

**HERONS GLEN RECREATION DISTRICT (HGRD)  
GOLF COURSE RENOVATION AD HOC COMMITTEE MEETING  
January 21, 2021 9 A.M., All Participants via Zoom**

**MINUTES**

COMMITTEE MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Chair Jon Edinger	X	GM J.B. Belknap	X
Vice Chair Bob Herbstritt	X	Dir. Golf Crs Maint. Tim Kortanek	X
Jack Birecree	X	Board Chair Don Misener, Liaison	X
Larry Frost	X	Board Vice Chair Howard Young	X
Mary Koenig	-----	Board Treasurer Jayne Schwarz	
Tracy McCabe	X	Residents	2
Tom Lambeseder	X	Board Secretary Karon Bennett	X

- I. **CALL TO ORDER** – Chair Jon Edinger called the meeting to order at 9 a.m.
- II. **APPROVAL OF MINUTES** – *Tom Lambeseder made a motion to approve the minutes from the November 12, 2020 and Tracy McCabe seconded the motion. **The motion passed unanimously.***
- III. **OLD BUSINESS**

The purpose of the meeting was to review the following items:

**Clarke Construction Update** - Clarke has accepted the HGRD’s letter of intent and things are moving forward quickly. On January 13, 2021 a meeting took place with Chris Clarke to ride the course, review the plans, review his suggestions as well as discuss contract items. Clarke will oversee GZ on sprigging the course, Tim Kortanek will get a firm price on materials from GZ and will follow up with Clarke on a clear cost for the entire seeding process.

J.B. Belknap and Tom Hart are working on the final contract for all to sign. This will require the Golf Course Renovation Committee’s approval and recommendation to the Board. The goal is to present this on Monday January 25, 2021 to the Board for approval. Some of the things we will be addressing in that are:

- The contract must be a standard AIA contract.
- Clarke's shaper must be named. If for some unforeseen event he/she is not available we have approval rights for substitute.
- A project completion schedule (critical path plan) must be submitted and be agreed upon.
- The \$500.00 dollar per day incentive/disincentive clause shown in bid documents must be included in the contract.
- Cart path damage during earthwork needs to be clarified so it becomes a “not to exceed” lump sum.

**Cart Paths Update** - A comprehensive cart path review has taken place and is being prepared for presentation to the Board. Clarke has estimated that \$28K in cart path repairs during construction due to damage made by heavy equipment. The cart path from the Pro Shop to the Cart Shack will be added to the cart path proposal.

**Hal Akins, Consultant** - Chair Jon Edinger and J.B. have drawn up a simple contract with Hal Akins to include a lump sum fee for consulting during the golf course renovation period.

Although Hal has been working with Tim over the last couple of months, he recently rode the course with Jack Birecree, J.B., Tim, and Jon to address problems in advance of creating change orders during the upcoming golf course renovation.

**Lake Shore Erosion Control Work** – The committee discussed adding additional lake shore erosion control work into the renovation contract. Tim and Jim Ink will take the Gordon Lewis priorities list from 2009 and modify the list. Herons Glen currently spends 50K from deferred maintenance on shoreline protection each year.

**IV. NEW BUSINESS**

Chair Jon Edinger recommended to the Board that once the golf course renovation is complete that the District start a Greens Committee. Jack Birecree, Tracy McCabe and Bruce Johnson expressed interest in joining the new committee.

**V. OTHER BUSINESS**

Jack Birecree led a discussion concerning the driving range which included

- The purchase of high-quality mats
- Directions to Rangers on moving the mats around
- Expanding the chipping area

**VI. PUBLIC COMMENTS**

Bruce Johnson stated his interest in joining the Golf Course Renovation Committee.

**VII. NEXT MEETING DATE** – Thursday, February 11, 2021 at 9 A.M.

**VIII. ADJOURNMENT** Chair Edinger adjourned the meeting at 9:35 A.M.

**Approved by the Golf Course Renovation Committee on February 11, 2021**