

**HERONS GLEN RECREATION DISTRICT
REGULAR BOARD WORKSHOP
January 27, 2020, 2 P.M., Card Room C**

AGENDA

BOARD MEMBERS	PRESENT	OTHERS	PRESENT
Chair Don Misener		GM J.B. Belknap	
Vice Chair Howard Young		Controller Lynn Garcia	
Treasurer Jayne Schwarz		District Counsel Tom Hart	
Secretary Mary Ann Polvinen		Board Sec. Julie Heimlich	
Asst Sec/Treas William Kulkoski		Residents	

- I. CALL TO ORDER – Chair Don Misener

- II. ANY PROPOSED CHANGES TO MINUTES-Special Board Workshop meeting 1/13 and Special Board meeting 1/15.

- III. GENERAL MANAGER’S REPORT GM J.B. Belknap

- IV. FINANCIAL REPORT- December 2019 Controller Lynn Garcia

- V. DISTRICT COUNSEL’S REPORT Thomas Hart, Esq.
 - A. Revised Resolution 2020-05 Fixed Asset Write Offs (\$1,366,039)
 - B. DR Horton-Title Search

- VI. COMMITTEE REPORTS & RECOMMENDATIONS –
 - A. Fitness Center Building, Jan. Mtgs Chair Don Misener
 - B. Long Range Planning, Jan. 20 Chair Fred Gignac
 - C. Facilities & Amenities, Jan. 20 Chair Karen Mars
 - D. Golf Course Renovation, Jan. 9 Chair John Edinger
 - E. Finance Committee, Jan. 27 Chair Ron Glasgow
 - F. Auditor Selection, Jan. Mtgs Supervisor Jayne Schwarz

- VII. OLD BUSINESS
 - A. Project Updates
 - B. Potential Bond Project Presentations
 - C. Town Hall Meeting-Set Date
 - D. Bond Vote -Set Date

- VIII. NEW BUSINESS
 - A. FY19 End of Year Surplus-\$356,850 (\$130,975 from Golf/\$225,876 other than Golf)
 - B. Bocce Association Survey-Court Design Ron Glasgow
 - C. Pickleball-Additional Courts Justification Howard Nutt
 - D. Tennis Proposal Dan Liebner

- IX. RESIDENT COMMENTS

- X. NEXT WORKSHOP/MEETINGS
 - A. Fitness Center Building Committee, Wed., Jan. 29, 8 a.m., Cd Rm C
 - B. Regular Board Meeting, Wed., Jan. 29, 2 p.m., Cd Rm C
 - C. Golf Course Renovation, Thurs., Feb. 6, 8 a.m., Cd Rm C
 - D. Long Range Planning, Mon., Feb. 10 9:30 a.m., Cd Rm C

- E. Finance Committee, Mon. Feb. 17, 9:30 a.m., Cd Rm C
- F. Facilities & Amenities Committee, Mon., Feb. 17, 2:30 p.m., Cd Rm C
- G. Regular Board Workshop, Mon., Feb. 24, 2 p.m., Cd Rm C
- H. Regular Board Meeting, Wed., Feb. 26, 2 p.m., Cd Rm C

XI. ADJOURNMENT

REGULAR BOARD WORKSHOP
February 24, 2020, 2 P.M., Card Room C

AGENDA

BOARD MEMBERS	PRESENT	OTHERS	PRESENT
Chair Don Misener		GM J.B. Belknap	
Vice Chair Howard Young		Controller Lynn Garcia	
Treasurer Jayne Schwarz		District Counsel Tom Hart	
Secretary Mary Ann Polvinen		Board Sec. Julie Heimlich	
Asst Sec/Treas William Kulkoski		Residents	

- I. CALL TO ORDER – Chair Don Misener

- II. ANY PROPOSED CHANGES TO MINUTES-Board Workshop meeting 1/27, Board meeting 1/29, and Special Board meeting 2/11.

