

Library ad hoc Committee CHARTER

HERONS GLEN RECREATION DISTRICT

The Library ad hoc Committee is subject to the General Policies which apply to all of the District's committees and those policies which apply to all ad hoc committees.

Purpose

The Library ad hoc Committee is charged with keeping the print and non-print media collections of the District organized and updated.

Scope of Responsibility

This includes:

1. Hardback and paperback books.
2. Magazines and other print periodicals.
3. Electronic media formats that are included in the District collection.
4. Determining the appropriateness of the material to be included in the District collection.
5. Weeding and discarding as needed to keep the District collection serviceable.

This committee is required to hold one meeting annually in March for the purpose of creating a budget request for the following fiscal year. This budget request shall be turned in to Management prior to the end of April. A written report shall be presented in conjunction with the budget request.

This committee's coordinator schedules committee members.

This committee's liaison is Management.