

HERONS GLEN RECREATION DISTRICT
LONG-RANGE PLANNING COMMITTEE MEETING
April 13, 2026, at 9:00 A.M., CR-C & Zoom
MINUTES

MEMBERS	PRES ENT	SUPERVISORS/OTHERS	PRES ENT
Beth Brucker	X	Supervisor Howard Young, Liaison	X
Jeffrey Buxton, Chair	X	GM J.B. Belknap	X
Denise Fell	X		
Joyce Forman, Vice Chair	X		
		AEC/Office Manager-Wendy Shea	X
Tapan Kikani, Alternate	-		
Mary Koenig, Alternate	X	Supervisor Jayne Schwarz	X
Dennis Popp	-	Supervisor Peter Overs	X
Carlton Smith	X		
		Residents	0

- I. **CALL TO ORDER & WELCOME** – Chair Buxton called the meeting to order at 9:00 a.m.
- II. **WELCOME ATTENDEES** – Chair Buxton welcomed those in attendance.
- III. **APPROVAL OF PRIOR MINUTES – March 12, 2026**
Chair Buxton asked for approval of the Long-Range Planning Advisory Committee minutes for March 12, 2026. Carlton Smith moved to accept March 12, 2026, minutes as presented. Beth Brucker seconded the motion. A vote was taken and March 12, 2026, minutes were approved unanimously.
- IV. **GENERAL MANAGER’S REPORT – J.B. Belknap** – GM Belknap presented to the committee his GM Update for April 13, 2026.
 - **2-Wire CLIS Project:** GM Belknap informed the committee Stallman England has completed the 2-wire installation for controllers 10 & 11. SE has finalized adding all the zone descriptions and Mainscape will now assume full control of the system and reset the watering schedules. GM Belknap plans to continue coordinating with Tim Kortanek, Mainscape, and Stahlman to finalize updates to the irrigation policies for Board review and consideration. We will also provide residents with the latest update on the 2-wire project, including an explanation of the weather-based technology, the importance of not tampering with valves, and other key operational changes. Watering will occur 3 times per week on the front side and 2 times per week on the back side, with watering windows between 5 PM and 9 PM. These policy updates and communications are intended to align with the new system and set clear expectations for residents moving forward.
 - **Bocce North Shade Structure:** GM Belknap informed the committee Denmark Construction are working on the bocce courts this week, installing the cables in preparation for the remaining two canopy installations on the north ends of the courts. All the canopies will be pitched at a slightly steeper angle to promote more rapid water runoff.

- **Storage Containers:** GM Belknap stated that Larry Denmark confirmed that the site plan cannot be approved without the LDO amendment; therefore, we are unable to proceed until the building permit is issued. Larry anticipates waiting an additional 4-6 weeks before the permit is obtained and the project can begin.
- **Driving Range Bathrooms:** Based on Bowen Engineering’s updated electrical design and drawings reflecting the new service upgrades, Larry Denmark submitted the revised plans to the building department last week and anticipates receiving review comments within 2-3 weeks.

V. **OLD BUSINESS (Status Updates) –**

- A. Annual Survey – The annual survey has been completed.
- B. Annual Strategic Plan – Draft has been completed and given to the Board of Supervisors. There may be some additional edits once the Board has reviewed the draft.
- C. Annual Master Plan – At the present time, the Master Plan is up to date until next year.
- D. Capital Plan – GM Belknap stated that he and Supervisor Schwarz will walk the property in a few weeks to review the Club Benchmarking data and then presented to the Board before the Supervisors budget meetings in July.
- E. Technology Plan - The committee discussed technology plans and agreed to focus on resident training as the first step, while simultaneously exploring new technological capabilities with Northstar. Denise Fell, the chair of the Technology subcommittee, proposed implementing peer-led training sessions for residents to learn how to use existing HGRD applications, drawing from the successful HOA Technology classes. The committee decided to develop a detailed plan for the training program, including volunteer recruitment and content creation, with implementation potentially occurring over the summer. They also agreed to investigate Northstar’s (and possibly Jonas) existing training resources and capabilities, with GM Belknap and Lynn Brew’s upcoming meeting with Northstar to discuss available features and potential support. The subcommittee will detail the proposed training approach (who, how, frequency, volunteer recruitment) and present it to the Long-Range Planning Committee for review before submitting it to the Board of Supervisors.

VI. **NEW BUSINESS –**

The Board of Supervisors will be picking the committee members for the HGRD standing committees at their April 16th Board of Supervisors meeting.

VII. **NEXT MEETING DATE –** To be determined once the new committees’ members are announced before May.

VIII. **ADJOURNMENT –** Chair Buxton adjourned the meeting at 9:35 a.m.

APPROVED:

**Chair Jeff Buxton
Long-Range Planning Committee
May 7, 2026**