- III. GENERAL MANAGER’S REPORT GM J.B. Belknap

- IV. FINANCIAL REPORT- January 2020 Controller Lynn Garcia

- V. DISTRICT COUNSEL’S REPORT Thomas Hart, Esq.
 - A. Resolution 2020-08 (approved 2/11 Mtg -CLA costs need to be added)
 - B. Resolution 2020-11 (approved 2/11 Mtg needs revised to add “the Plan”)
 - C. Resolution **2020**- MRI-Water Filtration not to exceed \$19K (approved 1/29 Mtg)
 - D. Resolution **2020**- Stultz Construction Management not to exceed \$10K (approved 2/11 Mtg)

- VI. COMMITTEE REPORTS & RECOMMENDATIONS –

A. Fitness Center Building, Feb. Mtgs	Chair Don Misener
B. Long Range Planning, Feb. 10	Chair Fred Gignac
C. Facilities & Amenities, Feb. 17	Chair Karen Mars
D. Golf Course Renovation, Feb 6	Chair John Edinger
E. Finance Committee, Feb. 17	Chair Ron Glasgow

- VII. OLD BUSINESS
 - A. Project Updates
 - B. Town Hall Meeting/Planning-March 3rd
 - C. Bond Voting Date

- VIII. NEW BUSINESS
 - A. Audit Committee-Charter
 - B. New Speaker Donations-MGA & the Players
 - C. F & B and Pro Shop bonuses

- IX. RESIDENT COMMENTS

- X. NEXT WORKSHOP/MEETINGS
 - A. Regular Board Meeting, Wed., Feb. 26, 2 p.m., Cd Rm C
 - B. Long Range Planning, Mon., Mar. 2, Mar. 16 & Mar. 30, 9:30 a.m., Cd Rm C
 - C. Finance Committee, Mon., Mar. 16, 11:30 a.m., Cd Rm C
 - D. Golf Course Renovation, Thurs., Mar. 5, 8 a.m., Cd Rm C
 - E. Facilities & Amenities Committee, Mon., Mar. 19, 9:30 a.m., Cd Rm C
 - F. Regular Board Workshop, Mon., Mar. 23, 2 p.m., Cd Rm C
 - G. Regular Board Meeting, Wed., Mar. 25, 2 p.m., Cd Rm C

- XI. ADJOURNMENT

**HERONS GLEN RECREATION DISTRICT
REGULAR BOARD WORKSHOP
March 23, 2020, 2 P.M., Card Room C**

AGENDA

BOARD MEMBERS	PRESENT	OTHERS	PRESENT
Chair Don Misener		GM J.B. Belknap	
Vice Chair Howard Young		Controller Lynn Garcia	
Treasurer Jayne Schwarz		District Counsel Tom Hart	
Secretary Mary Ann Polvinen		Board Sec. Julie Heimlich	
Asst Sec/Treas William Kulkoski		Residents	

- I. CALL TO ORDER – Chair Don Misener
- II. ANY PROPOSED CHANGES TO MINUTES- Special Board meeting March 11.
- III. GENERAL MANAGER’S REPORT GM J.B. Belknap
- IV. FINANCIAL REPORT- February 2020 Controller Lynn Garcia
- V. DISTRICT COUNSEL’S REPORT Thomas Hart, Esq.
 - A. Resolution from Bond Counsel
 - B. Review Bond Engineer Bids
- VI. COMMITTEE REPORTS & RECOMMENDATIONS –

A. Long Range Planning, March Mtgs	Chair Fred Gignac
B. Golf Course Renovation, Mar. 5	Chair John Edinger
C. Finance Mtg, Mar. 16	Chair Ron Glasgow
D. Facilities & Amenities, Mar. 19	Chair Karen Mars
- VII. OLD BUSINESS
 - A. Project Updates
- VIII. NEW BUSINESS
 - A.
- IX. RESIDENT COMMENTS
- X. NEXT WORKSHOP/MEETINGS
 - A. Regular Board Mtg, Wed., Mar. 25, 2 p.m., Cd Rm C
 - B. Special Board Mtg (Board Orientation), Wed., Apr. 1, 2 p.m., Cd Rm C
 - C. Long-Range Planning Committee, Mon., Apr. 13th & 20th, 9:30 a.m., Cd Rm C
 - D. Facilities & Amenities, Mon., Apr. 20, 2:30 p.m., Cd Rm C
 - E. Finance Committee-Joint Mtg with Board, Mon. Apr. 27. 9:30 a.m., Cd Rm C
 - F. Regular Board Workshop, Mon., Apr. 27, 2 p.m., Cd Rm C
 - G. Regular Board Meeting, Wed., Apr. 29, 2 p.m., Cd Rm C
- XI. ADJOURNMENT

