

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, January 20, 2020
MINUTES**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	X		
Andrea Edmunds	-	Mary Ann Polvinen, Board Liaison	X
Barry Hopper, Vice Chair	X	J.B. Belknap, General Manager	X
Tiff Lauzau	X	Wendy Shea	X
Steve Lucas	X		
Karen Mars, Chair	X		
Cathy Styles	X		
		Residents:	0

I. **CALL TO ORDER**-Chair Mars called the meeting to order at 2:30 p.m.

II. **WELCOME**

Chair Mars welcomed all in attendance.

III. **APPROVAL OF MEETING MINUTES (12/19/19)**

Chair Mars asked the committee if there were any changes to the December 19, 2019 minutes, and hearing none, the minutes for December 19, 2019 were approved as presented.

IV. **OLD BUSINESS**

A. Report on prior concerns referred to Management- GM Belknap

1) Insurance Risk Accessor on one-way area behind Pool area – GM Belknap informed the committee that he contacted our Insurance agent to request a site meeting with Cincinnati Insurance (our Liability carrier) to give us professional advice from their risk accessor on whether a change needs to be made on the change of direction for the cart path behind the pool area. GM Belknap has not received a call back from our insurance agent on a date and time. He will call the agent again this week and hopefully report on the meeting at February’s meeting.

2) Usage amounts by residents of Restaurant Nov. 2018 vs Nov. 2019 – GM Belknap presented an HGRD Restaurant Spending Report Analysis for a comparison for the month of November 2018 vs. 2019. (See attached report) The report includes the revenue for the dining room and the lounge for the month of November 2018 and 2019. The report states that in 2018 revenue for the month was \$59,981.39 and in 2019 revenue was \$67,166.71 which is an increase of \$7,185.32. GM Belknap also included in the report the comparison of the first quarter revenues of the restaurant (October – December) and it shows a 12% (\$26,525) increase for the first quarter in 2019 from the first quarter 2018. Tiff Lauzau gave his praise to J.B. and Jason for the improvement and said that they should keep doing what they are currently doing. Discussion on the improvement of the restaurant in quality of food and service took place and it shows in the increased revenue and the positive comment cards.

3) Specifics on the design and funding of the Sailing Club Roof – GM Belknap stated that Supervisor Kulkoski will be meeting with the representatives of the Sailing Club to get

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more details on the proposed roof for the Sailing Club. As it stands right now, the Sailing Club will pay for the entire roof although it stills needs to meet HGRD requirements. Supervisor Kulkoski should be able to present his findings at the next Facilities meeting.

4) Lighting concerns around the ballroom area – GM Belknap informed the committee that the concern about the lack of light around the ballroom will be addressed. GM Belknap showed the committee the new light fixture that will be replacing all the round “bubblegum” globes around the clubhouse. He also stated that Gates Construction had two extra light poles that they donated to Herons Glen and Dan Parker will install the two poles at each end of the ballroom close to the parking area with LED lights to improve the lighting.

5) Other issues – Chair Mars asked if the issue of the cleaning of the Card Room chairs has been closed. GM Belknap stated that the chairs were professionally cleaned, and they have been cleaned as good as you are going to get. The only other way to get them “cleaner” is to reupholster the chairs. Cathy Styles said she is in the card rooms regularly and no one has complained about the chairs since they have been cleaned. She also wanted to thank whoever put new bookcases in the library.

B. Report on prior issues referred to the Board - No issues were referred to the Board.

C. Report on prior issues that required further study

1) Discussion on the upcoming Fitness Center Entry Card and Fobs- When the new Fitness Center opens residents will be given two entry cards to the Fitness Center, along with being required to sign a release. Residents will be given the opportunity to purchase a fob for \$15. The HGRD attorney has provided us a waiver of liability for residents which must be signed when they receive their cards and/or Fob. Renters and Guests must use the owners Fitness Center entry card(s) or fob and must sign in at the Fitness Center. Residents will not be required to sign in at the Fitness Center.

2) Restaurant Renovation Information – Chair Mars stated that the Restaurant Renovation sub-committee has had numerous meetings and focus groups concerning the possible renovation to the restaurant, lounge and pool area. Chair Mars went over the many ideas that have been discussed with the architect such as 7 to 10 TV’s and their location, increasing the casual dining, having removable walls that are easy to move, improve circulation and traffic flow, opening the wall from the hallway/lounge area, mobile POS system, changing the footprint of the bar, increasing the number of people that can sit at the bar to 41, hostess stand near front entrance of restaurant/lounge, improve the service access to the kitchen, a serviceable salad bar station, and a pass thru from the bar to the pool area. The current architect drawing (see attached) is not to scale and the committee requested that GM Belknap contact the architect for the following clarifications: Have the drawing to scale, remove the three tables in the drawing near the salad bar area/lounge, determine if the wall (lounge/hallway) is a half wall or a floor to ceiling wall and whether the glass doors at the PDR entrance can be changed to accordion style doors.

V. NEW BUSINESS

A. Resident concerns/requests regarding maintenance, improvement, logistics and safety of buildings and grounds. There were no resident concern expressed on the buildings and grounds.

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1) Animals in HGRD Facilities – Chair Mars explained to the F&A Committee that recently a couple of residents have written into the GM that residents are bringing dogs in the restaurant and ballroom. Chair Mars sent out a packet (see attached) to all committee members on “Service Animal Defined by Title II and Title III of the ADA” along with the current HGRD Policy on Pets, and copies of the letters that were received by the GM. Discussion ensued on the topic of animals in HGRD facilities: Differences in the Federal and Florida laws, difference between Emotional Support animals and Service animals, Florida Statue stating that Emotional Support animals are not Service animals, how the HGRD will handle situations on HGRD property, and educating residents/employees on the current HGRD policy. After discussion, Chair Mars will propose an additional line or two to be added to the current HGRD policy to clarify the legal background of service animals and emotional support animals. Chair Mars will email the committee the addition to the Policy for approval and then bring their resolution to the Board of Supervisors for their approval.

B. Resident concerns/requests regarding recreational activities

There were no resident requests regarding recreational activities.

B. Resident concerns regarding recurring problems in the general operation of Golf, F&B, and CLIS

There were no resident concerns regarding recurring problems in the general operation.

VI. **NEXT MEETING DATE** – Monday, February 17, 2020 – 2:30 PM – CR-C

VII. **ADJOURNMENT** – The meeting was adjourned at 4:08 p.m.

APPROVED:

Approved
Karen Mars, Chair

January 22, 2020
Date

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, February 17, 2020
MINUTES**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	X		
Andrea Edmunds	X	Mary Ann Polvinen, Board Liaison	X
Barry Hopper, Vice Chair	X	J.B. Belknap, General Manager	X
Tiff Lauzau	X	Wendy Shea	X
Steve Lucas	X		
Karen Mars, Chair	X		
Cathy Styles	X		
		Residents:	5

- I. **CALL TO ORDER**-Chair Mars called the meeting to order at 2:30 p.m.
- II. **WELCOME**
Chair Mars welcomed all in attendance.
- III. **APPROVAL OF MEETING MINUTES (01/20/20)**
Chair Mars asked the committee if there were any changes to the January 20, 2020 minutes, and hearing none, the minutes for January 20, 2020 were approved as presented.
- IV. **OLD BUSINESS**
 - A. **Report on prior concerns referred to Management- GM Belknap**
 - 1) **Insurance Risk Accessor on one-way area behind Pool area – GM Belknap** informed the committee that he has a site meeting with Cincinnati Insurance (our Liability carrier) on Tuesday, February 18th to give us professional advice from their risk accessor on whether a change needs to be made on the change of direction for the cart path behind the pool area.
 - 2) **Specifics on the design and funding of the Sailing Club Roof – GM Belknap** stated that Supervisor Kulkoski has not had the opportunity yet to meet with the representatives of the Sailing Club to get more details on the proposed roof for the Sailing Club. As soon as he has the information, he will present it to the Facilities Committee.
 - 3) **Fitness Center –** The Fitness Center opened on Friday, February 14th. The Fitness Center has a Temporary CO but we expect to get the final CO when we receive a low voltage CO. HGRD staff have issued over 1,500 Fitness Cards/Fobs. GM Belknap informed the committee that we had volunteers available the opening day to demonstrate the use of the equipment. All the equipment is out of the lobby and storage and in place at the Fitness Center. GM Belknap will assess if there is a need to make additional changes in equipment and placement in time. The lobby is now empty and Dan Parker’s crew will be cleaning and painting. Once that is complete, the furniture in storage will be brought back to the lobby. Andy Edmunds asked that a suggestion box be available at the Fitness Center.

4) USGA Report - GM Belknap reported that we have received the agronomist report from the USGA on Herons Glen Golf Course. The report is available to view on the HGRD website under Reports.

B. Report on prior issues referred to the Board -

1) Animals in HGRD Facilities – Supervisor Polvinen informed the committee that the Board of Supervisors approved the additional lines that will be added to the HGRD policy clarifying the legal background of service animals and emotional support animals. GM Belknap will consult with HG Attorney Tom Hart to discuss the approach that should be taken by staff when there are animals on HG property.

C. Report on prior issues that required further study – There were no issues discussed.

V. NEW BUSINESS

A. Resident concerns/requests regarding maintenance, improvement, logistics and safety of buildings and grounds.

1) The committee discussed how the lobby is going to be decorated and used. After discussion, Andy Edmunds moved to recommend to the Board of Supervisors that they should address the future of the lobby in a timely manner. Cathy Styles seconded the motion. A vote was taken, and the motion was passed unanimously.

2) Barry Hopper congratulated the exceptional service and food for the St. Theresa's dinner in the ballroom in January.

3) Steve Lucas asked if the Small Resident Request Fund is available for residents to request. GM Belknap said that the Board finalized everything at the February 11th Board meeting. The Pickleball Association would like to request the purchase of a bench. All requests must be presented at a Facilities meeting.

