

**HERONS GLEN RECREATION DISTRICT
REGULAR BOARD MEETING
January 29, 2020, 2 P.M., Card Room C**

AGENDA

BOARD MEMBERS	PRESENT	OTHERS	PRESENT
Chair Don Misener		GM J.B. Belknap	
Vice Chair Howard Young		Controller Lynn Garcia	
Treasurer Jayne Schwarz		District Counsel Tom Hart	
Secretary Mary Ann Polvinen		Board Sec. Julie Heimlich	
Asst Sec/Treas William Kulkoski		Residents	

- I. CALL TO ORDER – Chair Don Misener
- II. PLEDGE OF ALLEGIANCE – Supervisor Kulkoski
- III. ROLL CALL – Board Secretary Julie Heimlich
- IV. APPROVAL OF MINUTES- Special Board Workshop meeting 1/13 and Special Board meeting 1/15.
- V. GENERAL MANAGER’S REPORT PRESENTER
GM Belknap
- VI. TREASURER’S REPORT-December 2019 Treasurer Jayne Schwarz
- VII. DISTRICT COUNSEL’S REPORT Thomas Hart, Esq.
 - A. Revised Resolution 2020-05 Fixed Asset Write Offs (\$1,366,039)
 - B. Resolution for the Disbursement of FY19 End of Year Surplus- \$130,975 to Golf Course Special Improvement Fund, \$218,376 to Intermediate Capital, and \$7,500 to Deferred Maintenance for Resident Small Request Fund
 - C. Resolution Reserve Study (Operations)-\$20K
 - D. Resolution CLA Auditor 2020-2022 (Clifford, Larsen, Allen LLP)
- VIII. COMMITTEE REPORTS & RECOMMENDATIONS

A. Fitness Center Building, Jan. Mtgs	No Recommendation
B. Long Range Planning, Jan. 20	Reserve Study
C. Facilities & Amenities, Jan. 20	Policy Change Service Animals
D. Golf Course Renovation, Jan. 9	No Recommendation
E. Finance Committee, Jan. 27	No Recommendation
F. Auditor Selection, Jan. Mtgs	CLA Auditor-2020-2022
- IX. OLD BUSINESS
 - A. Project Updates
 - B. Town Hall Meeting-March 3, 2020
 - C. Bond Vote -Set Date
- X. NEW BUSINESS
 - A. John Abbott’s Bonus
 - B. Policy Change-Service Animals
- XI. RESIDENT COMMENTS

XII. NEXT WORKSHOP/MEETINGS

- A. Fitness Center Building Committee, Wed., Jan. 8:30 a.m., Cd Rm C
- B. Golf Course Renovation, Thurs., Feb. 6, 8 a.m., Cd Rm C
- C. Long Range Planning, Mon., Feb. 10 9:30 a.m., Cd Rm C
- D. Finance Committee, Mon. Feb. 17, 9:30 a.m., Cd Rm C
- E. Facilities & Amenities Committee, Mon., Feb. 17, 2:30 p.m., Cd Rm C
- F. Regular Board Workshop, Mon., Feb. 24, 2 p.m., Cd Rm C
- G. Regular Board Meeting, Wed., Feb. 26, 2 p.m., Cd Rm C

XIII. ADJOURNMENT

**HERONS GLEN RECREATION DISTRICT
REGULAR BOARD MEETING
February 26, 2020, 2 P.M., Card Room C**

AGENDA

BOARD MEMBERS	PRESENT	OTHERS	PRESENT
Chair Don Misener		GM J.B. Belknap	
Vice Chair Howard Young		Controller Lynn Garcia	
Treasurer Jayne Schwarz		District Counsel Tom Hart	
Secretary Mary Ann Polvinen		Board Sec. Julie Heimlich	
Asst Sec/Treas William Kulkoski		Residents	

