their lake by boat. This works well for them. Further discussion took place concerning other expenses around the range, rolled curves, new mats, size of the mats, etc.

**Tee Yardages and USGA Recommendations** - Ricky Nix and Jack had a conversation that confirmed that tee yardages were in compliance with USGA recommendations. Nix will provide the cart path plans on Monday.

**Shore Work on Hole #6** - Jim Ink and Tim are working on shore work on Hole #6 then Clarke Construction will provide a final cost.

**Hole #5 Tee Area Final Preserve Boundaries** - The course built in 1990's at a time when preserve areas were determined by county control agent, those were the white stakes. Then it was realized during the 2006 golf course renovation that the boundaries encroached on 1990's boundaries. The county control agency renegotiated and re-staked in pink. A plan is in place for acceptable tees inside those bounds.

**New Hole #10** - The committee reviewed the hole #10 green location and shore work in the area. A suggestion was made to cut back some trees so that the hole could be seen from the main road. This hole may become Heron Glens signature hole.

**Contractors Work Schedule** Directional bores and drainage will begin. The key is getting the permit.

**Hal Aiken Status** - Hal Aikin will not sign a formal contract with Herons Glen. He will have site visits as an advisor to Tim. Hal's input will be most important on:

- The Range
- Four Tee on Hole # 5 Tree Removal
- Bordering Issues
- Grow In – Fertilization and Watering

**Course Closure Signs** - Signs are needed in order to best to eliminate residents and guests on the course during closure. Closed means CLOSED! J.B. will have signs made.

**Palmettos**- Several meetings ago the committee agreed that to remove as many palmettos as reasonably possible that could be in play. Concerns were expressed about the Palmetto trees on #16. The committee agreed to have Bruce, Don and Jack go onto the course and tag the Palmettos to be removed or ground down beyond the 3<sup>rd</sup> hole. The group of three will also review out of bound stakes.

**HOA Meeting** - J.B. and Chair Edinger will meet with the HOA concerning the status of #2 pipe repair and cleaning the #17 8-inch waterline over their 30-year-old connector pipe. There is an easement in the name of the HOA that needs to be used for easements to hole #16 and hole #17. Discussion continued about extending concrete cart path beyond gate from Boulevard to the cart path going to #1, #2 and alternate #3 tees.

IV. **OLD BUSINESS**

Board Chair Don Misener thanked the Golf course Renovation Committee for the time he spent as the Board Liaison. He mentioned that the next meeting would not have a Liaison. Don mentioned that he would like to be welcomed back to the committee. The Board will make that decision at their next Board meeting. The committee also expressed their sincere appreciation for Don's efforts on the Board and for his guidance on the committee.

V. **NEW BUSINESS**

Jack suggested painting the temporary out-of-bounds stakes to halt the movement of the stakes by residents. Chair Edinger is expecting a price on a precast stake. The committee will mark the out-of-bound stakes with paint until the final markers are put in.

VI. **APRIL MEETING DATES:**

- Friday, April 2, 2021 at 9AM.
- Thursday, April 15, 2021 at 9AM.

VII. **ADJOURNMENT** - Chair Edinger adjourned the meeting at 10:52 A.M.

**Approved by the Golf Course Renovation Committee on April 2, 2021**

HGRD Golf Course Renovation Committee  
FRIDAY, April 2, 2021~ 9:00 AM  
Agenda



COMMITTEE MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Jon Edinger		GM J.B. Belknap	
Vice Chair Bob Herbstritt		Dir. Golf Crs Maint. Tim Kortanek	
Jack Birecree		Resident, Bruce Johnson	
Larry Frost		Board Secretary Karon Bennett	
Mary Koenig			
Tracy McCabe			
Tom Lambeseder		# of Residents	

- I. **CALL TO ORDER** – Chair Jon Edinger
- II. **APPROVAL OF MINUTES** – March 25, 2021
- III. **BUSINESS TO BE DISCUSSED**
  1. Palmetto discussion - The following is to help move discussion along- by Fri AM all the front nine will be completed and hopefully most of the back, stump grinder scheduled early next week for several days, 8 inch plus deep roto till will chew up and level areas where removal has occurred. Please try to view the course prior to our meeting with your comments for each hole. Note that on left of #5 contractor will remove those in area of lake construction, on left of #8 contractor does removal in greatly expanded waste area. Thurs PM tee sheet is quite open from noon until 4:00, take a look if you have time.
  2. Permit status - Tree list and Lake Management plan.
  3. Survey status
  4. Precast survey stake sleeves estimate \$75.00 each. How do we proceed? Who, what, where and when?
  5. Comcast abandoned box removal status.
  6. Cart path repair work status
  7. Cart path widenings at Tees and Greens
  8. Shoreline work Hole #6.
  9. Irrigation training 4/7, 12 until 2
  10. Driving Range Area Improvement Proposal – presented by Jack Birecree.
  11. Finance monitoring.
  12. Short term work schedule- irrigation, road bores, drainage, stakeout, silt fence, etc.
- IV. **OLD BUSINESS**
- V. **NEW BUSINESS**
- VI. **NEXT MEETING DATE** – Thursday, April 15, 2021 at 9:00AM
- VII. **ADJOURNMENT**

HGRD Golf Course Renovation Committee  
 April 02, 2021~ 9:00 AM  
**MINUTES**



COMMITTEE MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Jon Edinger	X	Peter Overs, Liaison	X
Vice Chair Bob Herbstritt	X	Resident, Bruce Johnson	X
Jack Birecree	X		
Larry Frost	X	GM J.B. Belknap	X
Mary Koenig	X	Dir. Golf Crs Maint. Tim Kortanek	Absent
Tracy McCabe	Absent	Board Secretary Karon Bennett	X
Tom Lambeseder	X	# of Residents	1

- I. **CALL TO ORDER** – Chair Jon Edinger called the meeting to order at 9 A.M. Welcomed and introduced Peter Overs as the new Board Liaison for the Golf Course Renovation Committee. Peter has extensive background in government. He has further experience with golf courses similar to Herons Glen with a yacht basin and a 110-slip marina.
  