B. Resident concerns/requests regarding recreational activities

There were no resident requests regarding recreational activities.

B. Resident concerns regarding recurring problems in the general operation of Golf, F&B, and CLIS

Steve Simpson stated that the Food & Beverage Department has a lot of room for improvement. He stated that the HGRD has plans for renovating the restaurant but has no plans in place to fix the operational problems with the department. He and other residents in attendance have had issues with personnel, the menu selections, the 15 minute wait for a server to come to the table, the lack of sense of urgency by the staff, the staff not using the IPADs, lack of a wine list, not enough healthy entrees, inconsistencies in food and service, lack of creativity in events, problems with Socialites Luncheons, Sorority Luncheons and Resident Event dances. Steve Simpson was part of a "Secret Shopper" program that completed over 40 secret shopping visits and their findings were 80% positive and 20% failure. He felt that a 20% failure rate is inexcusable. An informal discussion was held by the committee, after adjournment, on the issues that were brought up by the residents on the Food and Beverage Department.

VI. NEXT MEETING DATE – to be determined...

VII. ADJOURNMENT – The meeting was adjourned at 4:08 p.m.

Committee Email: facilities.amenities@hgrdnfm.com

APPROVED:

Approved
Karen Mars, Chair

February 19, 2020
Date

DRAFT

NO MEETING

NO MEETING

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, May 11, 2020
MINUTES
All Participants via Zoom**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	X		
Kathleen Duwe	X	Mary Ann Polvinen, Board Liaison	X
Andrea Edmunds		J.B. Belknap, General Manager	X
Barry Hopper, Vice Chair	X	Wendy Shea	X
Tiff Lauzau		Don Misener, Supervisor	X
Steve Lucas	X	Bill Kulkoski, Supervisor	X
Karen Mars, Chair	X		
		Residents:	0

- I. **CALL TO ORDER** – Supervisor Polvinen called the meeting to order at 2:35 p.m.
- II. **WELCOME & INTRODUCTION OF 2020-2021 COMMITTEE MEMBERS**– Supervisor Polvinen welcomed all those in attendance to the meeting. Supervisor Polvinen thanked those returning committee members for volunteering for the 2020-2021 Facilities Committee and welcomed Kathleen Duwe as a new committee member.
- III. **ELECTION OF CHAIR AND VICE-CHAIR** – Supervisor Polvinen entertained a nomination for the Chair of the committee. Barry Hopper nominated Karen Mars, and Kathleen Duwe seconded the nomination. There being no further nominations, Supervisor Polvinen asked for a vote on Karen Mars as chair and Karen Mars was elected as Chair by acclamation.

Supervisor Polvinen entertained a nomination for Vice Chair of the committee. Karen Mars nominated Barry Hopper, and Kathleen Duwe seconded the nomination. There being no further nominations, Chair Mars asked for a vote on Barry Hopper as vice-chair and Barry Hopper was elected as vice-chair by acclamation.

- IV **REVIEW OF THE COMMITTEE CHARTER** – Chair Mars reviewed the Committee’s Charter as to the committee’s responsibilities and the actions that they can take. (See attached Charter) All recommendations will go to either management, the long-range planning committee or to the Board of Supervisors for review. Chair Mars stated that GM Belknap is a non-voting member of the committee and Mary Ann Polvinen is the Board Liaison who is not a member of the committee and does not have voting rights but is a reference for the committee on issues brought to the Board.

Chair Mars stated that she has received correspondence from groups and residents concerning two issues that will be discussed at the next meeting. One is from the Butterfly Society asking for a possible location for a butterfly garden. Chair Mars sent the **Landscape License Agreement** to Shirley Spicer to fill out and bring to the next meeting. The second correspondence was from a resident who would like to make sure that the Board addresses the main lobby decorations and layout. Chair Mars stated that the Board will address the lobby with their Construction Management Company. Supervisor Polvinen stated that she thinks the Facilities Charter needs to be expanded by including issues such as the ones that Chair Mars relayed to the committee. Chair Mars

stated that the Charter does not need to be expanded, but instead the Board of Supervisors can give the Facilities Committee a directive of new projects to work on.

Supervisor Kulkoski asked that the Facilities and Amenities Committee finalize their recommendation on the Sailboat Cover as soon as possible. He stated that the Sailboat Association is willing to pay for the cover in full and would like to have it in place for the summer. Supervisor Kulkoski also stated that he feels the Landscape License Agreement given to the Butterfly Society is too cumbersome and has spoken to Tom Hart on creating another form that they could use.

- V. MEETING DATES FOR COMMITTEE** – The committee reviewed the meeting dates and times and will possibly have a July 2020 meeting date to be determined later.
- VII. NEXT MEETING DATE** – Monday, June 8, 2020 – 2:30 p.m. in Card Room C.
- VIII. ADJOURNMENT** – Chair adjourned the meeting at 2:58 p.m.

APPROVED:

Approved
Karen Mars, Chair

May 12, 2020
Date

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, June 8, 2020
MINUTES
All Participants via Zoom**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	X		
Kathleen Duwe	X	Mary Ann Polvinen, Board Liaison	X
Andrea Edmunds	X	J.B. Belknap, General Manager	X
Barry Hopper, Vice Chair	X	Wendy Shea	X
Tiff Lauzau	X		
Steve Lucas	X		
Karen Mars, Chair	X		
		Residents:	0

- I. **CALL TO ORDER** – Chair Mars called the meeting to order at 2:30 p.m.
- II. **WELCOME**– Chair Mars welcomed all the committee members in attendance via zoom and stated that she hopes the next meeting will be in person.
- III. **APPROVAL OF MEETING MINUTES (5/11/20)** – Chair Mars asked the committee if there were any changes to the May 11, 2020 minutes, and hearing none, the minutes for May 11, 2020 were approved as presented.
- IV. **OLD BUSINESS –**
 - A. **Report on prior concerns referred to Management**
There were no prior concerns that were referred to Management, but GM Belknap updated the committee on a few issues that management is currently addressing.

The Board and Management are slowly opening the activities such as bocce, tennis, yoga, exercise classes and rooms such as the ballroom and activity rooms following CDC guidelines and social distancing. Presently the card rooms are closed.

GM Belknap is currently gathering information including pictures and a narrative to submit to the HGRD insurance company notifying them of the fitness center pipe connection failure so the HGRD can begin the claim process. The break was not with any new pipes but a break between the lift station and the pumphouse. The cost of the break is approximately \$31,000 and the bottom line is that the HGRD will be receiving a bill for something that happened through no fault of our own and the HGRD will be seeking reimbursement from the insurance company for the related costs.

A new Lee County dumpster regulation was just recently put into effect which stated, “*all storage areas/containers must be adequately shielded by solid fencing along at least three sides. Use of chain linked fencing to meet this requirement is prohibited.*” The board approved the quote that Dan Parker secured from Tropical Fence for a white vinyl fence for the garbage/recycling area at the clubhouse, which will provide superior support and will be more aesthetically pleasing.

The pro shop is now open from 7 AM – 2 PM, but we are looking to extend the closing hour to 3 PM. Dan Parker has constructed a Plexiglass shield at the pro shop counter to maintain proper social distancing between residents and staff. Tiff Lauzau stated that the current fee rates for golfing are not on the website. GM Belknap will check into why the current rates are not listed. Discussion was held on retrofitting the 45 golf carts with a plexiglass divider for social distancing. The cost of the retrofit is around \$60 per cart and management would try the divider on 4 or 5 carts. If it is warranted for the season, then more carts would be retrofitted.

Management has been meeting with all department heads the last few weeks to prepare for the upcoming budget workshops and to establish a list of assumptions for the budget meetings. Budget meetings will be held from Tuesday, June 16th through Friday, June 19th from 9:30 a.m. – 4:30 p.m. each day.

Chair Mars informed management that residents are asking when the shuffleboard courts will be re-opening. GM Belknap stated that he will be re-opening the shuffleboard courts tomorrow – June 9th and the information will be relayed to the residents via the Tuesday newsletter.

GM Belknap stated that CMR Roofing has provided the HGRD with a written proposal for replacing the Clubhouse roof for \$250,000. Chair Mars asked if the HGRD needs to get three bids. GM Belknap stated that they have a second bid from Crowther Roofing for \$750,000 and he feels that this proposal from CMR is an assignment of rights not a bid, therefore there is not a need for 3 bids but he will check with Tom Hart and the Bid Oversight Committee. Supervisor Polvinen wants the \$250,000 to be placed in an escrow account and as the work is being done, the roofing company can draw on that account instead of giving them \$250,000.

Tiff Lauzau asked if the Ballroom Grille helped the restaurant revenues the past couple of months. GM Belknap stated that revenue was down 50% the past few months and with the grilles open along with the donations from residents in March and April, the loss was kept down. The golfers and the residents did enjoy the grille and the restaurant provided a service to the residents who did not want to leave the community for food. The restaurant had to cut hours for full time employees and not hire back 3 part time employees to cut costs. Sandra Dresch hopes that the service will attract new patrons to the restaurant when it opens fully.

B. Report on prior issues referred to the Board

There were no prior issues referred to the Board last month.

C. Report on prior issues that required further study

There were no prior issues that required further study from the committee.

V. NEW BUSINESS –

A. Resident concerns/request regarding maintenance, improvement, logistics and safety of buildings and grounds.

1) Request from Butterfly Society for a Butterfly Garden location

The Butterfly Society of the Glen, a recognized activity in Herons Glen and a Florida Non-Profit Corporation, wishes to create a Butterfly Garden on a tract of land owned by the Herons Glen Recreational District. The Butterfly Society provided a Conditional Use Agreement to the HGRD along with photos of the area they would like to create the

Butterfly Garden. The Butterfly Society will complete a detailed design of the proposed garden and submit it to the HGRD Board for approval before any work is commenced. The BS will pay for all the costs related to the creation and maintenance of the BG. The BG will be freely accessible to all residents of HG. The proposed site is between the lake adjacent to the 18th golf fairway and the cart path running parallel to it on the Herons Glen Boulevard. The HGRD and the BSG may terminate the agreement upon 30 days written notice. The committee discussed the proposed site and some of the points included: issue with part of the proposed site is on HOA property, the requests of the BS to refrain residents from walking pets on the BG grounds, and general information on the site in question. After discussion, Barry Hopper moved to recommend to the Board of Supervisors that they support the Butterfly Society to move ahead with the design of the garden located between the lake adjacent to the 18th golf fairway. Sandra Dresch seconded the motion. A verbal vote was taken, and the motion was passed unanimously.