- I. CALL TO ORDER – Chair Don Misener
- II. PLEDGE OF ALLEGIANCE – Supervisor Young
- III. ROLL CALL – Executive Assistant Wendy Shea
- IV. APPROVAL OF MINUTES- Board Workshop meeting 1/27, Board meeting 1/29 and Special Board meeting 2/11.
- V. GENERAL MANAGER’S REPORT PRESENTER
GM Belknap
- VI. TREASURER’S REPORT-January 2020 Treasurer Jayne Schwarz
- VII. DISTRICT COUNSEL’S REPORT Thomas Hart, Esq.
 - A. 2020-13 – Resolution – Additional Special Board Meetings
 - B. 2020-15 – Resolution – “Plan” of Proposed Financing of Bond
 - C. 2020-16 – Resolution – HGRD Bond Referendum of the “Plan”
- VIII. COMMITTEE REPORTS & RECOMMENDATIONS
 - A. Facilities & Amenities, Feb. 17 Chair Karen Mars
- IX. OLD BUSINESS
 - A. Town Hall Meeting-March 3, 2020
 - B. Bond Voting Date – March 31st
- X. NEW BUSINESS
 - A. Audit Committee-Charter
 - B. F & B Bonuses
- XI. RESIDENT COMMENTS
- XII. NEXT WORKSHOP/MEETINGS
 - A. Long Range Planning, Mon., Mar. 2, Mar. 16 & Mar. 30, 9:30 a.m., Cd Rm C
 - B. Special Board Workshop, Wednesday, March 4, 2:00 p.m., Cd Rm C
 - C. Finance Committee, Mon., Mar. 16, 11:30 a.m., Cd Rm C
 - D. Golf Course Renovation, Thurs., Mar. 5, 8 a.m., Cd Rm C
 - E. Facilities & Amenities Committee, Mon., Mar. 19, 9:30 a.m., Cd Rm C
 - F. Regular Board Workshop, Mon., Mar. 23, 2 p.m., Cd Rm C
 - G. Regular Board Meeting, Wed., Mar. 25, 2 p.m., Cd Rm C
- XIII. ADJOURNMENT

**HERONS GLEN RECREATION DISTRICT
REGULAR BOARD MEETING
March 25, 2020, 2 P.M., **Private Dining Room****

AGENDA

BOARD MEMBERS	PRESENT	OTHERS	PRESENT
Chair Don Misener		GM J.B. Belknap	
Vice Chair Howard Young		Controller Lynn Garcia	
Treasurer Jayne Schwarz		District Counsel Tom Hart	
Secretary Mary Ann Polvinen		Board Sec. Julie Heimlich	
Asst Sec/Treas William Kulkoski		Residents	

- I. CALL TO ORDER – Chair Don Misener
- II. PLEDGE OF ALLEGIANCE – Supervisor Kulkoski
- III. ROLL CALL – Board Secretary Julie Heimlich
- IV. APPROVAL OF MINUTES- The March 11 Special Board Meeting.

PRESENTER
- V. GENERAL MANAGER’S REPORT

GM Belknap
- VI. TREASURER’S REPORT-February 2020

Treasurer Jayne Schwarz
- VII. DISTRICT COUNSEL’S REPORT

Thomas Hart, Esq.

 - A. Resolution Bond Counsel
 - B. Resolution Waldrop Bond Project Engineer
- VIII. COMMITTEE REPORTS & RECOMMENDATIONS

No Recommendation

 - A. Long Range Planning, March Mtgs
 - B. Golf Course Renovation, Mar. 5

No Recommendation
 - C. Finance Mtg, Mar. 16

Supervisor Schwarz

 - a. Adopt Policy Non-Resident golf members are afforded a one-time prorated membership.
 - b. Contract with DLL Financial Solutions for lease Golf Course Maintenance Equipment-
 - D. Facilities & Amenities, Mar. 19

No Recommendations
- IX. OLD BUSINESS
 - A. Project Updates
- X. NEW BUSINESS
 - A.
- XI. RESIDENT COMMENTS
- XII. NEXT WORKSHOP/MEETINGS
 - A. Special Board Mtg (Board Orientation), Wed., Apr. 1, 2 p.m., Cd Rm C
 - B. Long-Range Planning Committee, Mon., Apr. 13th & 20th, 9:30 a.m., Cd Rm C
 - C. Facilities & Amenities, Mon., Apr. 20, 2:30 p.m., Cd Rm C
 - D. Finance Committee-Joint Mtg with Board, Mon. Apr. 27. 9:30 a.m., Cd Rm C
 - E. Regular Board Workshop, Mon., Apr. 27, 2 p.m., Cd Rm C
 - F. Regular Board Meeting, Wed., Apr. 29, 2 p.m., Cd Rm C
- XIII. ADJOURNMENT