- II. **APPROVAL OF MINUTES**
  - Vice Chair Bob Herbstritt *made a motion to approve the minutes from March 25, 2021.* Mary Koenig *seconded the motion. **The motion passed unanimously.***
  
- III. **BUSINESS DISCUSSED**
  1. **Budget** - A tentative defined budget was received by the Board on Thursday. The Board realizes that they have a lot of projects underway, all of which are experiencing scope creep. Most of the projects for the golf course have been approved, Chair Edinger doesn't not suggest going back for any other additions and to live within budget that has been approved. \$483K to cover Tim's staff and expenses for labor, grow in, chemicals, palmettos, etc. \$400K contingency, this is to be used to take care of items within the job, not add-ons. Some of the contingency has been used for \$160K of cart path work and \$13K more for the architect. Another \$10-20K for Alan Neal, Surveyor. Expectations are that the project is managed within the finances given.
  
  2. **Palmetto Removal Recommendations** – Chair Edinger went over balance of the palmettos left on the course after recent removals. No palmetto problems were reported on Holes #1-4. On Hole #5 the palmettos in question are in the middle of what will be a lake. They will be removed by the contractor when the lake is created. On Hole #6 on the corner, the two palmettos approximately 200 yards out will be removed. Hole #7 is good. Similar to Hole # 5, the palmettos in the new preserve on Hole #8 will be removed by the contractor. Hole #9 is good. By Friday morning all the front nine will be completed and the stump grinder will be scheduled early next week.

Chair Edinger mentioned that the same goal of removing the palmettos that come into play applied to the back nine. Discussion took place concerning clearing the land and providing barriers along the sides of holes #10, #11, #12. The committee was reminded that no landscaping is included in the

contract, there are places where the palmettos are needed to add character and the expense of removing all palmettos on the course entirely. The committee agreed to go back to Tim and have him take a look at hole #8, #11, #18 and some other areas in question on the back nine. They suggested reducing approximately 10 feet of the palmettos along the front edge in order to push them back a bit.

3. **Permit Status** – The permit needed for the course work has not been received yet. Jim Ink has been talking with the permit agency, hopefully Jim Ink will have the permit to us by the end of the week. Monday deep verticutting will start. Earthwork will begin next week within the silt fence. A tree list and lake management plan will be completed and provided to the county by Labor Day in order to play on the new course.
4. **Survey Status** – The front nine of the golf course has been done; the back nine is very close to completion.
5. **Out-of-Bounds** – Clark has estimated the precast survey stake sleeves at \$75.00 each (after install by the golf maintenance staff \$100) totaling \$20K to come out of the contingency fund. Edinger suggested that the committee send a proposal to the Board. Once approved, the community will be informed about the intents with the out-of-bounds markers by email. Intentions would be to put white survey markers in all of the areas that out-of-bounds routinely comes into play. Further discussion took place regarding encroachments and provisions.
  - We will put the white stakes where the property line is.
  - You may have golfers in this area removing their ball from the encroachment area.
  - If you elect to keep the encroachment, you will maintain it.
  - If you don't want to keep the encroachment area HGRD will remove it and plant Bimini grass.
6. **Comcast Abandoned Box Removal** – The removal of the abandoned Comcast boxes will greatly affect Tim's cut lines on the course. Board Liaison Peter Overs mentioned that there is a clause in the contract between the HOA and Broadstar that allows purchase the equipment for \$1,285.00 after June 1<sup>st</sup>.
7. **Cart Path Repair Work** - Vice Chair Bob Herbstritt has been communication with Ricky Nix on cart path repair work. They marked out bypasses and curves on the course, placed them on the CAD plan, they are what we were asking for on the plans. The quote from Clarke has been received. The quote is close to budget, JB will forward the quote to the committee.
8. **Shoreline Work Hole #6** – Jim Ink is working on the permit first then moving specification for the shoreline on hole #6, then amendment of the permit will follow. The Board has approved \$67.5K for the work.
9. **Driving Range Area Improvement Proposal** - Jack Birecree shared the driving range proposal with the committee. Discussion followed.

IV. **OLD BUSINESS** - None

V. **NEW BUSINESS** – JB shared signage for the golf course that was created to keep residents off of the course during the renovation. Birecree will send communication on Saturday as construction begins.

The committee discussed the importance of regular attendance at the upcoming meetings as input from all members are needed as the course is renovated.

VI. **APRIL MEETING DATES:**

- Thursday, April 15, 2021 at 9AM.
- Thursday, April 29<sup>th</sup> at 9AM.

VII. **ADJOURNMENT** - Chair Edinger adjourned the meeting at 11A.M.

**Approved by the Golf Course Renovation Committee on April 15, 2021**

HGRD Golf Course Renovation Committee  
 April 28, 2021~ 9:00 AM

**AGENDA**



COMMITTEE MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Jon Edinger		Board Liaison, Vice-Chair Peter Overs	
Vice Chair Bob Herbstritt		Board Chair Howard Young	
Jack Birecree		Board Treasurer Jayne Schwarz	
Larry Frost		GM J.B. Belknap	
Bruce Johnson		Dir. Golf Crs Maint. Tim Kortanek	
Mary Koenig		Board Secretary Karon Bennett	
Tom Lambeseder			
Tracy McCabe			
Don Misener		Residents	#

I. **CALL TO ORDER** – Jon Edinger

II. **ITEMS TO BE DISCUSSED**

- A. Questions on bid Issue
- B. Permit status and conditions
- C. Review of 4/26 Board Meeting
- D. Review of 4/27 Nix Visit
- E. Boundary Markers – Who Will Do the Installs?
- F. Cart Path, Curbs, & Widened Areas
- G. Range Discussion - What Makes Sense?
- H. Review of Job Status - On Schedule, Problems, Irrigation, Drainage, Earthwork, etc.
- I. Hole 5- #4 Tee.
- J. Sand Trap at Chipping Green.
- K. New Bathroom Orientation.