2) Request for a shade cover for the Sailboat Club seating area

Chair Mars informed the committee that they will not be reviewing any information on the Sailboat Clubs request for a shade cover. No additional information was provided to the committee and the request for a shade cover will be bundled into the bond project along with other covers for the community such as bocce and pickleball.

3) Request from the Herons Glen Softball Team

The Herons Glen Softball team has filled out an HGRD Resident's Small Request Form for two additional recycling receptacles to be placed around the Herons Glen facilities. The softball team collects the cans and recycle the cans and use the proceeds to fund the team. The softball team requested three receptacles last year and used the proceeds to obtain new uniforms. The cost of each receptacle is \$69. After discussion, Tiff Lauzau moved to recommend to the Board of Supervisors to approve the Resident's Small Request of the HG Softball Team for 2 additional recycling receptacles at a cost of \$69 each and have management determine the additional locations of the receptacles. Barry Hopper seconded the motion. A verbal vote was taken, and the motion was approved unanimously.

B. Resident concerns/requests regarding recreational activities

There were no concerns/requests regarding recreational activities addressed.

C. Resident concerns regarding recurring problems in the general operation of Golf, F&B, and CLIS –

There were no resident concerns addressed.

VII. NEXT MEETING DATE – Monday, October 19, 2020 – 2:30 p.m. in Card Room C. The committee is willing to meet during the summer if the Board of Supervisors needs their help in any of the upcoming Bond projects.

VIII. ADJOURNMENT – Chair adjourned the meeting at 3:34 p.m.

APPROVED:

Approved
Karen Mars, Chair

June 9, 2020
Date

Committee Email: facilities.amenities@hgrdnfm.com

NO MEETING

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, August 31, 2020
MINUTES
All Participants via Zoom**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	X		
Kathleen Duwe	-	Mary Ann Polvinen, Board Liaison	X
Andrea Edmunds	X	J.B. Belknap, General Manager	X
Barry Hopper, Vice Chair	X	Wendy Shea	X
Tiff Lauzau	-		
Steve Lucas	X		
Karen Mars, Chair	X		
		Residents:	0

- I. **CALL TO ORDER** – Chair Mars called the meeting to order at 2:30 p.m.
- II. **WELCOME**– Chair Mars welcomed all the committee members in attendance via zoom and stated that she hopes the next meeting will be in person.
- III. **APPROVAL OF MEETING MINUTES (6/8/20)** – Chair Mars asked the committee if there were any changes to the June 8, 2020 minutes, and hearing none, the minutes for June 8, 2020 were approved as presented.

IV OLD BUSINESS –

A. Report on prior concerns referred to Management

There was one prior concern referred to Management and that was that the current golf rates were not listed on the website. GM Belknap stated that the current golf rates are listed on the website.

GM Belknap updated the committee on a few issues that management is currently addressing.

Bond Projects- Stultz Construction has been hired to help us manage several bond projects separate from the Golf Course renovation and the CLIS project. The first set of projects: New Storage Building; Bocce Courts/Sports Complex (Tennis, Shuffleboard & Sailboat shade covers); additional Pickleball courts, Pool Deck Renovation and Restrooms at Driving Range) will all require a Development Order from Lee County. Stultz is currently preparing an RFP for engineering firms, once an engineering firm has been selected, the project development and permitting process will begin.

Restaurant – The Restaurant continues to be a popular spot for both “take out” as well as sit down dining, including pool-side seating. New HEPA filters have helped to purify the air in the restaurant and lounge. The staff are taking daily temperature checks and wearing protective face shield/masks. Management is working with Direct TV to check on the feasibility of moving some of the televisions into the restaurant to aid in distancing. The Board has authorized management to use judgement regarding restaurant capacity, not to exceed 50\$, but the lounge will remain at 25% capacity.

Card Room Access - A new season begins on October 1st and we have been receiving questions regarding scheduled card room activities. The Board at its last meeting was steadfast in their decision to keep the card rooms closed. However, they gave

management latitude to utilize other areas like the ballroom and Veranda for activities such as yoga, meetings, cards, games, etc.

APEX Physical Therapy Group – APEX Physical Therapy offered residents complimentary musculoskeletal ultrasound session which were successful, and management will discuss with APEX about returning to Herons Glen as the Physical Therapy Group.

Updates – Dumpster fence should commence soon, three additional recycle containers for the softball team will be purchased and Dan will meet with the Softball representative to decide on locations to place the containers, will be having 6 H-2B restaurant employees this upcoming year, pool rails and ladders have finally been shipped and the Fitness Center television audio is being addressed along with the landscaping.

New Signs – New signs have been installed around the clubhouse about maintenance and/or housekeeping issues or concerns which include an email address for any correspondence.

Andy Edmunds had some residents question why the Board would hire 6 H2B employees instead of hiring American workers due to the many jobs that have disappeared because of Covid-19. She questioned committing to the cost of bringing in such employees. GM Belknap stated that the Board had already committed to 4 H2B but increased the amount to 6 after much investigation. Supervisor Polvinen stated that if we did not bring in the H2B's this year then the staff that we have had in years prior would not be able to return to Herons Glen next year and we would have to train and hire a whole new group.

B. Report on prior issues referred to the Board

- 1) Recommendation for the start of design for a Butterfly Garden – the Board approved the start of the design for a Butterfly Garden on HGRD property but still must get approval from the Board on the Design.
- 2) Recommendation for the HG Softball team – 3 recycling receptacles were approved by the Board.

C. Report on prior issues that required further study

There were no prior issues that required further study from the committee.

V. NEW BUSINESS –

A. Resident concerns/request regarding maintenance, improvement, logistics and safety of buildings and grounds.

Andy Edmunds stated that the ladder in the pool is very loose and could be a tripping hazard. She also stated that during the summer months the pavers are extremely hot and she has requested that when the pool deck is renovated that either new pavers are installed or some type of coating be applied to the pavers to make them cooler.

Chair Mars stated that she just recently received a request from the Tennis Association concerning changing the Rules and Regulations for Saturday, (8:30-9:30 a.m.) Mixed Doubles Play. The Tennis Association received this exemption in 2019 to see if they could get couples to play on Saturday's but there have not been any requests made by residents to play mixed doubles since the rules were adapted. The Tennis Association would like to remove the time slot of Saturdays from 8:30-9:30 a.m. from the Rules and Regulations. After discussion, Andy Edmunds moved to recommend to the Board of Supervisors to remove the mixed doubles time slot of Saturdays 8:30 -9:30 a.m. from the Rules & Regulations and have the Saturdays 8:30-9:30 a.m. as Open play for men and

women. Steve Lucas seconded the motion. A vote was taken, and the motion was approved unanimously.

B. Resident concerns/requests regarding recreational activities
HGRD Resident's Small Requests:

- 1) **H.G. Tennis Association** – The Tennis Association has requested 2 Scoreboards, 2 Match Line Tennis Sweepers and 1 Tennis Ball Retriever for a total cost of \$740.82. After discussion, Andy Edmunds moved to recommend to the Board of Supervisors the Resident Small Request from the Tennis Association of \$740.82. Barry Hopper seconded the motion. A vote was taken, and the motion passed unanimously.
- 2) **Butterfly Society of the Glen** – The Butterfly Society of the Glen has requested a 6' Victory Bench and a 134 Gallon Resin Wicker Deck Box to serve as extra outdoor seating and storage space for Society tools. The committee discussed the issue of the box not being allowed to be locked and the case that the Butterfly Society still has not given the designs to the Board for approval. After discussion, Steve Lucas moved to recommend to the Board of Supervisors the Resident Small Request from the Butterfly Society of a 6' Victory Bench and a 134 Gallon Wicker Deck Box not to exceed \$750.00. Sandra Dresch seconded the motion. A vote was taken, and the motion passed unanimously.
- 3) **H.G. Pickleball Association** – The Herons Glen Pickleball Association has requested 1 8' Victory Bench for the total cost of \$750. The HGPA will pay any additional cost above \$750.00. After discussion, Sandra Dresch moved to recommend to the Board of Supervisors the Resident Small Request from the Pickleball Association of \$750.00. Steve Lucas seconded the motion. A vote was taken, and the motion passed unanimously.
- 4) **H.G. Softball Team – (Already approved at June Meeting)** – The Board has already approved of the Softball Teams request of 3 recycling containers to be put around the clubhouse and other areas.
- 5) **Other Requests –**
 - a) **Residents requesting 2 Benches in front of the Clubhouse Lobby** – A resident has requested that 2 benches be placed at the lobby entrance of the Clubhouse for residents to have a place to sit and wait for their rides. Discussion by the committee included whether one or two benches should be purchased, the requested bench is not the best-looking bench for that area, and whether the bench or benches could be part of the bond renovation plans. Andy Edmunds and Steve Lucas will research different styles of benches and their costs to either give to the Board or to the designers of the Lobby renovation.
 - b) **Billiards Group – Re-felting the Pool Tables** - The Billiard Group have requested that the 2 pool tables in the Billiard Room be re-felted. The cost for each pool table will be \$600 each. After discussion, Barry Hopper moved to recommend to the Board of Supervisors the Small Resident Request of re-felting of the two (2) pool tables as separate requests for a total of \$1200. Andy Edmunds seconded the motion. A vote was taken, and the motion was approved unanimously.
 - c) **Fitness Center – Equipment** – A resident has requested a Xult 3-in-1 Soft plyo box (\$495) and Xult Hanging Exercise mats and wall hangers (\$518.60) for the

Fitness Center. The plyo box can aid people who cannot get down on the floor and assists in all types of therapy and exercises. The old tri-fold mats are extremely hard to handle and clean. The new hanging mats are easier to clean, air dry and are off of the floor. The resident who requested these items is willing to pay the difference. After discussion, Sandra Dresch moved to recommend to the Board of Supervisors as two separate requests, the purchase of the Xult 3-in-1 Soft pylo box for \$495 and the Xult Hanging Exercise Mats and wall hangers for \$518.60. Barry Hopper seconded the motion. A vote was taken, and the motion was approved unanimously.