**HERONS GLEN RECREATION DISTRICT
REGULAR BOARD MEETING
April 29, 2020, 2 P.M., Card Room C/Zoom
AGENDA**

BOARD MEMBERS	PRESENT	OTHERS	PRESENT
Chair Don Misener		GM J.B. Belknap	
Vice Chair Howard Young		Controller Lynn Garcia	
Treasurer Jayne Schwarz		District Counsel Tom Hart	
Secretary Mary Ann Polvinen		Board Sec. Julie Heimlich	
Asst Sec/Treas William Kulkoski		Residents	

- I. CALL TO ORDER – Chair Don Misener
- II. PLEDGE OF ALLEGIANCE – Chair Misener
- III. ROLL CALL – Board Secretary Julie Heimlich
- IV. APPROVAL OF MINUTES- The Special Board meeting on April 1 and Special Board meeting on April 13.
- V. GENERAL MANAGER’S REPORT PRESENTER
GM Belknap
- VI. TREASURER’S REPORT-March 2020 Treasurer Jayne Schwarz
- VII. DISTRICT COUNSEL’S REPORT Thomas Hart, Esq.
 - A. Resolution 2020-23 Public Hearing Bond Assessments
 - B. Resolution 2020-24 Meeting Dates 2021
 - C. Resolution 2020-25 New Chain Link Fence around Dumpster (not to exceed \$7500)
 - D. Resolution 2020-26 to Approve use of Golf Course Improvement funds, NTE \$391,000 for Ron Garl contract, Phase II.
 - E. Resolution 2020-27 to Approve two changes to Policies/Procedures re COVID -19 revisions
- VIII. COMMITTEE REPORTS & RECOMMENDATIONS-NO COMMITTEE MEETINGS
- IX. OLD BUSINESS
 - A. Revised Golf Committee Charter
 - B. Board Member Roles
- X. NEW BUSINESS
 - A. Liaisons for committees
 - 1. Chair Don Misener-Golf Course Renovation Committee
 - 2. Vice Chair Howard Young-Long Range Planning Committee
 - 3. Treasurer Jayne Schwarz-Finance Committee/Audit Committee
 - 4. Secretary Mary Ann Polvinen-F&A Committee
 - B. Selection of the 2020-2021 Committee Volunteers:
 - Finance**
 - 1. Ron Glasgow 2. Tom DeLache 3. Tim Gies 4. Larry Pedersen
 - 5. Ron Turcot 6. Mary Koenig 7. Dennis Popp
 - F&A Committee**
 - 1. Karen Mars 2. Steve Lucas 3. Sandra Dresch 4. Andrea Edmunds
 - 5. Kathleen Duwe 6. Tiff Lauzau 7. Barry Hopper

XI. RESIDENT COMMENTS

XII. NEXT WORKSHOP/MEETINGS

- A. Special Board Mtg, Wed., May 6, 9 a.m., Cd Rm C
- B. Finance Meeting, Mon., May 11, 9:30 a.m., Cd Rm C
- C. F&A Meeting, Mon., May 11, 2:30 p.m., Cd Rm C
- D. Regular Board Workshop, Mon., May 18, 2 p.m., Cd Rm C
- E. Regular Board Meeting, Wed., May 20, 2 p.m., Cd Rm C

XIII. ADJOURNMENT

**HERONS GLEN RECREATION DISTRICT
REGULAR BOARD MEETING
May 20, 2020, 2 P.M., Card Room C/Zoom
AGENDA**

BOARD MEMBERS	PRESENT	OTHERS	PRESENT
Chair Don Misener		GM J.B. Belknap	
Vice Chair Howard Young		Controller Lynn Garcia	
Treasurer Jayne Schwarz		District Counsel Tom Hart	
Secretary Mary Ann Polvinen		Board Sec. Julie Heimlich	
Asst Sec/Treas William Kulkoski		Residents	

- I. CALL TO ORDER – Chair Don Misener
- II. PLEDGE OF ALLEGIANCE – Supervisor Schwarz
- III. ROLL CALL – Board Secretary Julie Heimlich
- IV. APPROVAL OF MINUTES- The Board Workshop meeting on April 27, Board meeting on April 29 and Special Board meeting on May 6.
- V. GENERAL MANAGER’S REPORT

PRESENTER
GM Belknap
- VI. TREASURER’S REPORT-April 2020

Treasurer Jayne Schwarz
- VII. DISTRICT COUNSEL’S REPORT

Thomas Hart, Esq.