III. **OLD BUSINESS**

IV. **NEW BUSINESS**

V. **PUBLIC COMMENTS**

VI. **NEXT MEETING DATE** – Confirm - Thursday, May 13, 2021 at 9 A.M.

VII. **ADJOURNMENT**

HGRD Golf Course Renovation Committee  
 April 28, 2021~ 9:00 AM  
MINUTES



COMMITTEE MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Jon Edinger	X	Peter Overs, Liaison	X
Vice Chair Bob Herbstritt	X	GM J.B. Belknap	X
Jack Birecree	X	Dir. Golf Crs Maint. Tim Kortanek	X
Larry Frost	Absent	Board Secretary Karon Bennett	X
Mary Koenig	X		
Bruce Johnson	X	# of Residents	2
Tracy McCabe	Absent		
Tom Lambeseder	X		
Don Misener	X		

- I. **CALL TO ORDER** – Chair Jon Edinger called the meeting to order at 9 A.M.
- II. **APPROVAL OF MINUTES** – Golf Course Renovation Meeting Minutes from April 15, 2021 and April 28,2021.
- III. **BUSINESS DISCUSSED**
  1. **Bid Issue** - While reviewing a payment request from Clarke Construction, Chair Jon Edinger became aware of an oversight made during bid calculations. When reviewing the irrigation bids, the committee used the numbers shown on the main bid document for irrigation, this referred to a sub form which also gave the same total price. What was not seen in the review was below that number in parenthesis that stated “Does not include the Rain Bird branded materials” totaling just under 300k. It was handled this way because as of bid time it was not known how successful the harvest of existing equipment would be and did not want contractors to guess the amounts.
  2. **Permit Status and Conditions** – The permit is in hand with 10 minor, achievable conditions.
  3. **Review of 4/26 Board Meeting** – Since discovering the issue J.B. Belknap, Tim Kortanek, Peter Overs, Bob Herbstritt, and Jon Edinger have worked on a revised budget to present to the Board. It is a work in progress showing defined cuts suggests and funding transfers. The committee will remain fiscally aware, eliminate scope creeping and focus on the budget. There may be a hold on some of the range work. On a much brighter note, the job is progressing well and the committee can proceed on most items.
  4. **Review of 4/27 Nix Visit** – Board Vice-Chair Peter Overs expressed his positive experience with the personnel at Clarke Construction during a recent construction visit. Dir. Golf Course Maintenance Tim Kortanek informed the committee of the recent visit with Ricky Nix. The surface of 3, 5, 6 and 8 surfaces have been approved. They liked the slope and movement on the greens. A few minor positive changes were made, one example is the alternate tee on #9 will now be 10ft deeper. This will be an exciting tee. Every green on the front nine, with the exception of 4 and 7, have been approved from a contour standpoint.

5. **Boundary Markers** – The Golf Course Maintenance Team will handle the installation of 200 pre-cast boundary units.
6. **Cart Path, Curbs, & Widened Areas** – One cut proposed to the Board was to only do cart path repairs from tee to green and delay curbs and widenings. The Board explained that the committee will need to complete the cart paths as originally planned and not cut out any repairs or widening.

The golf course significantly encroaches on the property at the last house on Via Montana. A solution would be to move 60ft of the cart path closer to the green. Surveyor Allen Neal will confirm the measurement of the encroachment before moving forward.

7. **Range Discussion** – The committee discussed a quote from Clarke Construction for the Range, the work for multiple use cart path is approximately \$20-25K, plus an additional \$30K on the Range to remove existing concrete, rough shape, this adds space for the tee matts, laser grades, sprigs, add 15 ft of grass to the backside of the Practice Range, this takes off the 15 ft from the front of the Putting Green. Additionally, there is a quote for \$51k to do the bulkhead which would add 15 ft to the front of the driving range. Chair Edinger suggested to move forward with all items except the bulkhead until it is known where the contingency stands in mid-July. The committee agreed.
8. **Review of Job Status** – Tim and J.B. confirmed that the project is progressing as scheduled with 25% of the work currently complete.
9. **New Bathroom Orientation** – The committee will recommend to the Board that the restroom orientation be changed to a “L” shape design rather than side by side with the existing cart barn.

IV. **OLD BUSINESS** - None

V. **NEW BUSINESS** – To see pictures and videos of the progress being made on a day-to-day basis follow us on Instagram at [herons glen golf fl](https://www.instagram.com/herons_glen_golf_fl).

VI. **APRIL MEETING DATES:**

- Thursday, May 27, 2021 at 9:00 A.M.