C. Resident concerns regarding recurring problems in the general operation of Golf, F&B, and CLIS –

Steve Lucas asked if the one-way issue around the back of the clubhouse (pool area) has been addressed. GM Belknap stated that he has met with our insurance representatives but due to all the Covid-19 issues it has taken a back seat. It will be addressed later.

Andy Edmunds asked if the Ladies 6th tee boxes be closer to the cart path especially when it is cart path only days. She stated that the distance of the lady's 6th tee boxes slows the pace of play. Supervisor Polvinen asked that management try to correct this issue now and with the golf renovation plans for the golf course along with placing the 6th tee boxes on a flat area. GM Belknap will get with Tim Kortanek and will check the plans developed to date with the golf renovation.

VII. NEXT MEETING DATE – Monday, October 19, 2020 – 2:30 p.m. in Card Room C.

VIII. ADJOURNMENT – Chair adjourned the meeting at 3:38 p.m.

APPROVED:

Approved
Karen Mars, Chair

September 1, 2020
Date

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, October 19, 2020
MINUTES
All Participants via Zoom**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	X		
Kathleen Duwe	X	Mary Ann Polvinen, Board Liaison	X
Andrea Edmunds	X	J.B. Belknap, General Manager	X
Barry Hopper, Vice Chair	X	Wendy Shea	X
Tiff Lauzau	X		
Steve Lucas	X		
Karen Mars, Chair	X		
		Residents:	0

- I. **CALL TO ORDER** – Chair Mars called the meeting to order at 2:30 p.m.
- II. **WELCOME**– Chair Mars welcomed all the committee members in attendance via zoom and stated that she hopes the next meeting will be in person.
- III. **APPROVAL OF MEETING MINUTES (8/31/20)** – Chair Mars asked the committee if there were any changes to the August 31, 2020 minutes, and hearing none, the minutes for August 31, 2020 were approved as presented.

IV OLD BUSINESS –

A. Report on prior concerns referred to Management

There was one prior concern referred to Management and that was the Ladies Tee Boxes needed to be closer to the golf cart path. GM Belknap informed the committee that he did speak with Tim he will have his crew make sure that the ladies tee boxes are closer to the cart path especially on cart path only days.

GM Belknap updated the committee on a few issues that management is currently addressing.

Stormwater Drainage Update- After the basin top was removed at the #2 lake, the flow of stormwater rapidly exited the front 9 of the community. Tim contacted a company called Sewer Viewer this past week to scope the connecting pipe between #2 lake and #3 just to make sure nothing was preventing flow. Sewer Viewer runs a video camera into the pipe to see if there are any obstructions that would restrict stormwater flow. While water is flowing to #3 lake, according to them, the pipe is 50% clogged with sand and sediment. They will furnish the HGRD with a video/report with their findings and a quote to clean out the pipe which we will forward to the HOA. Andy Edmunds asked if this issue would have an impact on the Golf Course Renovation. GM Belknap stated it would not have an effect.

Stultz Construction– The Problem-Solving Task Force met last week with Stultz to discuss the Civil engineering proposals. They are optimistic a recommendation can be made to the board at its meeting later this month.

League Play for Nonmembers – Both the 9- & 18-hole Women’s and the Men’s leagues have agreed to a temporary addendum for the 2020-2021 season that would allow the affected residents to play in league play. According to the Board, there had to be

unanimity between all the leagues before the board would move forward with a temporary change to the District's R&R and P&P. Andy Edmunds asked for clarification on the affected residents. GM Belknap said that it was for out of Country residents such as Canadians and those with restrictions based on insurance.

F&B – Per the Board's decision to adopt a 50% restaurant capacity, an email was sent reminding residents that lounge tables and bar stools must stay in place, unless for those residing in the same household.

Board Secretary Vacancy – Karon Bennett accepted the Board Assistant position and started last week.

Golf Membership – As of the 10th, 475 members had rejoined for the 2020-2021 season

B. Report on prior issues referred to the Board

The following recommendations were approved by the Board at its September 30th meeting:

- 1) Tennis Association – 2 scoreboards, 2 Match Line Tennis Sweepers and 1 tennis ball retriever
- 2) Butterfly Society – 1 - 6-foot Bench. The Wicker box that was requested was not approved by the Board.
- 3) Pickleball Association – 1 – 8-foot Bench.
- 4) Billiards Group – Re-felting of 2 Pool Tables.
- 5) Fitness Center – A Xult 3-in-1 Soft plyo box and Xult Hanging exercise mats and wall hangers.

The Board approved the recommendation from the F&A committee that the Tennis Association remove the time slot of Saturdays from 8:30-9:30 a.m. from the Rules and Regulations.

C. Report on prior issues that required further study - There were no prior issues that required further study from the committee.

V. NEW BUSINESS –

A. Resident concerns/request regarding maintenance, improvement, logistics and safety of buildings and grounds.

There were no concerns expressed by residents regarding maintenance and safety of buildings and grounds.

B. Resident concerns/requests regarding recreational activities

There were no concerns/requests regarding recreational activities.

C. Resident concerns regarding recurring problems in the general operation of Golf, F&B, and CLIS – The F&A Committee wanted GM Belknap to thank Rich Link for his service to the Glen and for him to stay in touch. They also wanted to welcome Val Johnson to her new position as the CLIS Manager.

Barry Hopper asked if there was any update on the cover for the sailing club. GM Belknap stated that this project would be incorporated into the bond project for coverings for the Tennis, Bocce, Shuffleboard courts to make them all consistent.

Andy Edmunds inquired as to why the Pro Shop closes at 3:00 p.m. during the season. J.B. stated that the Pro Shop will be open from 7:00 – 5:00 p.m. beginning on

November 1st but will check to see if John has the staff to stay open until 5 before November 1st.

Tiff Lauzau complimented Chef Jason and his staff for catering a rehearsal dinner in his home for his daughter's wedding in the middle of the Covid outbreak. The restaurant also hosted their wedding in the foyer and then the wedding dinner in the private dining room. The meals and the service were exceptional. Tiff also thanked J.B. for all his instrumental help in obtaining the Board's approval for the wedding.

Kathleen Duwe questioned if there were enough servers on the floor for the Octoberfest event and the procedure when a resident request a specific server not in their service section of the restaurant.

VII. NEXT MEETING DATE – Monday, November 9, 2020 – 2:30 p.m. in Card Room C or by Zoom.

VIII. ADJOURNMENT – Chair adjourned the meeting at 2:59 p.m.

APPROVED:

Approved
Karen Mars, Chair

October 21, 2020
Date

HGRD FACILITIES & AMENITIES ADVISORY COMMITTEE

	Present		Present
Sandra Dresch		Mary Ann Polvinen, Board Liaison	
Kathleen Duwe			
Andrea Edmunds			
Barry Hopper, Vice Chair			
Tiff Lauzau		Wendy Shea, Exec. Assistant	
Steve Lucas		J.B. Belknap, General Manager	
Karen Mars, Chair			
		Residents:	

AGENDA

October 19, 2020

2:30 p.m. – (Via Zoom)

- | | | |
|------|--|-------------------|
| I. | CALL TO ORDER | Karen Mars |
| II. | WELCOME | Karen Mars |
| III. | APPROVAL OF MEETING MINUTES (8/31/20) | Karen Mars |
| IV. | OLD BUSINESS | Karen Mars |
| | A. Report on prior concerns referred to Management | J.B. Belknap |
| | 1) Ladies Tee Boxes closer to the cart path & having a flat area. | |
| | B. Report on prior issues referred to the Board | Mary Ann Polvinen |
| | 1) Tennis – Rules & Regs. Change Recommendation | |
| | 2) Small Resident Requests | |
| | a) Tennis Association – sweepers/ball retrievers | |
| | b) Butterfly Society – Bench and Deck Box | |
| | c) Pickleball Association – Bench | |
| | d) Resident – Bench(s) for front outside Lobby | |
| | e) Billiard Group – Re-felting 2 Pool Tables | |
| | f) Fitness Center – Pylo Box, Hanging Mats and hanger | |
| | C. Report on prior issues that required further study | Karen Mars |
| V. | NEW BUSINESS | Karen Mars |
| | A. Resident concerns/requests regarding maintenance, improvement, logistics and safety of buildings and grounds. | |
| | B. Resident concerns/requests regarding recreational activities | |
| | C. Resident concerns regarding <u>recurring</u> problems in the general operation of Golf, F&B, and CLIS | |
| VI. | NEXT MEETING DATE – Monday, November 9, 2020 – 2:30 PM – CR-C | |
| VII. | ADJOURNMENT | |

Committee Email: facilities.amenities@hgrdnfm.com

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, August 31, 2020
MINUTES**

MEMBERS		All Participants via Zoom	
	Present	OTHERS	Present
Sandra Dresch	X		
Kathleen Duwe	-		
Andrea Edmunds	X	Mary Ann Polvinen, Board Liaison	X
Barry Hopper, Vice Chair	X	J.B. Belknap, General Manager	X
Tiff Lauzau	-	Wendy Shea	
Steve Lucas	X		X
Karen Mars, Chair	X		
		Residents:	0

- I. **CALL TO ORDER** -- Chair Mars called the meeting to order at 2:30 p.m.
- II. **WELCOME** -- Chair Mars welcomed all the committee members in attendance via zoom and stated that she hopes the next meeting will be in person.
- III. **APPROVAL OF MEETING MINUTES (6/8/20)** -- Chair Mars asked the committee if there were any changes to the June 8, 2020 minutes, and hearing none, the minutes for June 8, 2020 were approved as presented.
- IV. **OLD BUSINESS** --

A. Report on prior concerns referred to Management

There was one prior concern referred to Management and that was that the current golf rates were not listed on the website. GM Belknap stated that the current golf rates are listed on the website.

