

HERONS GLEN RECREATION DISTRICT
LONG-RANGE PLANNING COMMITTEE MEETING
March 12, 2026, at 9:00 A.M., CR-C & Zoom
MINUTES

MEMBERS	PRES ENT	SUPERVISORS/OTHERS	PRES ENT
Beth Brucker	X	Supervisor Howard Young, Liaison	X
Jeffrey Buxton, Chair	X	GM J.B. Belknap	X
Denise Fell	X		
Joyce Forman, Vice Chair	X		
		AEC/Office Manager-Wendy Shea	-
Tapan Kikani, Alternate	Zoom		
Mary Koenig, Alternate	X	Supervisor Jayne Schwarz	X
Dennis Popp	-	Supervisor Peter Overs	X
Carlton Smith	X		
		Residents	0

- I. **CALL TO ORDER & WELCOME** – Chair Buxton called the meeting to order at 9:00 a.m.
- II. **WELCOME ATTENDEES** – Chair Buxton welcomed those in attendance.
- III. **APPROVAL OF PRIOR MINUTES – February 12, 2026**
Chair Buxton asked for approval of the Long-Range Planning Advisory Committee minutes for February 12, 2026. Supervisor Young had some concerns about the wording of section V. Old Business, D) Capital Plan. After discussion the minutes will be changed to “The Capital Plan is revisited in springtime using the Club Benchmarking asset tracking tool which Management uses to identify and track the maintenance and new capital requirements to determine next year’s annual budget.” Denise Fell moved to accept February 12, 2026, minutes with said changes to section D. Beth Brucker seconded the motion. A vote was taken and February 12, 2026, minutes were approved unanimously.
- IV. **GENERAL MANAGER’S REPORT – J.B. Belknap** – GM Belknap presented to the committee his GM Update for March 12, 2026.
 - **2-Wire CLIS Project:** GM Belknap informed the committee that Stahlman England is proceeding with the two-wire irrigation project going from east to west and have finalized (7) controllers which have been turned over to Mainscape. Right now, they are working on controllers #8 and #9. They will be adding two more controllers which will make a total of (11) eleven controllers for the entire project. Stahlman is aiming for a completion by mid-April. After project completion, Stahlman England and management will conduct walkthroughs and create punch lists to identify areas requiring sod or repair, focusing on large, damaged areas and scheduling sodding during the growing season. GM Belknap noted that while there may be some brown grass due to recent frost and drought conditions, the new system is performing adequately. The committee discussed the need for good communication about the new irrigation schedule, watering on consecutive days rather than simultaneously, and addressing damage.
 - **Bocce North Shade Structure:** GM Belknap informed the committee that we are currently monitoring and evaluating the test canopy on the bocce courts (with Waterworks) to ensure it prevents water channeling.

- **#17 Bulkhead:** GM Belknap stated that we are still waiting for final County approval on the amendment. Engineer John Baker submitted the package to SFWMD for review.
- **Storage Containers:** GM Belknap stated that John Baker has submitted an amendment to the LDO, which includes the updated layout. He will address any comments from the Development Services staff before a building permit can be issued.
- **Driving Range Bathrooms:** Larry Denmark has revised the elevations and ramp plans and is continuing to coordinate with John Baker’s engineering team on power-related issues.

V. **OLD BUSINESS (Status Updates) –**

- A. Annual Survey – Chair Buxton informed the committee that the review of the survey is basically completed in that he has finished up on all drafts, made modifications based on input from the Board and the LRP Committee. It will be presented to the Board for their Monday, March 16th meeting.
- B. Annual Strategic Plan – The committee discussed revising the strategic plan draft to pull forward previously uncompleted deliverables (e.g., technology plan, restaurant plan) into the main plan with assigned responsibilities and timelines. GM Belknap informed the committee that he and Lynn Brew will be meeting with CLA (Herons Glen Auditors) this afternoon to discuss leveraging AI for operational efficiency. The Board of Supervisors requested CLA to investigate developing a plan which will be based on existing sales systems and other technologies. The committee discussed the need to prioritize strategic initiatives, considering factors such as community impact, resource allocation, and public demand. They identified potential improvements to event ticket sales and pool deck services, emphasizing the importance of aligning technology with resident needs and staff capabilities. The committee discussed technological improvements for customer service, with residents showing openness to accepting technology solutions in the recent survey. They agreed to form an ad hoc subcommittee on technology led by Denise Fell and with the help of Tapan Kikani, Jeff Buxton and Joyce Forman to evaluate technology options, considering factors like safety, cost-benefit analysis, customer satisfaction, and revenue generation. The Ad Hoc Technology Committee will review survey comments and committee input, create a prioritized list of potential technology and service improvement projects (with pros, cons, costs, benefits), and feed recommendations back to the committee/board.
- C. Annual Master Plan – The committee also addressed long-term planning items, including the master plan update due next fall and the need to address recurring requests like the dog park proposal, though covenants restrict such changes. Chair Buxton stated that he would send the survey comments (long-term items) to Beth Brucker for input into the master plan update.
- D. Capital Plan –The Capital Plan is revisited in springtime using the Club Benchmarking asset tracking tool which Management uses to identify and track the maintenance and new capital requirements to determine next year’s annual budget.

VI. **NEW BUSINESS –**

Chair Buxton again thanked his committee for all their efforts in taking on individual roles and moving the projects along.

VII. **NEXT MEETING DATE** –Monday, April 13, 2026, at 9:00 a.m. in Card Room C / Zoom. Tapan Kikani noted that she will be unable to attend the next meeting, she will be out of town.

VIII. **ADJOURNMENT** – Chair Buxton adjourned the meeting at 9:35 a.m.

APPROVED:

**Chair Jeff Buxton
Long-Range Planning Committee
April 13, 2026**