VII. **ADJOURNMENT** - Chair Edinger adjourned the meeting at 10:00 A.M.

**Approved by the Golf Course Renovation Committee on May 13, 2021**



Golf Course Renovation Committee  
May 13, 2021~ 9 AM  
Agenda

1. Permit status- what is next- amendments & Lake Management Plan, etc.
2. Lake shoreline work- Hole #6 status
3. Review of Ricky Nix visits
4. Status of precast out-of-bounds units
5. Cart path repair status
6. Abandoned Comcast boxes- Status-contacting Comcast
7. Practice trap location at chipping green
8. Coordination with pickle ball expansion work
9. Review of driving range options
10. Tracking of project overruns- contingency expenditures
11. Location new of range restroom
12. General project status- job approaching 50% complete, front nine 90+% rough graded, back nine over 50% rough graded, front nine irrigation loop completed, road boring work nearly complete, irrigation heads being placed on hole #8, nearly 50% of greens boxed out and approved for completion, bulkhead work over 50% completed. Job appears to be progressing well. (written 5/9/2021)
13. Old business
14. New business
15. Next meeting date- 5/27/2021
16. Adjourn

HGRD Golf Course Renovation Committee  
 May 13, 2021~ 9:00 AM  
MINUTES



COMMITTEE MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Jon Edinger	X	GM J.B. Belknap	X
Vice Chair Bob Herbstritt	X	Dir. Golf Crs Maint. Tim Kortanek	X
Jack Birecree	X	Board Chair Peter Overs, Liaison	X
Larry Frost	Absent	Board Chair Howard Young	X
Bruce Johnson	X	Board Treasurer Jayne Schwarz	X
Mary Koenig	X	Board Secretary Karon Bennett	X
Tom Lambeseder	X		
Tracy McCabe	X	Residents	1

- I. **CALL TO ORDER** – Chair Jon Edinger called the meeting to order at 9 A.M.
  
- II. **APPROVAL OF MINUTES** – *Bob Herbstritt made a motion to approve the minutes from the April 15, 2021 and April 28, 2021. Jack Birecree seconded the motion. **The motion passed unanimously.***
  
- III. **OLD BUSINESS**  
 The purpose of the meeting was to review the following items:
  1. Permit Status - The permit is being amended to show the Lake Management Plan and to show work on lake on #6 and lake on #10. An invoice from South Florida District has been received and paid.
  2. Lake Shoreline Work on Hole #6 – The quote from Clark has been received for 25K which included 570 lineal ft of re-setting riprap and 1,500 ft to re-grade lake balance from 5 to 1. This does not include grass.
  3. Ricky Nix Visits – Bob and Peter met with Ricky Nix, they stated that this was a very good meeting. Ricky approved the balance of greens in regards to the backfill on completed greens. Some of the new bunker areas have been cut in, Ricky cleaned them up and made them a little bigger. Ricky wants to be able to see bunkers and water from all the tee boxes. 90% of the rock work has been completed. Peter added that Ricky was not pleased with #18 after the DR Horton property had been cleared. More contouring on #18 will be done to make this a more attractive finishing hole.
  4. Status of Precast Out-of-Bounds Units – *Mary Koenig made a motion to allow Tim Kortanek to go forward with making the out-of-bound stakes for the golf course. Jack Birecree seconded the motion. **The motion passed unanimously.***
  5. Cart Path Repair Status – The bid of \$145K includes the cart paths curbs, passing lanes, etc. This presents the possibility to allow the savings to be utilized in other areas.
  6. Abandoned Comcast Boxes – J.B. will follow up with Comcast concerning the removal of the Comcast boxes.
  7. Practice Trap Location at Chipping Green – New drawings of the driving range are in progress.
  8. Review of Driving Range Options – Phase 1 of the driving range renovation bid is approximately \$34.5k, this does not include the multiple use cart path from the starter shack to the golf shop which is \$20-25k. The bulkhead price is about \$50k. The committee will review the budget as it

relates to the addition of the bulkhead in July or August. If the review is positive, the addition of the bulkhead will be presented to the Board for their approval.

9. Coordination with Pickleball Expansion Work – The pickleball courts project is in the permitting stage, however, they are expected to open when the golf course opens.

10. Tracking of Project Overruns - Contingency expenditures are on track and being monitored by J.B., Jon, Peter and Bob.

IV. **NEW BUSINESS** – No new business was presented.

V. **OTHER BUSINESS** – To see pictures and videos of the progress being made on a day-to-day basis follow us on Instagram at [herons\\_glen\\_golf\\_fl](https://www.instagram.com/herons_glen_golf_fl).

VI. **PUBLIC COMMENTS** – No public comments were presented.

VII. **NEXT MEETING DATE** – Thursday, May 27, 2021 at 9 A.M.

VIII. **ADJOURNMENT** Chair Edinger adjourned the meeting at 10:10 A.M.

**Approved by the Golf Course Renovation Committee on July 8, 2021**



Golf Course Renovation Committee  
June 10, 2021~ 9 AM  
Agenda

1. Permit, amendments, Lake Shore Management Plan- status
2. Trucking issues: Lack of truck drivers in Southwest Fl
3. Issues found from prior projects
4. Weather- good to date, handled 3' inches plus of rain quite well
5. General overall progress to date- irrigation, earthwork, sodding, sprigging, greens, tees, bunkers, cart paths, etc.
6. Tim, Ricky, Clarke making minor adjustments as needed, Nix on Tuesday visits, and every other Thursday Progress meetings.
7. Review of Nix 6/8 visit and Nix/Garl general comments
8. OB markers and Comcast domes- status
9. Over/under runs, Contingency review
10. Communication needs, what, who, and when.
11. Remaining decisions- Driving range bulkhead
12. Old business
13. New business
14. Schedule next meeting- 6/24 or 7/8
15. Adjourn

HGRD Golf Course Renovation Committee  
 June 10, 2021~ 9:00 AM via Zoom



**Minutes**

COMMITTEE MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Jon Edinger	X	GM J.B. Belknap	X
Vice Chair Bob Herbstritt	X	Dir. Golf Crs Maint. Tim Kortanek	Absent
Jack Birecree	X	Board Chair Peter Overs, Liaison	Absent
Larry Frost	Absent	Board Chair Howard Young	X
Bruce Johnson	Absent	Treasurer Jayne Schwarz	X
Mary Koenig	Absent	Board Secretary Karon Bennett	X
Tom Lambeseder	Absent		
Tracy McCabe	Absent		
Don Misener	X	Residents	None