GM Belknap updated the committee on a few issues that management is currently addressing.

Bond Projects- Stultz Construction has been hired to help us manage several bond projects separate from the Golf Course renovation and the CLIS project. The first set of projects: New Storage Building; Bocce Courts/Sports Complex (Tennis, Shuffleboard & Sailboat shade covers); additional Pickleball courts, Pool Deck Renovation and Restrooms at Driving Range) will all require a Development Order from Lee County. Stultz is currently preparing an RFP for engineering firms, once an engineering firm has been selected, the project development and permitting process will begin.

Restaurant -- The Restaurant continues to be a popular spot for both "take out" as well as sit down dining, including pool-side seating. New HEPA filters have helped to purify the air in the restaurant and lounge. The staff are taking daily temperature checks and wearing protective face shield/masks. Management is working with Direct TV to check on the feasibility of moving some of the televisions into the restaurant to aid in distancing. The Board has authorized management to use judgement regarding restaurant capacity, not to exceed 50%, but the lounge will remain at 25% capacity.

Card Room Access - A new season begins on October 1st and we have been receiving questions regarding scheduled card room activities. The Board at its last meeting was steadfast in their decision to keep the card rooms closed. However, they gave

management latitude to utilize other areas like the ballroom and Veranda for activities such as yoga, meetings, cards, games, etc.

APEX Physical Therapy Group – APEX Physical Therapy offered residents complimentary musculoskeletal ultrasound session which were successful, and management will discuss with APEX about returning to Herons Glen as the Physical Therapy Group.

Updates – Dumpster fences should commence soon, three additional recycle containers for the softball team will be purchased and Dan will meet with the Softball representative to decide on locations to place the containers, will be having 6 H-2B restaurant employees this upcoming year, pool rails and ladders have finally been shipped and the Fitness Center television audio is being addressed along with the landscaping.

New Signs – New signs have been installed around the clubhouse about maintenance and/or housekeeping issues or concerns which include an email address for any correspondence.

Andy Edmunds had some residents question why the Board would hire 6 H2B employees instead of hiring American workers due to the many jobs that have disappeared because of Covid-19. She questioned committing to the cost of bringing in such employees. GM Belknap stated that the Board had already committed to 4 H2B but increased the amount to 6 after much investigation. Supervisor Polvinen stated that if we did not bring in the H2B's this year then the staff that we have had in years prior would not be able to return to Herons Glen next year and we would have to train and hire a whole new group.

B. Report on prior issues referred to the Board

- 1) Recommendation for the start of design for a Butterfly Garden – the Board approved the start of the design for a Butterfly Garden on HGRD property but still must get approval from the Board on the Design.
- 2) Recommendation for the HG Softball team – 3 recycling receptacles were approved by the Board.

C. Report on prior issues that required further study

There were no prior issues that required further study from the committee.

V. NEW BUSINESS –

A. Resident concerns/request regarding maintenance, improvement, logistics and safety of buildings and grounds.

Andy Edmunds stated that the ladder in the pool is very loose and could be a tripping hazard. She also stated that during the summer months the pavers are extremely hot and she has requested that when the pool deck is renovated that either new pavers are installed or some type of coating be applied to the pavers to make them cooler.

Chair Mars stated that she just recently received a request from the Tennis Association concerning changing the Rules and Regulations for Saturday, (8:30-9:30 a.m.) Mixed Doubles Play. The Tennis Association received this exemption in 2019 to see if they could get couples to play on Saturday's but there have not been any requests made by residents to play mixed doubles since the rules were adapted. The Tennis Association would like to remove the time slot of Saturdays from 8:30-9:30 a.m. from the Rules and Regulations. After discussion, Andy Edmunds moved to recommend to the Board of Supervisors to remove the mixed doubles time slot of Saturdays 8:30 -9:30 a.m. from the Rules & Regulations and have the Saturdays 8:30-9:30 a.m. as Open play for men and

Fitness Center. The plyo box can aid people who cannot get down on the floor and assists in all types of therapy and exercises. The old tri-fold mats are extremely hard to handle and clean. The new hanging mats are easier to clean, air dry and are off of the floor. The resident who requested these items is willing to pay the difference. After discussion, Sandra Dresch moved to recommend to the Board of Supervisors the purchase of the Xult 3-in-1 Soft plyo box for \$495 and the Xult Hanging Exercise Mats and wall hangers for \$518.80. Barry Hopper seconded the motion. A vote was taken, and the motion was approved unanimously.

C. Resident concerns regarding recurring problems in the general operation of Golf, F&B, and CLIS –

Steve Lucas asked if the one-way issue around the back of the clubhouse (pool area) has been addressed. GM Belknap stated that he has met with our insurance representatives but due to all the Covid-19 issues it has taken a back seat. It will be addressed later.

Andy Edmunds asked if the Ladies 6th tee boxes be closer to the cart path especially when it is cart path only days. She stated that the distance of the lady's 6th tee boxes slows the pace of play. Supervisor Polvinen asked that management try to correct this issue now and with the golf renovation plans for the golf course along with placing the 6th tee boxes on a flat area. GM Belknap will get with Tim Kortanek and will check the plans developed to date with the golf renovation.

VII. NEXT MEETING DATE – Monday, October 19, 2020 – 2:30 p.m. in Card Room C.

VIII. ADJOURNMENT – Chair adjourned the meeting at 3:38 p.m.

APPROVED:

Karen Mars, Chair

Date



GM F&A Report for October 19, 2020 J.B. Belknap

Stormwater Drainage Update: After the basin top was removed at the #2 lake, the flow of stormwater has been rapidly exiting the front 9 of the community. The front 9 holes of the golf course were reopened Thursday. Tim contacted a company called Sewer Viewer this past week to scope the connecting pipe between #2 lake and #3 just to make sure nothing was preventing flow. Sewer Viewer runs a video camera into the pipe to see if there are any obstructions that would restrict stormwater flow. While water is flowing to #3 lake, according to them, the pipe is 50% clogged with sand, sediment, etc. They will furnish us with a video/report with their findings and a quote to clean out the pipe which we will forward to Joyce. One piece of good news is the company told Tim the connecting pipe is concrete rather than corrugated metal and the blockage at #2 may have been caused by mud clogging the pipe rather than a metal pipe failure.

Stultz Construction: The Problem-Solving Task Force met last week with Stultz to discuss the Civil engineering proposals. Several questions arose which require additional answers from both Waldrop and Banks engineering firms. The Task Force Committee has scheduled another meeting for this coming Friday. They are optimistic a recommendation can be made to the board at its meeting later this month.

League Play for Nonmembers: Both the 9 & 18-hole Women's and the Men's leagues have agreed to a temporary addendum for the 2020-2021 season that would allow the affected residents to play in league play. According to the board, there had to be unanimity between all the leagues before the board would move forward with a temporary change to the District's R&R and P&P.

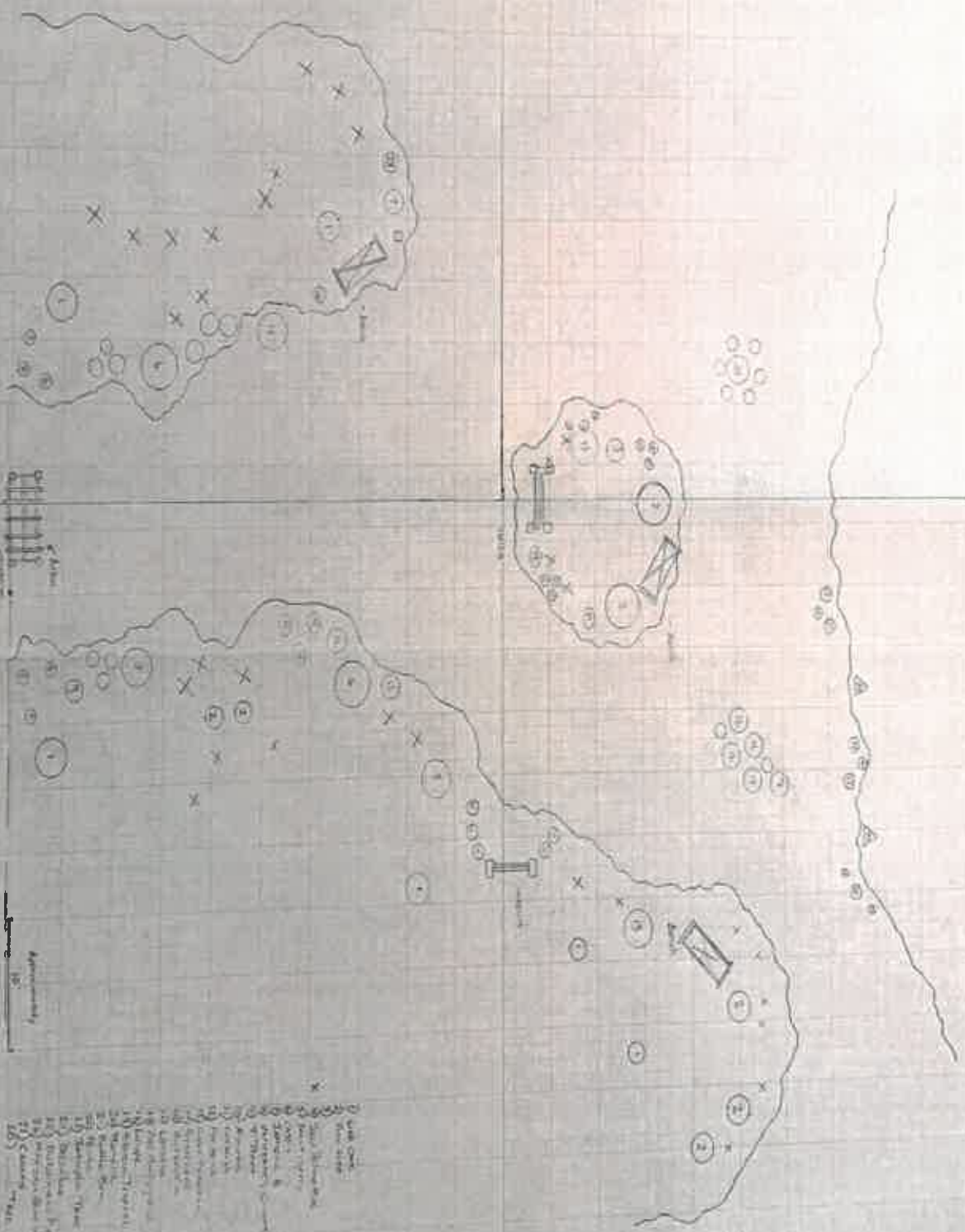
F&B: Per the Board's decision to adopt a 50% restaurant capacity, an email was sent reminding residents that lounge tables & bar stools must stay in place, unless for those residing in the same household. Our current policies remain intact: maintaining proper social distancing, wearing masks upon entry into the restaurant/lounge and when leaving the table, etc. An additional air purifier has been placed in the lounge as an additional safeguard.

