

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Thursday, May 11, 2026 - 9:00 a.m.
MINUTES
CR-C/Zoom**

MEMBERS	Present	OTHERS	Present
		Karen Mars, Board Liaison	X
Mary Koenig, Chair	X	J.B. Belknap, General Manager	X
Sherri Long	X		
Kathleen Olsen	-	Wendy Shea, Activities & Events Coordinator	X
Dennis Rathburn, Vice Chair	-	Supervisor Peter Overs	X
Kim Roerk, Alternate	-	Residents:	0
Greg Smentkowski	Zoom		

I. **CALL TO ORDER** –Board Liaison Karen Mars called the meeting to order at 9:00 a.m.

II. **WELCOME**– Board Liaison Karen Mars welcomed those in attendance in person and by Zoom.

1. **Charter Review**- Supervisor Mars informed the committee that the Facilities & Amenities Charter states that the advisory responsibility of the committee is limited to receiving and reviewing Resident or Board concerns and requests of:
 - a) Maintenance, improvements, logistics, and safety of all buildings and grounds.
 - b) Recreation Activities provided by the District except golf.
 - c) Proposals for new activities.
 - d) Recurring problems in the general operation of Food & Beverage and Common Lot Irrigation System (CLIS).

Scope of Responsibilities – After reviewing a concern or request, the committee can:

- a) Make a request to Management, with an informational copy to the Board.
- b) Make a recommendation to the Board.
- c) Decide to study the issue further, including creating a subcommittee if needed.
- d) Decide to take no further action on the concern or request.

2. **Dates of Scheduled F&A Committee meetings-**

- Monday, September 14, 2026 – 9:00 AM – CR-C
- Monday, November 9, 2026 – 9:00 AM – CR-C
- Monday, January 18, 2027 – 9:00 AM – CR-C
- Monday, February 15, 2027 – 9:00 AM – CR-C
- Monday, March 22, 2027 – 9:00 AM – CR-C

Supervisor Mars went through the proposed dates of the F&A Committee for 2026-2027. The Charter states that the committee needs to have at least quarterly meetings, but the committee can have more if needed. The committee can decide also to remove any of the dates if a meeting is not needed.

3. **Election of Chair and Vice Chair**

Supervisor Mars opened the floor for nominations for Chair of Facilities & Amenities. Sherri Long nominated Mary Koenig as Chair. Hearing of no other nominations,

Supervisor Mars asked for a vote on Mary Koenig as Chair of Facilities & Amenities and Mary Koenig was unanimously approved.

Supervisor Mars opened the floor for nominations for Vice Chair of Facilities & Amenities. Mary Koenig nominated Dennis Rathburn as Vice Chair. Supervisor Mars stated that Dennis Rathburn, even though not at the meeting today due to a prior appointment, was willing to serve as Vice Chair if nominated. Hearing no other nominations, Supervisor Mars asked for a vote on Dennis Rathburn as Vice Chair of Facilities & Amenities and Dennis Rathburn was unanimously approved.

IV. **OLD BUSINESS –**

A. Report on prior concerns referred to Management –

GM Belknap updated the committee of the eight on-going projects and their status.

Those projects include:

- **CLIS** – GM Belknap informed the committee that Stahlman England has completed their construction and now Mainscape is focusing on investigating and addressing insufficient or non-functioning irrigation, primarily in the front of the community. There has been significant “shell” buildup within the pipes and valve assemblies and is either restricting or, completely blocking water flow. Mainscape is prioritizing efforts to unclog the lines and flush valves in these impacted areas. Mainscape is continuing to open up existing dump valves throughout the front section to assist in flushing debris from the system.
- **#17 Bulkhead** – John Baker has provided SFWMD with the necessary authorization regarding the submittal. He has also submitted the LDO application following the receipt of the approved ADD Resolution.
- **Driving Room Restrooms** – Larry Denmark noted that, based on the revised plans submitted to the County, both the mechanical and fire reviews have been approved. The building and the electrical reviews are still pending.
- **Storage Containers at Golf Maintenance** – Still waiting on the LDO from the county.
- **Bocce North Shade Structures** – Waterway has completed the installation of the new canopies on all north-end bocce courts.
- **Policies & Rules regarding Use of Lakes and Ponds** – GM Belknap presented the current HGRD Policies and Rules for recreational use of the lakes and ponds. He is requesting from the Facilities & Amenities Committee to review the current rules and consider updating the rules for recreational use of the lakes and ponds to clarify where walking, climbing, sitting, fishing or any other activity on the rip rap (rocks) is not permitted. He would like to include the lake shoreline when the shoreline is exposed during dry conditions. Discussion included: privacy issues of residents with houses near lakes, homeowner property and HGRD property rights, fishing on the shoreline, safety issues with fishing on the shoreline during dry conditions, possible signage for homes near fishing areas, trespassing behind residents homes and disturbing their views of the lake on their property, clarifying “shoreline” to mean the area between the rocks and the water, and that during dry periods the shoreline is basically the lake. After discussion, the committee asked that GM Belknap rewrite the rules for use of the lakes and ponds to include defining the “shoreline”, the reason for the rule change being for both safety and privacy for those residents living near the lakes and then send the changes to the F&A Committee via email

to get the consensus of the committee to recommend to the Board the changes they would like to see on the rules of the use of the lakes and ponds.

- **Policy on achievement pictures/plaques** – GM Belknap received a request from the Chorus group to display a picture somewhere in the District clubhouse. After discussion by the committee on where the location should be, Chair Koenig moved that the committee recommend that this type of request be displayed in Activity B. Sherry Long seconded the motion. The motion passed. Discussion followed on the maintenance of the area, the number of additional requests that might occur and the need to have a timeframe for each group's request to be updated, Supervisor Mars will put together an updated policy on placing awards and achievements in Activities B. She will send the updated policy to the committee for review and input. Once the committee has had an opportunity to provide input, Supervisor Mars will present the F&A recommendation to the Board.

B. Report on prior issues referred to the Board –

Supervisor Mars stated there were no issues referred to the Board at the last meeting.

C. Report on prior issues that required further study –

GM Belknap stated that he will be contacting our insurance company to discuss the liability insurance for our vendors, the Resident Events farmers market vendors, and other HGRD groups to make sure that they have the correct coverage to indemnify the HGRD. GM Belknap will report on his findings by the September Facilities & Amenities committee meeting.

VI NEW BUSINESS –

A. Resident concerns/requests regarding maintenance, improvement, logistics

and safety of buildings and grounds – There were no concerns/requests expressed.

B. Resident concerns/requests regarding recreational activities – No

concerns/requests regarding recreational activities were brought up at the meeting.

C. Resident concerns regarding recurring problems in the general operation of F&B and CLIS

There were no residents' concerns regarding recurring problems.

VII NEXT MEETING DATE – Monday, September 14, 2026 – 9:00 a.m. – CR-C

VIII ADJOURNMENT – Meeting adjourned at 10:33 a.m.

DRAFT APPROVED:

Approved
Mary Koenig, Chair

May 12, 2026
Date