I. **CALL TO ORDER** - Chair Jon Edinger called the meeting to order at 9 A.M.

II. **OLD BUSINESS**

The purpose of the meeting was to review the following items:

- The general overall progress of the golf course renovation is moving along well, in regards to irrigation, earthwork, sodding, sprigging, greens, tees, bunkers, cart paths, etc. Irrigation is coming along nicely, as is earthwork, sodding is going well, the front nine (except 4 & 7) springing starts next week., the greens are boxed out etc. The biggest risk the golf course faces is the weather, which is out of our hands.
- The committee is very happy with Clark Construction. Kortanek, Nix, and Clarke are making minor adjustments to the golf course as needed and they continue to communicate during their on-site weekly meetings as well as their weekly Zoom meetings. Everyone is working together well.
- Johnson has done a great job on identifying the need for 238 out-of-bounds markers. We have not heard from Comcast about removing their old domes from the property.
- Edinger reviewed over/under runs/contingency with the committee. For the most part we are good shape here, at the \$150k range with more coming in.
- Birecree went over communication needs. In his opinion most residents are happy with the communications about the golf course, including Instagram and progress videos. Unfortunately, most residents don't have Instagram. To see pictures and videos of the progress being made on a day-to-day basis follow us on Instagram at [herons\\_glen\\_golf\\_fl](#). The committee members were encouraged to record videos to share with residents.

III. **NEW BUSINESS** – No new business was presented.

IV. **OTHER BUSINESS** – As the golf course renovation winds down we will know soon where the budget stands in order to recommend the installation of the bulkhead on the driving range to the Board. There is not landscaping included in the project. Nix has made three solid suggestions about landscaping. The

committee will put together some numbers in case the contingency allows for the additions in landscaping. Kortanek and Nix will provide thoughts of what could be done now or prior to opening.

- V. **PUBLIC COMMENTS** – It was noted that there are provisions in the contract to repair any damage to the roadways in the community caused by truck traffic.

It was suggested that a letter be sent to Comcast to advise the company that their cable/phone boxes will be removed from the Herons Glen property by specific date. J.B. will talk to the District's attorney concerning this issue.

- VI. **NEXT MEETING DATE** – Thursday, July 8, 2021 at 9 A.M.

- VII. **ADJOURNMENT** - Chair Edinger adjourned the meeting at 10:00 A.M.

**Approved by the Golf Course Renovation Committee on July 8, 2021**



Golf Course Renovation Committee  
July 8, 2021~ 9 AM  
Agenda

1. Tropical Storm Elsa impact
2. Permit amendments, Lakeshore Management plan, Hole #6 shoreline update
3. Hole #13 shoreline rip rap from drop area to lone palm tree.
4. Contingency fund projections
5. Driving Range bulkhead
6. Drainage review
7. General overall progress to date- irrigation, earthwork, sodding, sprigging, greens, tees, bunkers, cart paths, etc.
8. Tim, Ricky, Clarke making minor adjustments as needed, Nix on Tuesday visits, and every other Thurs  
Progress meet
9. OB markers and Comcast domes- status
10. Communication needs, what, who, and when. Align drainage expectations & messaging
11. Continue discussion as to possible change of what hole to finish on
12. Update on status of Hole signs, tee markers etc. (Tim)
13. Old business
14. New business
15. Schedule next meeting- 7/22 or 8/5
16. Adjourn

HGRD Golf Course Renovation Committee  
 July 8, 2021 at 9:00 AM via Zoom



**Minutes**

COMMITTEE MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Jon Edinger	X	GM J.B. Belknap	X
Vice Chair Bob Herbstritt	X	Dir. Golf Crs Maint. Tim Kortanek	X
Jack Birecree	X	Board Chair Peter Overs, Liaison	X
Larry Frost	Absent	Board Chair Howard Young	X
Bruce Johnson	Absent	Treasurer Jayne Schwarz	X
Mary Koenig	X	Executive Assistant Karon Bennett	X
Tom Lambeseder	X		
Tracy McCabe	X		
Don Misener	X	Residents	2

I. **CALL TO ORDER** - Chair Edinger called the meeting to order at 9 A.M.

II. **APPROVAL OF MINUTES**

- *Mary Koenig made a motion to approve the minutes from May 13, 2021 and May 27, 2021. Don Misener seconded the motion. **The motion passed unanimously.***
- *Jack Birecree made a motion to approve the minutes from June 10, 2021. Vice Chair Bob Herbstritt seconded the motion. **The motion passed unanimously.***

III. **OLD BUSINESS**

The purpose of the meeting was to review the following items:

- A permit update is in process by Jim Ink. The Lakeshore Management Plan is being created, this outlines annual tasks that will be performed on the course, this is needed in order to open the course. A big change that has occurred hole #6, the price was based on 1 on 4 slope when changed to 1 on 6, the only work that will take place is the work already done. The riprap on the side of the green, the new slope we would have had to remove 400 ft of sidewalk, add large amount of fill then replace the fill. The other side there is not enough room to meet standards. At this point the work has been postponed until it fits a budget or timeline.
- Tropical Storm Elsa Impact – Tim and J.B. discussed the tropical storm had on the course. With over 7.5 inches of water, the course the sprigged areas on 5 and 6 held up well. Once the lake goes down some work may need to be done on wash out. The weir is pumping water out as quickly as it can. The sprigging on Tuesday was delayed until later this week. There was no significant washout on greens, they look good, they didn't hold water, there is no puddling. J.B. noted Clark's performance/penalty clause, they are pushing for a release of the course approximately July 31<sup>st</sup>.