**HERONS GLEN RECREATION DISTRICT
REGULAR BOARD WORKSHOP
April 27, 2020, 2 P.M., Card Room C/Zoom**

AGENDA

BOARD MEMBERS	PRESENT	OTHERS	PRESENT
Chair Don Misener		GM J.B. Belknap	
Vice Chair Howard Young		Controller Lynn Garcia	
Treasurer Jayne Schwarz		District Counsel Tom Hart	
Secretary Mary Ann Polvinen		Board Sec. Julie Heimlich	
Asst Sec/Treas William Kulkoski		Residents	

- I. CALL TO ORDER – Chair Don Misener
- II. BOND DISCUSSION (Bill Reagan, Hank Fishkind, Michael Williams)
- III. ANY PROPOSED CHANGES TO MINUTES- Special Board meeting April 1 and Special Board meeting April 13.
- IV. GENERAL MANAGER’S REPORT GM J.B. Belknap
 - A. Decision on F&B Staff for Pay Period after 4/18
- V. FINANCIAL REPORT- March 2020 Controller Lynn Garcia
 - A. Review Steps to Correct Balance Sheet Deficits
- VI. DISTRICT COUNSEL’S REPORT Thomas Hart, Esq.
 - A. Engineers Report/Methodology Report/Supplemental Indenture
- VII. COMMITTEE REPORTS & RECOMMENDATIONS –
 - A. NO COMMITTEE MEETINGS
- VIII. OLD BUSINESS
 - A. Bond/Project Updates
 - B. Revised Golf Committee Charter
 - C. Board Member Roles
- IX. NEW BUSINESS
 - A. Liaisons for committees
 - B. Selection of the 2020-2021 Committee Volunteers:
 - a. Finance Committee
 - b. F&A Committee
 - C. Discuss Policies
- X. RESIDENT COMMENTS
- XI. NEXT WORKSHOP/MEETINGS
 - A. Regular Board Meeting, Wed., Apr. 29, 2 p.m., Cd Rm C
 - B. Finance Meeting, Mon., May 11, 9:30 a.m., Cd Rm C
 - C. F&A Meeting, Mon., May 11, 2:30 p.m., Cd Rm C
 - D. Regular Board Workshop, Mon., May 18, 2 p.m., Cd Rm C
 - E. Regular Board Meeting, Wed., May 20, 2 p.m., Cd Rm C
- XII. ADJOURNMENT

**HERONS GLEN RECREATION DISTRICT
REGULAR BOARD WORKSHOP
May 18, 2020, 2 P.M., Card Room C/Zoom**

AGENDA

BOARD MEMBERS	PRESENT	OTHERS	PRESENT
Chair Don Misener		GM J.B. Belknap	
Vice Chair Howard Young		Controller Lynn Garcia	
Treasurer Jayne Schwarz		District Counsel Tom Hart	
Secretary Mary Ann Polvinen		Board Sec. Julie Heimlich	
Asst Sec/Treas William Kulkoski		Residents	

- I. CALL TO ORDER – Chair Don Misener
- II. ANY PROPOSED CHANGES TO MINUTES- Board Workshop meeting April 27, Board meeting April 29 and Special Board meeting May 6.
- III. GENERAL MANAGER’S REPORT GM J.B. Belknap
- IV. FINANCIAL REPORT- April 2020 Controller Lynn Garcia
- V. DISTRICT COUNSEL’S REPORT Thomas Hart, Esq.
 - A. Resolution 2020-24 Correct Meeting Dates
 - B. Resolution 2020-26 Adding Sod Deposit of \$25K
 - C. Resolution Pickleball Fence & Repairs / Hydro Inspection Kitchen Hood
- VI. COMMITTEE REPORTS & RECOMMENDATIONS –
 - A. Finance Committee, May 11
 - B. F&A Committee, May 11
- VII. OLD BUSINESS
 - A. Prioritize Projects
 - B. Bond Update
 - a. Public Hearing -Requirements for public hearing...who (on stage, etc with social distancing and do we all vote and therefore need mics), what presented, when(we have that), where (we have), how (do we live stream, or just videotape), and why (to put in script). Karen Jessop needs to be in discussion so we have media committee available. Do we need another prep meeting?
 - C. Reopening Update
- VIII. NEW BUSINESS
 - A. June Budget Prep
 - B. Audit Ad Hoc Committee – need to advise community and request volunteers with appropriate backgrounds. (Ad Hoc Committee did not make volunteer list in April)
 - C. Any New COVID Grants or Relief Under Review by Management
 - D. Bond projects and Finance Advisory bid oversight, i.e. role expected - review of >\$25k bids. Golf ad hoc has bid oversight for the project. Consider process if contract project manager appointed.
- IX. RESIDENT COMMENTS

