

HERONS GLEN RECREATION DISTRICT
LONG-RANGE PLANNING COMMITTEE MEETING
Thursday, May 7, 2026, at 9:00 A.M., CR-C & Zoom
MINUTES

MEMBERS	PRESENT	SUPERVISORS/OTHERS	PRESENT
Beth Brucker	X	Supervisor Howard Young, Liaison	Zoom
Jeffrey Buxton, Chair	Zoom	GM J.B. Belknap	X
Steve Christiansen, Vice Chair	Zoom		
Richard DeYoung	Zoom		
Denise Fell	-	AEC/Office Manager-Wendy Shea	X
Tapan Kikani	Zoom		
Sherri Long	-	Supervisor Peter Overs	X
Dee Pozarowski, Alternate	X		
John Taylor, Alternate	-		
		Residents	0

- I. **CALL TO ORDER & WELCOME** – Supervisor Overs called the meeting to order at 9:00 a.m. and welcomed those in attendance and on Zoom.
- II. **WELCOME RETURNING & NEW COMMITTEE MEMBERS** – Supervisor Overs thanked the returning and new members of the Long-Range Planning Committee for volunteering to serve on the Long-Range Planning Committee this year.
- III. **SELF INTRODUCTIONS** - Self introductions were made by those in attendance and on Zoom.
- IV. **REVIEW LONG-RANGE PLANNING CHARTER & GENERAL POLICIES** –Supervisor Overs reviewed the Long-Range Planning Standing Committee Charter with the committee. He stated that the scope of responsibilities will have to be changed in reference to the forecasting expenditures to evaluate estimated costs and useful life which will now be under the Finance Advisory Committee Charter. The purpose of the Long-Range Planning Committee is to review the requirements and future needs of the District to ensure assets are adequately maintained and replacement planned. It also reviews strategic plans and the annual community survey to identify the needs of the community.
- V. **ELECTION OF CHAIR** – Supervisor Overs opened the floor for nominations for the position of Chair of the Long-Range Planning Committee. Beth Brucker nominated Jeff Buxton and Steve Christianson seconded the nomination. The committee voted unanimously to elect Jeff Buxton as chair of Long-Range Planning for 2026-2027.
- VI. **ELECTION OF VICE CHAIR** – Chair Buxton opened the floor for nominations for the position of Vice Chair of the Long-Range Planning Committee. After discussion, Chair Buxton nominated Steve Christiansen and Richard DeYoung seconded the nomination. The committee voted unanimously to elect Steve Christiansen as Vice Chair of Long-Range Planning for 20265-2027.
- VII. **APPROVAL OF PRIOR MINUTES April 13, 2026** – Chair Buxton asked for approval of the Long-Range Planning Advisory Committee minutes for April 13, 2026. Steve Christiansen moved to accept April 13, 2026, minutes as presented, Richard DeYoung seconded the motion. A vote was taken and the April 13, 2026, minutes were approved unanimously.

VIII. **GENERAL MANAGER'S REPORT – J.B. Belknap** – GM Belknap presented to the committee his Herons Glen Bond Project Update for May with the remaining projects still lingering.

- **Storage Containers/Driving Range Restrooms:** The Storage Containers located at the Golf Maintenance area is in the hands of Lee County to approve the LDO before any work can be started at the site. The engineer has submitted revised plans for further review from Lee County. GM Belknap feels the bathrooms should be completed by this August or September.
- **CLIS 2-Wire Project:** GM Belknap explained to those new on the committee that the CLIS 2-Wire Project will result in more consistent irrigation for the community. The new 2-wire control system is operational and once the system is operating as intended, management will proceed with reviewing the irrigation policies and procedures. Dee Pozarowski asked how the residents ask what time the irrigation is on for their individual home. GM Belknap stated that the system is weather based; however, last week the watering cycle matrix was sent out to all the residents. He provided Dee Pozarowski with a copy of the email that was sent out.
- **Bocce North Shade Structures:** Chair Buxton asked management if the new shade structure canopies have been installed and tested for runoff of water onto the clay courts. GM Belknap stated the canopies have been installed and tested with a recent rainfall. There has not been any court damage since. Denmark Construction will be out this week to tighten the cables on the new canopies.

IX. **OLD BUSINESS –**

Chair Buxton stated that at the Long-Range Planning meetings the committee will receive status updates of the deliverables that the Charter requires the committee to achieve during the year. Those deliverables include: the Strategic Survey to the residents of the Glen which is emailed out at the beginning of January with results completed by the end of February; changes to the Strategic Plan which will occur late winter after the results are in from the survey and any adjustments to the plan will be made in April; any changes or additions to the Master Plan headed by Beth Brucker last year and work on the Technology Plan headed by Denise Fell last year. Chair Buxton will send out to the committee the 2026 Strategic Plan, 2026 Survey results, the Master Plan and the work that has been done on the Technology Plan so that everyone will be up to date and know what to expect this coming year.

- X. **NEW BUSINESS** –Chair Buxton will be contacting the Long-Range Planning Committee members soon to discuss the charter's scope of responsibilities for the upcoming year and try to obtain volunteers to work on the four deliverables that are the responsibility of the committee to achieve for this upcoming year.

XI. **NEXT MEETING DATE** –Thursday, July 9th, 2026, in Card Room C @ 9:00 a.m.

XII. **ADJOURNMENT** – Chair Buxton adjourned the meeting at 9:30 a.m.

APPROVED:

**Chair Jeff Buxton
Long-Range Planning Committee
July 9, 2026**