 - A. Resolution 2020-28 Pickleball Fence & Repair/Hydro Inspection Kitchen Hood
 - B. Resolution 2020-29 Meeting Dates 2021
 - C. Resolution- Sod Deposit \$25K/Waldrop Engineer \$32,500/Rhodes & Rhodes \$13K
- VIII. COMMITTEE REPORTS & RECOMMENDATIONS-

- A. Finance Committee, May 11-
 - B. F&A Committee, May 11
 - C. Golf Course Committee

No Recommendations

No Recommendations

Waldrop Engineering and Rhodes & Rhodes
- IX. OLD BUSINESS
 - A. Stultz Contract Proposal
 - B. Finalize Public Hearing
 - C. Yoga Group
- X. NEW BUSINESS
 - A.
- XI. RESIDENT COMMENTS
- XII. NEXT WORKSHOP/MEETINGS
 - A. Public Hearing, Mon., June 15, 5 p.m., Ballroom
 - B. Budget Workshops, June 16th-June 19th, Cd Rm C
 - C. Regular Board Meeting, Mon., June 22, 2 p.m., Cd Rm C
- XIII. ADJOURNMENT

**HERONS GLEN RECREATION DISTRICT
REGULAR BOARD MEETING
June 22, 2020, 2 P.M., Card Room C/Zoom
AGENDA**

BOARD MEMBERS	PRESENT	OTHERS	PRESENT
Chair Don Misener		GM J.B. Belknap	
Vice Chair Howard Young		Controller Lynn Garcia	
Treasurer Jayne Schwarz		District Counsel Tom Hart	
Secretary Mary Ann Polvinen		Board Sec. Julie Heimlich	
Asst Sec/Treas William Kulkoski		Residents	

- I. CALL TO ORDER – Chair Don Misener
- II. PLEDGE OF ALLEGIANCE – Supervisor Kulkoski
- III. ROLL CALL – Board Secretary Julie Heimlich
- IV. BOND UPDATE-BILL REAGAN
- V. APPROVAL OF MINUTES- Special Board meeting 6/4 and Public Hearing 6/15.
PRESENTER
- VI. GENERAL MANAGER’S REPORT
GM Belknap
- VII. TREASURER’S REPORT-May 2020
Treasurer Jayne Schwarz
- VIII. DISTRICT COUNSEL’S REPORT
Thomas Hart, Esq.
 - A. Resolution 2020-TBD 2020-2021 Annual Budget
 - B. Resolution 2020-TBD Pumps & Box Parts
 - C. Resolution 2020-TBD S&P Report (\$25k)
 - D. PFM Contract
 - E. DeLisi Fitzgerald Addendum
- IX. COMMITTEE REPORTS & RECOMMENDATIONS-
 - A. F&A Committee, June 8
- X. OLD BUSINESS
 - A. Stultz Contract Proposal
- XI. NEW BUSINESS
 - A. Selection of Audit Advisory Committee Members
 - B. Book Club Including Bible Reading
- XII. RESIDENT COMMENTS
- XIII. NEXT WORKSHOP/MEETINGS
 - A. Regular Board Workshop, Mon., July 13, 2 pm, Cd Rm C
 - B. Regular Board Meeting, Wed., July 15, 2 p.m., Cd Rm C
- XIV. ADJOURNMENT

**HERONS GLEN RECREATION DISTRICT
REGULAR BOARD MEETING
July 13, 2020, 1 P.M., Card Room C/Zoom
AGENDA**

BOARD MEMBERS	PRESENT	OTHERS	PRESENT
Chair Don Misener		GM J.B. Belknap	
Vice Chair Howard Young		Controller Lynn Garcia	
Treasurer Jayne Schwarz		District Counsel Tom Hart	
Secretary Mary Ann Polvinen		Board Sec. Julie Heimlich	
Asst Sec/Treas William Kulkoski		Residents	