X. NEXT WORKSHOP/MEETINGS

- A. Regular Board Meeting, Wed., May 20, 2 p.m., Cd Rm C
- B. Public Hearing, Mon., June 15, 5 p.m., Ballroom
- C. Budget Workshops, June 16th-June 19th, Cd Rm C
- D. Regular Board Meeting, Mon., June 22, 2 p.m., Cd Rm C

XI. ADJOURNMENT

**HERONS GLEN RECREATION DISTRICT
REGULAR BOARD WORKSHOP
September 28, 2020, 2 P.M., Card Room C/Zoom**

AGENDA

BOARD MEMBERS	PRESENT	OTHERS	PRESENT
Chair Don Misener		GM J.B. Belknap	
Vice Chair Howard Young		Controller Lynn Garcia	
Treasurer Jayne Schwarz		District Counsel Tom Hart	
Secretary Mary Ann Polvinen		Board Sec. Julie Heimlich	
Asst Sec/Treas William Kulkoski		Residents	

- I. CALL TO ORDER – Chair Don Misener
- II. ANY PROPOSED CHANGES TO MINUTES-Special Board Mtg 8/26 and Budget Public Hearing Mtg 9/2.
- III. GENERAL MANAGER’S REPORT GM J.B. Belknap
- IV. FINANCIAL REPORT- August 2020 Controller Lynn Garcia
- V. DISTRICT COUNSEL’S REPORT Thomas Hart, Esq.
 - A. DR Horton -Assessment Update - Progress on Closing
- VI. COMMITTEE REPORTS & RECOMMENDATIONS –
 - A. F&A Committee, Aug 31- Resident Small Fund Requests
- VII. OLD BUSINESS
 - A. Bond Update
 - B. Projects Update
 - C. Golf Membership Plan-Golf Budget Analysis
 - D. Restaurant Capacity
 - E. Tennis Membership
 - F. Fitness Center Pipe Break
- VIII. NEW BUSINESS
 - A. HGLGA Question-Allow non-Golf Members to Join the Men’s and Ladies Golf League
 - B. Recommendations for a Process: Resident Complaints Regarding Employees
- IX. RESIDENT COMMENTS
- X. NEXT WORKSHOP/MEETINGS
 - A. Regular Board Meeting, Wed., Sept. 30, 2 pm, Zoom/Cd Rm C
 - B. Long Range Planning, Mon., Oct. 19, 9:30 am, Zoom/Cd Rm C
 - C. F&A Committee, Mon., Oct. 19, 2:30 pm, Zoom/Cd Rm C
 - D. Finance Committee, Mon., Oct. 26, 9:30 am, Zoom/Cd Rm C
 - E. Regular Board Workshop, Mon., Oct. 26, 2 p.m., Cd Rm C
 - F. Regular Board Meeting, Wed., Oct. 28, 2 p.m., Cd Rm C
- XI. ADJOURNMENT

**HERONS GLEN RECREATION DISTRICT
REGULAR BOARD WORKSHOP
October 26, 2020, 2 P.M., Card Room C/Zoom
AGENDA**

BOARD MEMBERS	PRESENT	OTHERS	PRESENT
Chair Don Misener		GM J.B. Belknap	
Vice Chair Howard Young		Controller Lynn Garcia	
Treasurer Jayne Schwarz		District Counsel Tom Hart	
Secretary Mary Ann Polvinen		Board Sec. Karon Bennett	
Asst Sec/Treas William Kulkoski		Residents	