- In order to comply with shoreline policies, the Hole #13 shoreline will have 426 lineal feet of rip rap down the control line. To save fill the team is putting a biodegradable mesh over the net, Tim is pleased with the mesh on hole #2 and #1.
  - Tom Lambeseder made a motion to allow J.B. to sign the change order up to \$24,529.08 for the installation of 426 lineal feet of riprap. Mary Koenig seconded. ***The motion was approved unanimously.***
- Contingency Fund Projections – J.B., Kevin and Lynn are doing a great job tracking the contingency fund. Projecting 200-250k use of the 400k contingency fund. Earthwork is done, irrigation on #3 or #4 holes are left at 10-15k, the price from Clark is 50k to install bulkhead, fill, drainage, sprigging adding 15 feet on the driving range. There is enough in contingency move forward now while involved in the current renovation.
  - Bob Herbstritt made a motion to recommend to the Board for permission to allow the bulkhead to be installed during the renovation. Don Misener seconded. ***The motion was approved unanimously.***
- Tim, Ricky, Clarke are making minor field adjustments as needed. Visits with the contractors continue on Tuesdays and every other Thursday for progress meetings are going well.
- Bruce and Tim continue to work on out-of-bounds markers.
- The committee discussed communication needs. Jack will address drainage concerns with the residents. Supplemental drainage is being added to the course and repairs are being made on damaged drainage lines as quickly as possible. There have been many positive comments coming in from Instagram and golf course renovation videos.
- The next committee meeting will include recommendations to be made on the number of rounds allowed during the course's first year. The Green Committee will need to look at tee times, shotguns, etc in order to restrict the play on the course.
- Discussion continued about the possible change of what hole to finish on. Suggestions were made to go back to original #11, or back to #10. Chris Clark suggested that hole # 9 would be the best finishing hole.
- Tim is working on signage for the holes on the golf course, they will not have permanent numbers. Tee markers have been fabricated.

IV. **NEW BUSINESS** – No new business was presented.

V. **PUBLIC COMMENTS** – No public comments were presented.

VI. **NEXT MEETING DATE** – Thursday, August 5, 2021 at 9 A.M.

VII. **ADJOURNMENT** - Chair Edinger adjourned the meeting at 10:22 A.M.

**Approved by the Golf Course Renovation Committee on August 5, 2021**



Golf Course Renovation Committee  
August 5, 2021~ 9 AM  
Agenda

1. Permit amendments, Lakeshore Management plan, engineering stuff, record plans, etc.-update?
2. General overall progress to date- irrigation, earthwork, drainage, sodding, sprigging, greens, tees, bunkers, cart paths, etc. (Hole by hole?)
3. Tim, Ricky, Clarke making minor adjustments as needed, Nix on Tuesday visits, and every other Thurs Progress meet. Hole #13 rip-rap, driving range front bulkhead, raising #7 wall, drainage additions #14, #18, and others.
4. Contingency fund status.
5. OB markers and Comcast domes - Bruce Johnsons notes, status
6. Communication needs, what, who, and when
7. Update on status of Hole signs, tee markers etc. (Tim)
8. Landscape work #18, #10 and others
9. Proper number of rounds advisable on a new yet to mature course? Advice from others- Hal Aiken, Ron Garl , Heritage Landing. (facts and figures) recommendations to Board.
10. Our Charter ends with job completion. Proposed Green Committee Charter. Who, when, how, why, somewhat unique situation? Some type of recommendation to Board.
11. Old business
12. New business
13. Schedule next meeting- 8/19 or 9/2?
14. Adjourn



Golf Course Renovation Committee  
August 5, 2021~ at 9:00 AM via Zoom

**Minutes**

COMMITTEE MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Jon Edinger	X	GM J.B. Belknap	X
Vice Chair Bob Herbstritt	X	Dir. Golf Crs Maint. Tim Kortanek	X
Jack Birecree	X	Board Chair Peter Overs, Liaison	X
Larry Frost	Absent	Board Chair Howard Young	X
Bruce Johnson	X	Treasurer Jayne Schwarz	X
Mary Koenig	X	Executive Assistant Karon Bennett	X
Tom Lambeseder	X		
Tracy McCabe	X		
Don Misener	X	Residents	2

I. **CALL TO ORDER** - Chair Edinger called the meeting to order at 9 A.M.

II. **APPROVAL OF MINUTES**

- Tom Lambeseder *made a motion to approve the minutes from July 8, 2021.* Mary Koenig *seconded the motion.* ***The motion passed unanimously.***

III. **OLD BUSINESS**

The purpose of the meeting was to review the following items:

1. Permit Amendments – The change order to Jim Ink has been signed to pay for Lakeshore Management plan that will be submitted to the county when we are close to completion. Clark will provide As-Built plans.
2. General Overall Progress to Date – Irrigation is basically done and into punch list work. Earthwork is done and within budget. Drainage is in good shape, there are some minor issues. One of those is on hole #14 on the left where Palmettos are, there is standing water there. This is being repaired. Also drainage changes along hole #18, this is a unique problem related to the new Horton homes. Tim, J.B., and Horton are working together on one simple system. Some areas have plug drainage, other areas where

earthwork has damaged the system, some areas where drainage will be added and other areas that will remain. Each issue is being addressed individual. Sodding is at almost finished. Sprigging of remaining greens will be done when the practice area is sprigged, possibly next week. The game plan is to start in the middle of the course and work outwards, if rough areas are in good shape, sprig them, if there's a wet area, work around it and get back to it later. The tees are large and level. The bunkers have sand in them that will be spread in October. The cart paths are coming along well.

Tim, Ricky, and Clarke are making minor adjustments as needed. They meet every Tuesday, and every other Thursday a progress meeting that takes place on Zoom with the contractors and engineers.