The residents were also reminded that the Board agreed to these changes based on the expectation that these guidelines will be followed. The Board reserves the right to amend the policy if safeguards are not being followed. As always, we will monitor the situation.

Jason reported 115 covers on Friday night and 147 for Oktoberfest. Once an engineer has been selected, we will retain their Electrical engineer to develop a lighting plan for the pool deck so outdoor dining can be permitted by the county.

Board Secretary Vacancy: Karon Bennett accepted the Board Assistant position and started last week. She had been the Executive Assistant at Shadow Wood CC (Bonita Bay property) for 10 years. We believe with her personality and experience, Karon will be a solid addition to the team.

Golf Membership: As of the 10th, 475 members had rejoined for the 2020-2021 season. This total brings us to over \$1.1M in membership revenue. Again, we were budgeted to have 510 members by the end of October so if the 48 Canadian members had rejoined, we would have been at budget. John and I will review the golf cart status for the upcoming season, and I'll come to the board with recommendations. Again, we will have to consider leasing additional carts to attract outside play. Depending on the ever-evolving CDC guidelines, among other things, I think we need to take a hard look at the one person per cart policy to free up our Yamahas for daily fee play. During our budget meetings in June, we forecasted \$1.25M in dues revenue from the 539 budgeted members. Due to capitalizing labor and other for the course reno, we are only budgeted to spend \$900K on operations for golf course maintenance this year.





	STRAP	Folio	Owner Name	Site Address
	03-43-24-01-0000A.00CE	10459396	HERONS GLEN HOMEOWNERS ASSN	20757 MYSTIC WAY, NORTH



	STRAP	Folio	Owner Name	Site Address
	03-43-24-01-0000A.00CE	10459396	HERONS GLEN HOMEOWNERS ASSN	20757 MYSTIC WAY, NORTH

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, November 9, 2020
MINUTES
All Participants via Zoom**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	X		
Kathleen Duwe	X	Mary Ann Polvinen, Board Liaison	X
Andrea Edmunds	X	J.B. Belknap, General Manager	X
Barry Hopper, Vice Chair	X	Wendy Shea	X
Tiff Lauzau	X	Supervisor Jayne Schwarz	X
Steve Lucas	X		
Karen Mars, Chair	X		
		Residents:	2

- I. **CALL TO ORDER** – Chair Mars called the meeting to order at 2:30 p.m.
- II. **WELCOME**– Chair Mars welcomed all the committee members in attendance and our guests via zoom.
- III. **APPROVAL OF MEETING MINUTES (10/19/20)** – Chair Mars asked the committee if there were any changes to the October 19, 2020 minutes, and hearing none, the minutes for October 19, 2020 were approved as presented.
- IV. **OLD BUSINESS** –
 - A. **Report on prior concerns referred to Management** - There were no prior concerns referred to Management.

GM Belknap updated the committee on a few issues that management is currently addressing. (See Attached)

Tennis Court Improvements – Mor-Sports finished up resurfacing and relining the courts on Saturday. Management and the Tennis Association feel that they did a great job and are anxious to open the courts after the storm has passed.

Dumpster fence and black fence along Herons Glen Blvd. - Tropical Fence has finished the fence surrounding the back – dumpster area. While we waited a long time for it to be installed, it is a big improvement aesthetically. Dan and his crew will be removing the black fence and older bushes along the west side of the parking lot facing Herons Glen Blvd. Because of potential safety hazards, Dan would like to leave and potentially relocate a portion of the fence on the south side of the parking lot near the lake to protect people from potentially falling in.

Stultz Construction – The Problem-Solving Task Force made the recommendation to the Board that Waldrop Engineering be selected as the Civil Engineer for the first tranche of bond projects: Bocce Courts, Storage building, additional two pickleball courts, pool deck extension and driving range restrooms. The recommendations were adopted.

Shotgun's on Men's and Ladies Days: The board voted to adopt having 8 a.m. shotguns on Tuesday's and Wednesday mornings for the men's and ladies' league days. There are requirements for the golfers: Mandatory masks in the staging area, by the ice machine, and on the putting greens; social distancing; 1 cart per group at the staging area; limited warm-up times; no practice on the course; following the morning shotgun, cross

overs would start at 12:30 and run to 1:30; and captains will be responsible for picking up the scorecard from the starter shack. These Shotguns will be on a trial basis.

Golf Membership – As of today, 488 members have rejoined for the 2020-2021 season. This total brings us to the \$1.1 M in membership revenue. A total of 510 members were budgeted by the end of October. If the 48 Canadian members had rejoined, we would have exceeded or budget.

Golf Course Drone Pictures – Each year during the season, we get questions regarding the fairways and why the ball will not “sit” up. The drone photo taken yesterday on #10 shows what almost doubling (1 player per cart) what the current cart traffic can do. Tim will take the same picture from the same view every 2 weeks to document the patterns.

Trash Dumping – Dan alerted the GM to multiple areas where residents are placing their trash. The photo showed where trash was dumped in the back of the clubhouse but also at the fitness center and restrooms around the course. Chair Mars stated that there is an unwritten rule that all residents who have to dispose of their trash before they leave the Glen must contact Waste Pro to schedule a pickup or leave it with a neighbor to dispose of on their regular day. GM Belknap stated that the HGRD pays for the trash pickup and is to be only used by the HGRD. After discussion, the committee felt that management must do an educational campaign to the residents to inform them of how and where they should dispose of their personal trash. GM Belknap will address it in the next newsletter.

A. Report on prior issues referred to the Board –

There were no recommendations referred to the Board.

B. Report on prior issues that required further study –

- 1) **Butterfly Society Site Location** – Beth Burnett & Patty Panek – Chair Mars asked the committee if they took the time to go out to the site that was marked by GM Belknap to show where the proposed site is located. All the committee members stated that they did see the marked location. Chair Mars stated that she and Patti Cummings went out to the site with maps from the HOA and determined that the area 8 feet from the cart paths are HOA common property. The proposed location of the Butterfly Garden is on HGRD property and should not be an issue with the HOA. The committee posed questions to Patty Panek on the following issues: whether any plants will be removed from the area, signage, whether dogs are allowed in the area and any possible expansion of the garden in the future. Patty Panek stated that there would be signage asking residents to pick up after their pets, the Society will do some cleaning up of tall weeds and basic enhancing the area and do not have any plans on expanding. After discussion, Andy Edmunds moved to recommend to the Board that they approve the Butterfly Society’s garden site location keeping in mind limitations due to HOA property ownership. Barry Hopper seconded the motion. A vote was taken, and the motion was approved unanimously.

V. NEW BUSINESS –

A. Resident concerns/request regarding maintenance, improvement, logistics and safety of buildings and grounds.

There were no concerns expressed by residents regarding maintenance and safety of buildings and grounds.

B. Resident concerns/requests regarding recreational activities

There were no concerns/requests regarding recreational activities.

C. Resident concerns regarding recurring problems in the general operation of Golf, F&B, and CLIS –

There were no recurring problems in the general operation of Golf, F&B, and CLIS discussed.

D. Request from the Board regarding a memorial – Chair Mars informed the committee on the Board's request that they provide the Board with some ideas on how to properly immortalize Supervisor Conrad Weyer who passed away in late 2019. Chair Mars gave a few suggestions such as getting a collection from residents to purchase a tree or a bench or both, a sign on the cart bridge (near Pro Shop) once it has been repaired, a memorial for all of the founding fathers of the HGRD, or renaming the street in front of the clubhouse. Chair Mars asked the committee to think of some possible ideas for the memorial and bring them to the next meeting in December.

