

HERONS GLEN RECREATION DISTRICT
LONG-RANGE PLANNING COMMITTEE MEETING
January 22, 2026, at 9:00 A.M., CR-C & Zoom

MINUTES

MEMBERS	PRES ENT	SUPERVISORS/OTHERS	PRES ENT
Beth Brucker	X	Supervisor Howard Young, Liaison	X
Jeffrey Buxton, Chair	X	GM J.B. Belknap	X
Denise Fell	X		
Joyce Forman, Vice Chair	X		
		AEC/Office Manager-Wendy Shea	X
Tapan Kikani, Alternate	-		
Mary Koenig, Alternate	X	Supervisor Jayne Schwarz	X
Dennis Popp	X	Supervisor Peter Overs	X
Carlton Smith	-		
		Residents	0

- I. **CALL TO ORDER & WELCOME** – Chair Buxton called the meeting to order at 9:00 a.m.
- II. **WELCOME ATTENDEES** – Chair Buxton welcomed those in attendance.
- III. **APPROVAL OF PRIOR MINUTES – November 13, 2025**
 Chair Buxton asked for approval of the Long-Range Planning Advisory Committee minutes for November 13, 2025. Mary Koenig moved to accept November 13, 2025, minutes as presented. Beth Brucker seconded the motion. A vote was taken and November 13, 2025, minutes were approved unanimously.
- IV. **GENERAL MANAGER’S REPORT – J.B. Belknap** – GM Belknap presented to the committee his GM Update for January 22, 2026. (See Attached)
 - **2-Wire CLIS Project:** Stahlman England has finished the work on Controller #5 and are proceeding to work on Controller #6 which includes Marathona Ct., new Mystic, eastern Palo Duro and Mykonos. Chair Buxton stated that they have concluded the work behind his home and are they are now on the 9th hole today and they seem to be ahead of schedule. GM Belknap stated that he gets updates from Oscar from Stahlman England every Thursday and they are continuing the hand digging and trenching and by the end of April they should have the work completed. Mary Koenig asked when the work is completed at the end of April, will Stahlman England review the work and repair any damage to residents’ yards? GM Belknap stated that he has been assured by Stahlman England will repair areas larger than 6” throughout the community.
 - **#17 Bulkhead:** GM Belknap stated that Bowen Engineering is confident that the deviation (or Zoning amendment) to the 20% hardened shoreline limitation will be approved. Once approved, the HGRD will go back to the bulkhead manufacturers and re-bid the project due to the two-year delay. Supervisor Young stated this deviation approval is bigger than just #17 Bulkhead. Once approved, we can use riprap for 50% of our current erosion problems which have been a continuing and large issue here for all the lakes in Herons Glen.

V. OLD BUSINESS (Status Updates) –

- A. Annual Survey – Chair Buxton informed the committee that as of this morning the HGRD has received 497 survey responses. He requested that a reminder be sent out for the survey. At the end of January, he will start analyzing the surveys. This year he plans on using AI engine to summarize all the comments given in the surveys. This process will take place in the month of February, and the results will be given to the Board for review.
- B. Annual Strategic Plan –The annual Strategic Plan will be updated following the Annual Survey results are completed and updated.
- C. Annual Master Plan – Beth Brucker stated that she is fine tuning a few items. She had a few more questions/items that were given to her by Supervisor Mars and Schwarz last week and she addressed those items and sent the changes requested back to Supervisor Mars yesterday and they should be passed on to all the Supervisors soon for review. Supervisor Young informed the committee that the Board is struggling with how to apply the master plan recognizing it is a living document. They do not want to keep reviewing reiteration after reiteration. They will incorporate as many items as possible into the plan, then present it to the board for approval and proceed accordingly, recognizing it's a live document subject to changes at any given time. The overall concern of the board is that if we put a multi-page document out there that we have in place, and then we don't have the resources to go and do what needs to be done with that to make it worth having, it will be a problem.
- D. Capital Plan –The capital plan is revisited in springtime when Club Benchmarking looks at the maintenance requirement for the workshop to determine next year's annual budget. GM Belknap stated that management is currently looking at Club Benchmarking weekly for new items to add and replacement costs. Club Benchmarking is a living, breathing document that we update on a weekly basis.

VI. NEW BUSINESS –

Chair Buxton again thanked his committee for all their efforts in taking on individual roles and moving the projects along.

VII. NEXT MEETING DATE –Thursday, March 12, 2026, at 9:00 a.m. in Card Room C / Zoom

VIII. ADJOURNMENT – Chair Buxton adjourned the meeting at 9:15 a.m.

APPROVED:

**Chair Jeff Buxton
Long-Range Planning Committee
February 12, 2026**