- Change order Hole #13 will receive a sod strip down to the control line of riprap.
  - The driving range front bulkhead has been approved; however, it is on hold due to high water. This will extend 10-15ft will give solid shoreline and be visually pleasing from the clubhouse.
  - The #7 wall has been raised and rock has been added. This will make maintenance and appearance much better.
  - Additional drainage work is being done on #14 and #18.
  - Clark is putting for their best effort to complete the sprigging due to the rain.
3. Contingency Fund Status – This remains a work in progress, it appears to be in excellent shape. The contingency budget was at \$400k, all in we are at \$300k with a few things to be added by Clark.
  4. Out-of-Bounds Markers – The placement of approximately 250 markers will be coordinated with the new golf pro.
  5. Communication – A lot of good communication is being sent to residents/members from the Golf Course Renovation Committee. Some things people are interested in seeing are the 150 yardage markers, tee box markers, mats for the driving range, etc. Once those are ready they will be shared by email, on the District's website and blog.
  6. Update on Status of Hole Signs - This will be a new look for the course. Following Ron Garl's suggested 7 points of color, the new hole signs annuals will hang from the hole signs. A picture of the

tee markers was shared with the committee. The committee expressed their opinions, however the selection will be decided by Tim.

7. Landscaping - Plans for landscape work on holes #18 and #10 have been received from Clark and Garl. Tim is putting together a wish list of landscape items and he will go over hole signs at the next meeting.
8. Annual Golf Rounds – The committee is considering the proper number of rounds advisable on the new golf course allowing it to mature properly. The committee will recommend how to protect the investment to the Board. Herons Glen currently uses seven-minute tee times. There is an opportunity to decrease the number of rounds played by increasing the amount of time between tee times. Tim will share a closure plan with the committee, so the Board is aware of the maintenance issue and the cutting down of rounds.
9. Committees - The Golf Course Renovation Committee Charter ends with job completion. The proposed Green Committee Charter will be created and presented to the Board for approval on August 19 in order to have a Green Committee put in place by September.
10. Old business – None was presented.
11. New business – The committee agreed that the golf course renovation project is on track, and they are confident with communicating the opening target date of mid-December. The opening date is subject to Ron Garl’s approval as well as Clarke Construction.
12. The next scheduled meeting is September 2, 2021 at 9AM via Zoom.
13. Adjournment took place at 10:38 A.M.

**Approved by the Golf Course Renovation Committee on September 29, 2021**



Golf Course Renovation Committee  
September 2, 2021~ 9 AM  
Agenda

1. Permit amendments, Lakeshore Management plan, engineering stuff, record plans-update?
2. General overall progress to date- irrigation, earthwork, drainage, sodding, sprigging, greens, tees, bunkers, cart paths, etc.
3. Nix Tuesday visits- Drainage update, range update (see video from Old Corkscrew- ideas for low areas)
4. Contingency fund status.
5. OB markers and Comcast domes- Bruce Johnsons notes, status
6. Communication needs
7. Final discussion & decision on possible switching hole sequence.
8. Update on status of Hole signs
9. Landscape work #18, #10 and others
10. How to best manage a new course- tee time spacing, maintenance time etc. Advice from others- Hal Aikns, Ron Garl, Chris Clarke, Heritage Landing, USGA. (facts and figures) recommendations to Board.
11. Golf Course Tours
12. Proposed Green Committee Charter, submitted to Board
13. Old business
14. New business
15. Schedule next meeting- 9/16 or 9/30?
16. Adjourn



Golf Course Renovation Committee  
September 2, 2021~ at 9:00 AM via Zoom

**Minutes**

COMMITTEE MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Jon Edinger	X	GM J.B. Belknap	X
Vice Chair Bob Herbstritt	Absent	Dir. Golf Crs Maint. Tim Kortanek	X
Jack Birecree	X	Board Chair Peter Overs, Liaison	X
Larry Frost	Absent	Board Chair Howard Young	X
Bruce Johnson	X	Treasurer Jayne Schwarz	X
Mary Koenig	X	Executive Assistant Karon Bennett	X
Tom Lambeseder	X		
Tracy McCabe	X		
Don Misener	X	Residents	0

- I. **CALL TO ORDER** - Chair Edinger called the meeting to order at 9 A.M.
  
- II. **OLD BUSINESS**  
 The purpose of the meeting was to review the following items:
  1. Permit Amendments - Jim Ink, Waldrop working on the permit amendments.
  2. General Overall Progress to Date – Earthwork is almost complete. Irrigation is done, although there are some minor connection issues. Today is the last day of initial sprigging. The concrete for driving range mats has been laid.
  3. Nix Tuesday Visits – The visit with Ricky and Mitch went well. They are down to their punch list and are providing ideas for landscaping. The committee is considering making a separate punch list for drainage on the 8-10 wet areas on the course. Some of these areas were created by removing palmettos, some need drainage pipes or regrading to address low drainage areas.
  4. Contingency Fund Status – Good shape, no big surprises. Clarke owes some quotes for some irrigation and concrete.
  5. Out-of-Bounds Markers – The placement of approximately 250 markers will be coordinated with the new golf pro. The committee briefly discussed the golf course opening event.
  6. Communication Needs – A new video will be created next week, once those are ready, they will be shared by email, posted on the District’s website and the committee’s blog. A discussion took place concerning an opening event for the golf course.

7. Managing New Course – The committee is considering the proper number of rounds advisable on the new golf course allowing it to mature properly. The committee will recommend how to protect the investment to the Board. Herons Glen currently uses seven-minute tee times. There is an opportunity to decrease the number of rounds played by increasing the amount of time between tee times. Tim will share a closure plan with the committee, so the Board is aware of the maintenance issue and the cutting down of rounds. Range authority.
8. Proposed Green Committee Charter - The charter has been submitted to the Board.
9. New business – Today the workers from the golf course renovation enjoyed a luncheon in their honor to thank them for their hard work.
10. The next scheduled meeting is September 29,2021 at 9AM via Zoom.
11. Adjournment took place at 10:30 AM.