VII. NEXT MEETING DATE – Monday, December 7, 2020 – 2:30 p.m. in Card Room C or by Zoom.

VIII. ADJOURNMENT – Chair adjourned the meeting at 3:58 p.m.

APPROVED:

Approved
Karen Mars, Chair

November 10, 2020
Date

HGRD FACILITIES & AMENITIES ADVISORY COMMITTEE

	Present		Present
Sandra Dresch		Mary Ann Polvinen, Board Liaison	
Kathleen Duwe			
Andrea Edmunds			
Barry Hopper, Vice Chair			
Tiff Lauzau		Wendy Shea, Exec. Assistant	
Steve Lucas		J.B. Belknap, General Manager	
Karen Mars, Chair			
		Residents:	

AGENDA

November 9, 2020
2:30 p.m. – (Via Zoom)

- | | | |
|------|--|-------------------|
| I. | CALL TO ORDER | Karen Mars |
| II. | WELCOME | Karen Mars |
| III. | APPROVAL OF MEETING MINUTES (10/19/20) | Karen Mars |
| IV. | OLD BUSINESS | Karen Mars |
| | A. Report on prior concerns referred to Management | J.B. Belknap |
| | B. Report on prior issues referred to the Board
No recommendations referred to the Board | Mary Ann Polvinen |
| | C. Report on prior issues that required further study
1) Butterfly Society Site Location-
Beth Burnett & Patty Panek | Karen Mars |
| V. | NEW BUSINESS | Karen Mars |
| | A. Resident concerns/requests regarding maintenance, improvement, logistics and safety of buildings and grounds. | |
| | B. Resident concerns/requests regarding recreational activities | |
| | C. Resident concerns regarding <u>recurring</u> problems in the general operation of Golf, F&B, and CLIS | |
| | D. Request from the Board regarding memorial | |
| VI. | NEXT MEETING DATE – Monday, December 7, 2020 – 2:30 PM – CR-C | |
| VII. | ADJOURNMENT | |

Committee Email: facilities.amenities@hgrdnfm.com

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, October 19, 2020
MINUTES
All Participants via Zoom**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	X		
Kathleen Duwe	X	Mary Ann Polvinen, Board Liaison	X
Andrea Edmunds	X	J.B. Belknap, General Manager	X
Barry Hopper, Vice Chair	X	Wendy Shea	X
Tiff Lauzau	X		
Steve Lucas	X		
Karen Mars, Chair	X		
		Residents:	0

- I. **CALL TO ORDER** – Chair Mars called the meeting to order at 2:30 p.m.
- II. **WELCOME**– Chair Mars welcomed all the committee members in attendance via zoom and stated that she hopes the next meeting will be in person.
- III. **APPROVAL OF MEETING MINUTES (8/31/20)** – Chair Mars asked the committee if there were any changes to the August 31, 2020 minutes, and hearing none, the minutes for August 31, 2020 were approved as presented.

IV OLD BUSINESS –

A. Report on prior concerns referred to Management

There was one prior concern referred to Management and that was the Ladies Tee Boxes needed to be closer to the golf cart path. GM Belknap informed the committee that he did speak with Tim he will have his crew make sure that the ladies tee boxes are closer to the cart path especially on cart path only days.

GM Belknap updated the committee on a few issues that management is currently addressing.

Stormwater Drainage Update- After the basin top was removed at the #2 lake, the flow of stormwater rapidly exited the front 9 of the community. Tim contacted a company called Sewer Viewer this past week to scope the connecting pipe between #2 lake and #3 just to make sure nothing was preventing flow. Sewer Viewer runs a video camera into the pipe to see if there are any obstructions that would restrict stormwater flow. While water is flowing to #3 lake, according to them, the pipe is 50% clogged with sand and sediment. They will furnish the HGRD with a video/report with their findings and a quote to clean out the pipe which we will forward to the HOA. Andy Edmunds asked if this issue would have an impact on the Golf Course Renovation. GM Belknap stated it would not have an effect.

Stultz Construction– The Problem-Solving Task Force met last week with Stultz to discuss the Civil engineering proposals. They are optimistic a recommendation can be made to the board at its meeting later this month.

League Play for Nonmembers – Both the 9- & 18-hole Women's and the Men's leagues have agreed to a temporary addendum for the 2020-2021 season that would allow the affected residents to play in league play. According to the Board, there had to be

unanimity between all the leagues before the board would move forward with a temporary change to the District's R&R and P&P. Andy Edmunds asked for clarification on the affected residents. GM Belknap said that it was for out of Country residents such as Canadians and those with restrictions based on insurance.

F&B – Per the Board's decision to adopt a 50% restaurant capacity, an email was sent reminding residents that lounge tables and bar stools must stay in place, unless for those residing in the same household.

Board Secretary Vacancy – Karon Bennett accepted the Board Assistant position and started last week.

Golf Membership – As of the 10th, 475 members had rejoined for the 2020-2021 season

B. Report on prior issues referred to the Board

The following recommendations were approved by the Board at its September 30th meeting:

- 1) Tennis Association – 2 scoreboards, 2 Match Line Tennis Sweepers and 1 tennis ball retriever
- 2) Butterfly Society – 1 - 6-foot Bench. The Wicker box that was requested was not approved by the Board.
- 3) Pickleball Association – 1 – 8-foot Bench.
- 4) Billiards Group – Re-felting of 2 Pool Tables.
- 5) Fitness Center – A Xult 3-in-1 Soft plyo box and Xult Hanging exercise mats and wall hangers.

The Board approved the recommendation from the F&A committee that the Tennis Association remove the time slot of Saturdays from 8:30-9:30 a.m. from the Rules and Regulations.

C. Report on prior issues that required further study - There were no prior issues that required further study from the committee.

V. NEW BUSINESS –

A. Resident concerns/request regarding maintenance, improvement, logistics and safety of buildings and grounds.

There were no concerns expressed by residents regarding maintenance and safety of buildings and grounds.

B. Resident concerns/requests regarding recreational activities

There were no concerns/requests regarding recreational activities.

C. Resident concerns regarding recurring problems in the general operation of Golf, F&B, and CLIS – The F&A Committee wanted GM Belknap to thank Rich Link for his service to the Glen and for him to stay in touch. They also wanted to welcome Val Johnson to her new position as the CLIS Manager.

Barry Hopper asked if there was any update on the cover for the sailing club. GM Belknap stated that this project would be incorporated into the bond project for coverings for the Tennis, Bocce, Shuffleboard courts to make them all consistent.

Andy Edmunds inquired as to why the Pro Shop closes at 3:00 p.m. during the season. J.B. stated that the Pro Shop will be open from 7:00 – 5:00 p.m. beginning on

November 1st but will check to see if John has the staff to stay open until 5 before November 1st.

Tiff Lauzau complimented Chef Jason and his staff for catering a rehearsal dinner in his home for his daughter's wedding in the middle of the Covid outbreak. The restaurant also hosted their wedding in the foyer and then the wedding dinner in the private dining room. The meals and the service were exceptional. Tiff also thanked J.B. for all his instrumental help in obtaining the Board's approval for the wedding.

Kathleen Duwe questioned if there were enough servers on the floor for the Octoberfest event and the procedure when a resident request a specific server not in their service section of the restaurant.

VII. NEXT MEETING DATE – Monday, November 9, 2020 – 2:30 p.m. in Card Room C or by Zoom.

VIII. ADJOURNMENT – Chair adjourned the meeting at 2:59 p.m.

APPROVED:

Approved
Karen Mars, Chair

October 21, 2020
Date

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, December 7, 2020
MINUTES
All Participants via Zoom**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	-		
Kathleen Duwe	-	Mary Ann Polvinen, Board Liaison	X
Andrea Edmunds	X	J.B. Belknap, General Manager	X
Barry Hopper, Vice Chair	X	Wendy Shea	X
Tiff Lauzau	X		
Steve Lucas	-		
Karen Mars, Chair	X		
		Residents:	15

- I. **CALL TO ORDER** – Chair Mars called the meeting to order at 2:30 p.m.
- II. **WELCOME**– Chair Mars welcomed all the committee members in attendance and our guests via zoom.
- III. **APPROVAL OF MEETING MINUTES (11/9/20)** – Chair Mars asked the committee if there were any changes to the November 9, 2020 minutes, and hearing none, the minutes for November 9, 2020 were approved as presented.
- IV. **OLD BUSINESS** –
 - A. **Report on prior concerns referred to Management** - There were no prior concerns referred to Management.

GM Belknap updated the committee on the renovation of the Golf Course. There will be a pre-bid meeting on the contractors up for bid on the renovation of the golf course this Wednesday and bids are expected to be in by the 18th of December. The "Project Champions" committee has met to discuss the upcoming the first five Bond Projects with Stultz Construction - Bocce Courts, Storage building, additional two pickleball courts, pool deck extension and driving range restrooms.
 - A. **Report on prior issues referred to the Board** –

Supervisor Polvinen informed the Committee that the Board approved their recommendation on the Butterfly Society Site Location at the November Board meeting.
 - B. **Report on prior issues that required further study** –
 1. **Memorial Ideas** - Chair Mars informed the committee on the Board's request that they provide the Board with some ideas on how to properly immortalize Supervisor Conrad Weyer who passed away in late 2019. Chair Mars gave a few suggestions such as purchasing a tree or a bench or both, a sign on the cart bridge (near Pro Shop) once it has been repaired, a memorial for all the founding fathers of the HGRD or renaming the street in front of the clubhouse. Chair Mars suggested a few locations around Herons Glen on which a Weyer memorial could be placed such as a patch of land around Magnolia Landing's retention pond, hole #8 which is right behind Conrad Weyers house, #11 lake east of the sailing club or hole #1 behind

the starter shack with a view to the lake. Chair Mars asked for recommendations from the committee and Andy Edmunds felt that the memorial should wait until the new design of the front lobby area is formulated with the bond project. After discussion by the committee, Barry Hopper moved to recommend to the Board of Supervisors to put a memorial bench along with plantings on the hole #1 location as Conrad really enjoyed golf. The number of plantings and/or trees would depend on how much was received in donations. Chair Mars seconded the motion, and a vote was taken and passed unanimously.

V. NEW BUSINESS –

A. Resident concerns/request regarding maintenance, improvement, logistics and safety of buildings and grounds.

Tiff Lauzau expressed his concern on the high rate of speed of vehicles in the Glen and that vehicles and carts are not stopping at stop signs. Chair Mars stated that this is an issue that the HOA must address and asked GM Belknap if he would be having a "Mutual Concerns" meeting with the HOA and HGRD anytime soon. GM Belknap stated that he would address the concerns with Joyce Gillespie and the HOA.