- I. CALL TO ORDER – Chair Don Misener
- II. PLEDGE OF ALLEGIANCE – Chair Misener
- III. ROLL CALL – Board Secretary Julie Heimlich
- IV. BOND UPDATE-BILL REAGAN
- V. APPROVAL OF MINUTES- None
- VI. GENERAL MANAGER’S REPORT PRESENTER
GM Belknap
- VII. TREASURER’S REPORT-June 2020 Treasurer Jayne Schwarz
- VIII. DISTRICT COUNSEL’S REPORT Thomas Hart, Esq.
 - A. Resolution giving Chair Authorization to Publish S&P Rating & Purchase Bond Insurance
- IX. COMMITTEE REPORTS & RECOMMENDATIONS-
 - A. No Committee Meetings
- X. OLD BUSINESS
 - A. Stultz Contract Proposal
 - B. CMR Update
 - C. Bid Oversight Responsibilities
- XI. NEW BUSINESS
 - A.
- XII. RESIDENT COMMENTS
- XIII. NEXT WORKSHOP/MEETINGS
 - A. None in August
- XIV. ADJOURNMENT

**HERONS GLEN RECREATION DISTRICT
REGULAR BOARD MEETING
September 30, 2020, 2 P.M., Card Room C/Zoom**

AGENDA

BOARD MEMBERS	PRESENT	OTHERS	PRESENT
Chair Don Misener		GM J.B. Belknap	
Vice Chair Howard Young		Controller Lynn Garcia	
Treasurer Jayne Schwarz		District Counsel Tom Hart	
Secretary Mary Ann Polvinen		Board Sec. Julie Heimlich	
Asst Sec/Treas William Kulkoski		Residents	

- I. CALL TO ORDER – Chair Don Misener
- II. PLEDGE OF ALLEGIANCE – Supervisor Kulkoski
- III. ROLL CALL – Board Secretary Julie Heimlich
- IV. APPROVAL OF MINUTES- Special Board meeting 8/26 and Budget Public Hearing meeting 9/2.
- V. GENERAL MANAGER’S REPORT PRESENTER
GM Belknap
- VI. TREASURER’S REPORT-August 2020 Treasurer Jayne Schwarz
- VII. DISTRICT COUNSEL’S REPORT Thomas Hart, Esq.
- VIII. COMMITTEE REPORTS & RECOMMENDATIONS
 - A. F&A Committee, Aug 31-
 - a. Tennis, Butterfly Society, Billiards and Fitness Center Small Request Fund Requests.
 - b. Tennis Policy Change
- IX. OLD BUSINESS
 - A. Golf Membership newsletter
 - B. Restaurant 50% Capacity Plan
 - C. Funding for the Cart Path work to the Golf Renovation Bond Project
 - D. Projects-Engineer Request for Proposal Items
- X. NEW BUSINESS
 - A.
- XI. RESIDENT COMMENTS
- XII. NEXT WORKSHOP/MEETINGS
 - A. Long Range Planning, Mon., Oct. 19, 9:30 am, Zoom/Cd Rm C
 - B. F&A Committee, Mon., Oct. 19, 2:30 pm, Zoom/Cd Rm C
 - C. Golf Renovation, Thurs., Oct. 22, 9 am, Zoom/Cd Rm C
 - D. Finance Committee, Mon., Oct. 26, 9:30 am, Zoom/Cd Rm C
 - E. Regular Board Workshop, Mon., Oct. 26, 2 p.m., Cd Rm C
 - F. Regular Board Meeting, Wed., Oct. 28, 2 p.m., Cd Rm C
- XIII. ADJOURNMENT

**HERONS GLEN RECREATION DISTRICT
REGULAR BOARD MEETING
October 28, 2020, 2 P.M., Online through Zoom**

AGENDA

BOARD MEMBERS	PRESENT	OTHERS	PRESENT
Chair Don Misener		GM J.B. Belknap	
Vice Chair Howard Young		Controller Lynn Garcia	
Treasurer Jayne Schwarz		District Counsel Tom Hart	
Secretary Mary Ann Polvinen		Board Sec. Karon Bennett	
Asst Sec/Treas William Kulkoski		Residents	