- I. CALL TO ORDER – Chair Don Misener
- II. ANY PROPOSED CHANGES TO MINUTES – Board Workshop meeting 9/28 and Regular Board meeting 9/30.
- III. GENERAL MANAGER’S REPORT GM J.B. Belknap
- IV. FINANCIAL REPORT- September 2020 Controller Lynn Garcia
- V. DISTRICT COUNSEL’S REPORT Thomas Hart, Esq.
- VI. COMMITTEE REPORTS & RECOMMENDATIONS –
 - A. Long Range Planning, Oct. 19 Chair Fred Gignac
 - B. Facilities & Amenities, Oct. 19 Chair Karen Mars
 - C. Golf Course Renovation, Oct. 22 Chair John Edinger
 - D. Finance Committee, Oct. 26 Chair Ron Glasgow
- VII. OLD BUSINESS
 - A. Concert Series Survey Update
 - B. Golf Course Membership
 - C. Project Engineers / Recommendations
 - D. Conrad Weyer Memorial
- VIII. NEW BUSINESS
 - A. Agenda Additions/Removal/Process
- IX. RESIDENT COMMENTS
- X. NEXT WORKSHOP/MEETINGS
 - A. Regular Board Meeting, Wed., Oct. 28, 2 pm, Zoom
 - B. Long Range Planning, Mon., Nov. 9, 9:30 am, Zoom/Cd Rm C
 - C. F&A Committee, Mon., Nov. 9, 2:30 pm, Zoom/Cd Rm C
 - D. Golf Course Renovation, Thurs., Nov. 12, 9 am, Zoom/Cd Rm C
 - E. Regular Board Workshop, Mon., Nov. 16, 2 p.m., Cd Rm C
 - F. Regular Board Meeting, Wed., Nov. 18, 2 p.m., Cd Rm C
- XI. ADJOURNMENT

**HERONS GLEN RECREATION DISTRICT
REGULAR BOARD WORKSHOP
November 16, 2020, 2 P.M., Card Room C/Zoom
AGENDA**

BOARD MEMBERS	PRESENT	OTHERS	PRESENT
Chair Don Misener		GM J.B. Belknap	
Vice Chair Howard Young		Controller Lynn Garcia	
Treasurer Jayne Schwarz		District Counsel Tom Hart	
Secretary Mary Ann Polvinen		Board Sec. Karon Bennett	
Asst Sec/Treas William Kulkoski		Residents	

- I. **CALL TO ORDER** – Chair Don Misener
- II. **ANY PROPOSED CHANGES TO MINUTES** – Board Workshop Meeting 10/26, Regular Board Meeting 10/28 and Special Board Meeting 11/06.
- III. **GENERAL MANAGER’S REPORT** GM J.B. Belknap
- IV. **FINANCIAL REPORT- October 2020** Controller Lynn Garcia
- V. **DISTRICT COUNSEL’S REPORT** Thomas Hart, Esq.
- VI. **COMMITTEE REPORTS & RECOMMENDATIONS**
 - A. Facilities & Amenities, Nov. 9 Chair Karen Mars
 - B. Golf Course Renovation, Nov. 12 Chair John Edinger
- VII. **OLD BUSINESS**
 - A. Status of Bond Projects
 - B. GATES
 - C. Front 9 Drainage
- VIII. **NEW BUSINESS**
 - A. Board Christmas Party
 - B. Golf Flagsticks and Ball Washers
 - C. Email Distribution
- IX. **RESIDENT COMMENTS**
- X. **NEXT WORKSHOP/MEETINGS**
 - A. Board Meeting, Wed., Nov. 18, 2 p.m., Cd Rm C
 - B. *No Board Meetings in December*
 - C. TBD - Long Range Planning, Mon., Dec. 7, 9:30 am, Zoom
 - D. Golf Course Renovation Committee, Thurs., Dec. 17, 9 am, Zoom
 - E. Joint Mtg with Finance Committee, Mon., Jan. 25, 9:30 am, Zoom/Cd Rm C
 - F. Board Workshop, Mon., Jan. 25, 9:30 am, Zoom/Cd Rm C
 - G. Board Meeting, Thurs., Jan. 28, 2:00 pm, Zoom/Cd Rm C
- XI. **ADJOURNMENT**