**Approved by the Golf Course Renovation/Green Committee on November 04, 2021**



Golf Course Renovation Committee  
September 29, 2021~ 9 AM  
Agenda

1. Permit amendments, Lakeshore Management plan, final permit submittal.
2. Drainage update- change orders, etc.
3. General overall progress to date-Clark Const.
4. Work required by HGRD forces.
5. Record Plans, Finalize billings, Clark, Garl, Regan etc.
6. Nix Tuesday visits- Punch list
7. Contingency fund status.
8. OB markers and Comcast domes- Bruce Johnson
9. Communication needs?
10. Landscape work #18, #10 and others- Horton & Pickle ball updates?
11. How to best manage a new course- tee time spacing, maintenance time etc. Advice from Tim, Chris, JB  
- others- Hal Akins, Ron Garl, Chris Clarke, Heritage Landing. (facts and figures) recommendations to Board.
12. Proposed Green Committee Charter update
13. Old business
14. New business
15. Schedule next meeting- 10/14 or 10/28
16. Adjourn



Golf Course Renovation Committee  
September 29, 2021~ at 9:00 AM via Zoom

**Minutes**

COMMITTEE MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Jon Edinger	X	GM J.B. Belknap	X
Vice Chair Bob Herbstritt	X	Dir. Golf Crs Maint. Tim Kortanek	X
Jack Birecree	X	Head Golf Pro Chris Ewing	X
Larry Frost	Absent	Board Chair Peter Overs, Liaison	X
Bruce Johnson	X	Board Chair Howard Young	Absent
Mary Koenig	Absent	Treasurer Jayne Schwarz	Absent
Tom Lambeseder	X	Executive Assistant Karon Bennett	X
Tracy McCabe	X		
Don Misener	X	Residents	1

- I. **CALL TO ORDER** - Chair Edinger called the meeting to order at 9 A.M.
- II. **APPROVAL OF MINUTES** - *Tom Lambeseder made a motion to approve the minutes from the August 2, 2021. Don Misener seconded the motion. **The motion passed unanimously.***

III. **OLD BUSINESS**

The purpose of the meeting was to review the following items:

1. Permit amendments and the Lakeshore Management plan are slightly behind. Waldrop is working on the lake shore management plan. The Recreation District is responsible for all lakes but 4. The plan will cover the next 15 years of lake standards for the control agency. The timeframe for the plan is to get it through both Boards within the next week, have it approved by late October, back in Jim Ink’s hands who will get it to the county, allowing us to open the course in December. Chair Edinger would like the plans submitted 30 days in advance.
2. Drainage Update – The committee approved a change order to address 6 drainage issues on the course, total of \$28k which included 2,000 drainpipe and 30 catch basins. The amount of rain has been troublesome; however the next 10 days look dry. One small change order for a drainage inlet with no drainage outlet. Additional drainage will be completed once the water table recedes.

Additional Drainage – On #12, similar to #10, there is water laying amongst palmettos, the cart path leading to the restrooms is also under water. Clark provided an estimate for repairs, raising the path down to the front of the #4 tee crossover and drain into the lake. This is approximately a \$5k repair. Magnolia Landing appears to have a problem with drainage in their system. There is a construction he bladder that could be removed or moved so that it doesn’t restrict the water flow. It needs to be determined if it can be done and would cost approximately another \$10K.

- *Vice Chair Bob Herbstritt made a motion to make the improvements to drainage in a reasonable amount. Bruce Johnson seconded the motion. **The motion passed unanimously.***

Hérons Glen have accepted 3/4 of the golf course holes. Riprap has been installed on #13 lake bank.

3. General Overall Progress to Date -Clark Construction would like to complete the project within the next week or so. They are addressing some drainage issues and performing clean up. The Board will reach out to South Florida Water Management to seek options to get the excess water off the golf courses faster and better. Jim Ink will provide a formal proposal to do the study.
4. Work Required by HGRD Forces - The article in the weekly newsletter summed up the status of the golf course very well. Some minor issues that Tim Kortanek is focused on include maximizing the grow in, working on repair areas, minor drainage areas such as behind #2 that needs a 20ft trench with pipe and stone. The hole signs, yardage markers, golf ball boom, range mats, directional signs have been installed. Herons Glen will be provided with a very good set of record plans of the golf course that will be accessible by our accessors. Billing is being finalized with Clark, Regan and Garl.
5. Out-of-Bound Markers and Comcast Domes - Bruce Johnson reported that the former cable provider Broadstar is removing the Comcast domes. He will tour the course with Chris Ewing to review the out of bounds markers. Tim will start putting in permanent markers soon. Chris is working on the score cards and course ratings.
6. Landscape Work #18, #10 and Others – A well-organized plan allowing residents to purchase memorial trees will be presented to the committee. This plan will consist of a list of landscape items selected by the Golf Course Superintendent that people may choose from. Tim is also in the process of developing a landscape plan hole by hole with dollar amounts.
7. Proposed Green Committee Charter Update – Jon thanked the committee. As the Golf renovation comes to a close, he mentioned a proposed Greens Committee Charter that would be put in place to protect the golf course. Discussion will take place at the next Board Special Meeting on October 11, 2021. Chair Edinger believes that this will be a seamless transition.
8. Old business – No presented.
9. New business – Bruce has led 15 golf course renovation tours for a little over 235 people. At the end of each tour Bruce has advised them of changes with tee-times, out-of-bounds markers, the 90-degree rule, filing of divots. The response has been a very positive indication that they are excited about playing golf and intend to take care of the golf course. After consulting local golf course superintendents, Tim recommended cart path only first month, or as long as reasonably possible. Discussion took place concerning the return of 2 carts per foursome.
10. Adjournment took place at 10:23 AM.

**Approved by the Golf Course Renovation/Green Committee on November 04, 2021**