- I. CALL TO ORDER – Chair Don Misener
- II. PLEDGE OF ALLEGIANCE – Chair Misener
- III. ROLL CALL – Board Secretary
- IV. APPROVAL OF MINUTES- Board Workshop meeting 9/28 and Regular Board meeting 9/30.
- V. GENERAL MANAGER’S REPORT PRESENTER
GM Belknap
- VI. TREASURER’S REPORT-September 2020 Treasurer Jayne Schwarz
- VII. DISTRICT COUNSEL’S REPORT Thomas Hart, Esq.
- VIII. COMMITTEE REPORTS & RECOMMENDATIONS
 - A. Long Range Planning, Oct. 19 Chair Fred Gignac
 - B. Facilities & Amenities, Oct. 19 Chair Karen Mars
 - C. Golf Course Renovation, Oct. 22 Chair John Edinger
 - D. Problem-Solving Task Force, Oct. 23 Chair Peter Overs
(Engineers Recommendations)
 - E. Finance Committee, Oct. 26 Chair Ron Glasgow
- IX. OLD BUSINESS
 - A. Bocce Association’s Rules for Court Play
 - B. Conrad Weyer Memorial Recommendation
 - C. Concert Series Recommendation
 - D. Golf Membership
- X. NEW BUSINESS
 - A.
- XI. RESIDENT COMMENTS
- XII. NEXT WORKSHOP/MEETINGS
 - A. Special Board Meeting, Fri., Nov. 6, 2:30 pm, Cardroom C
 - B. Long Range Planning, Mon., Nov. 9, 9:30 am, Zoom/Cd Rm C
 - C. F&A Committee, Mon., Nov. 9, 2:30 pm, Zoom/Cd Rm C
 - D. Golf Course Renovation, Thurs., Nov. 12, 9 am, Zoom/Cd Rm C
 - E. Regular Board Workshop, Mon., Nov. 16, 2 p.m., Cd Rm C
 - F. Regular Board Meeting, Wed., Nov. 18, 2 p.m., Cd Rm C
- XIII. ADJOURNMENT



**HERONS GLEN RECREATION DISTRICT
REGULAR BOARD MEETING**

November 18, 2020, 2 P.M., Cardroom C and Online through Zoom

AGENDA

BOARD MEMBERS	PRESENT	OTHERS	PRESENT
Chair Don Misener		GM J.B. Belknap	
Vice Chair Howard Young		Controller Lynn Garcia	
Treasurer Jayne Schwarz		District Counsel Tom Hart	
Secretary Mary Ann Polvinen		Board Sec. Karon Bennett	
Asst Sec/Treas William Kulkoski		Residents	

- I. **CALL TO ORDER** – Chair Don Misener
- II. **PLEDGE OF ALLEGIANCE** – Chair Misener
- III. **ROLL CALL** – Board Secretary
- IV. **APPROVAL OF MINUTES** – Board Workshop Meeting 10/26, Regular Board Meeting 10/28 and Special Board Meeting 11/06.
- V. **GENERAL MANAGER’S REPORT** J.B. Belknap
 - Financial Operating Results
- VII. **DISTRICT COUNSEL’S REPORT** Thomas Hart, Esq.
- VIII. **COMMITTEE REPORTS & RECOMMENDATIONS**
- IX. **OLD BUSINESS**
 - A. Approval of Fiscal 2020 Amended Budget
 - B. Approval of Butterfly Location
 - C. Waldrop Meetings
- X. **NEW BUSINESS**
- XI. **RESIDENT COMMENTS**
- XII. **NEXT WORKSHOP/MEETINGS**
 - A. *No Board Meetings in December*
 - B. TBD - Long Range Planning, Mon., Dec. 7, 9:30 am, Zoom
 - C. Facilities & Amenities, Mon., Dec. 7, 2:30 pm, Zoom
 - D. Finance Advisory Committee, Dec. 14, 9:30 am, Zoom
 - E. Golf Course Renovation Committee, Thurs., Dec. 17, 9 am, Zoom
 - F. Joint Mtg with Finance Committee, Mon., Jan. 25, 9:30 am, Zoom/Cd Rm C
 - G. Board Workshop, Mon., Jan. 25, 9:30 am, Zoom/Cd Rm C
 - H. Board Meeting, Thurs., Jan. 28, 2:00 pm, Zoom/Cd Rm C
- XIII. **ADJOURNMENT**