B. Resident concerns/requests regarding recreational activities

C. Resident concerns regarding recurring problems in the general operation of Golf, F&B, and CLIS –

1) **Restaurant Issues** - Chair Mars stated that she is aware of the issues brought up recently about the Food and Beverage Department. She wanted to give a refresher on the District and the Food and Beverage to those that might not be aware of the differences of a District Club and a regular Country Club. Chair Mars stated that the Recreation District is a governmental entity. Florida law calls it a Special District. Special Districts are governed by an elected board of supervisors. Special Districts are like municipalities, but Special Districts are set up to perform more specific and limited functions. Committees are non-elected and are only advisory and cannot provide any oversight. The District has a paid management staff with a General Manager, Comptroller and other managers that provide the oversight. Chair Mars discussed the funding of clubs in that some clubs have developer underwriting so that they can sell their homes, others have minimums charged to all residents, annual assessments, and initiation fees. The HGRD is not allowed to have any minimums or initiation fees. Chair Mars stated that the F&B department has been challenged the last three years with having the Fitness Center in the lobby and then Covid-19 occurred in March 2020 which has prohibited any outside event catering such as weddings, holiday parties, business lunches, etc. The F&A Committee has been working with the Board on the bond to use monies to enlarge the bar area to change from fine dining to casual dining and to have a better workflow area for the employees to provide faster service.

Elaine Sawyer felt that the restaurant does not provide enough variety in the menus and compared Magnolia Landing's new menu every week. She also felt that the kitchen should be more conscious of how the food looks on the buffet. Chair Mars stated that she agrees that the restaurant could try offering more variety and the restaurant was providing that until Covid. Due to Covid, the restaurant stopped the small plate menu, which was extremely popular last year, but they are trying to offer "Pasta Nights" and other themed nights such as "Stir Fry" currently. Tiff Lauzau said

that most restaurants are cutting their menu items to deal with Covid as far as drops in revenue and keeping within their food and labor costs. Elaine Sawyer asked if a focus group made up of residents can help the restaurant with ideas and suggestions to better the quality of the food and service. GM Belknap stated that we did have a restaurant focus group last year to give us feedback on the restaurant. He stated that management welcomes constructive criticism and feedback on the restaurant.

Deborah Stephens stated that she does not feel that the Executive Chef can wear two hats in that she feels there should be a n Executive Chef and a Food and Beverage Manager. She feels that the Executive Chef has carte blanche and has no incentives to improve the quality of service and food at the restaurant. GM Belknap responded by informing the committee that the position of Chef and F&B Manager was decided by the Board of Supervisors three years ago to try to save the HGRD money. Food and Beverage Managers cost \$60K-80K plus incentives per year and the Board could not justify the expense. He also stated that Jason has a Dining Room Manager Kim who is responsible for the front of the house. GM Belknap and Jason talk every day and review prices, quality, and staffing issues. Jason has quarterly reviews and must follow food & liquor cost and payroll requirements monthly to follow. Due to the Fitness Center in the lobby for 3 years and now Covid, it has curtailed any outside revenue such as weddings, business meeting luncheons and outside parties. Jason had a large wedding planned for November this year, but due to Covid the party was postponed. GM Belknap and Jason are continually discussing what we can charge the residents vs. what they residents will pay vs. quality.

Russell Skinner is concerned that the restaurant is basically losing \$1,000 a day. He stated that other clubs such as Pine Lakes lose less. Mr. Skinner does not feel that the HGRD should have hired the H2B employees this year. GM Belknap stated we brought back in 5 H2B employees this year because we have had issues with hiring domestic employees because most servers can make more at other restaurants than at Herons Glen due to the lack of table turns. Barry Hopper stated that the restaurant is an amenity and due to its makeup will lose money to service the community.

Tiff Lauzau stated that he has been on F&A for three years and the committee continues to address all issues of quality and service of the restaurant. He stated that the restaurant made major positive changes a year ago right before the pandemic hit in March 2020. The restaurant has had to now adjust to a new business model and that most restaurants are trying to just get through this trying time.

Kathleen Lynch said a survey should go out to the residents to see why 60% of the residents do not use the restaurant. Chair Mars stated the F&A Committee did do a survey to the whole community years ago and the results were not particularly helpful. The survey broke out different segments of the community based on use of the restaurant and asked targeted questions to those segments, but the results drew no consensus. Chair Mars stated that we can re-institute the comment cards being given to each patron and possibly do a drawing once a month to try to obtain a good response. Supervisor Polvinen asked the F&A Committee to investigate food/service/price of the restaurant as a project and to re-implement the Comment Cards. Chair Mars asked the committee members to email her if they are interested in participating in a subcommittee of the F&A to review the food/service/prices of the restaurant.

The committee thanked the residents who took the time to participate in today's meeting and assured them that they value their opinions.

- VII. NEXT MEETING DATE** – Monday, January 18th, 2021 – 2:30 p.m. in Card Room C or by Zoom.
- VIII. ADJOURNMENT** – Chair adjourned the meeting at 3:53 p.m.

APPROVED:

Approved
Karen Mars, Chair

December 9, 2020
Date

HGRD FACILITIES & AMENITIES ADVISORY COMMITTEE

	Present		Present
Sandra Dreesch		Mary Ann Polvinen, Board Liaison	
Kathleen Duwe			
Andrea Edmunds			
Barry Hopper, Vice Chair			
Tiff Lauzau		Wendy Shea, Exec. Assistant	
Steve Lucas		J.B. Belknap, General Manager	
Karen Mars, Chair			
		Residents:	

AGENDA

**December 7, 2020
2:30 p.m. – (Via Zoom)**

- | | | |
|-------------|---|--------------------------|
| I. | CALL TO ORDER | Karen Mars |
| II. | WELCOME | Karen Mars |
| III. | APPROVAL OF MEETING MINUTES (11/9/20) | Karen Mars |
| IV. | OLD BUSINESS | Karen Mars |
| | A. Report on prior concerns referred to Management | J.B. Belknap |
| | B. Report on prior issues referred to the Board | Mary Ann Polvinen |
| | 1) Recommendation on the Butterfly location | |
| | C. Report on prior issues that required further study | Karen Mars |
| | 1) Memorial Ideas | |
| V. | NEW BUSINESS | Karen Mars |
| | A. Resident concerns/requests regarding maintenance, improvement, logistics and safety of buildings and grounds. | |
| | B. Resident concerns/requests regarding recreational activities | |
| | C. Resident concerns regarding <u>recurring</u> problems in the general operation of Golf, F&B, and CLIS | |
| VI. | NEXT MEETING DATE – Monday, January 18, 2020 – 2:30 PM – Location -TBA | |
| VII. | ADJOURNMENT | |

**HERONS GLEN RECREATION DISTRICT
FACILITIES & AMENITIES ADVISORY COMMITTEE
Monday, November 9, 2020
MINUTES
All Participants via Zoom**

MEMBERS	Present	OTHERS	Present
Sandra Dresch	X		
Kathleen Duwe	X	Mary Ann Polvinen, Board Liaison	X
Andrea Edmunds	X	J.B. Belknap, General Manager	X
Barry Hopper, Vice Chair	X	Wendy Shea	X
Tiff Lauzau	X	Supervisor Jayne Schwarz	X
Steve Lucas	X		
Karen Mars, Chair	X		
		Residents:	2

- I. **CALL TO ORDER** – Chair Mars called the meeting to order at 2:30 p.m.
- II. **WELCOME**– Chair Mars welcomed all the committee members in attendance and our guests via zoom.
- III. **APPROVAL OF MEETING MINUTES (10/19/20)** – Chair Mars asked the committee if there were any changes to the October 19, 2020 minutes, and hearing none, the minutes for October 19, 2020 were approved as presented.
- IV. **OLD BUSINESS** –
 - A. **Report on prior concerns referred to Management** - There were no prior concerns referred to Management.

GM Belknap updated the committee on a few issues that management is currently addressing. (See Attached)

Tennis Court Improvements – Mor-Sports finished up resurfacing and relining the courts on Saturday. Management and the Tennis Association feel that they did a great job, and are anxious to open the courts after the storm has passed.

Dumpster fence and black fence along Herons Glen Blvd. - Tropical Fence has finished the fence surrounding the back – dumpster area. While we waited a long time for it to be installed, it is a big improvement aesthetically. Dan and his crew will be removing the black fence and older bushes along the west side of the parking lot facing Herons Glen Blvd. Because of potential safety hazards, Dan would like to leave and potentially relocate a portion of the fence on the south side of the parking lot near the lake to protect people from potentially falling in.

Stultz Construction – The Problem-Solving Task Force made the recommendation to the Board that Waldrop Engineering be selected as the Civil Engineer for the first tranche of bond projects: Bocce Courts, Storage building, additional two pickleball courts, pool deck extension and driving range restrooms. The recommendations were adopted.

Shotgun's on Men's and Ladies Days: The board voted to adopt having 8 a.m. shotguns on Tuesday's and Wednesday mornings for the men's and ladies' league days. There are requirements for the golfers: Mandatory masks in the staging area, by the ice machine, and on the putting greens; social distancing; 1 cart per group at the staging area; limited warm-up times; no practice on the course; following the morning shotgun, cross

overs would start at 12:30 and run to 1:30; and captains will be responsible for picking up the scorecard from the starter shack. These Shotguns will be on a trial basis.

Golf Membership – As of today, 488 members have rejoined for the 2020-2021 season. This total brings us to the \$1.1 M in membership revenue. A total of 510 members were budgeted by the end of October. If the 48 Canadian members had rejoined, we would have exceeded or budget.

Golf Course Drone Pictures – Each year during the season, we get questions regarding the fairways and why the ball will not "sit" up. The drone photo taken yesterday on #10 shows what almost doubling (1 player per cart) what the current cart traffic can do. Tim will take the same picture from the same view every 2 weeks to document the patterns.

Trash Dumping – Dan alerted the GM to multiple areas where residents are placing their trash. The photo showed where trash was dumped in the back of the clubhouse but also at the fitness center and restrooms around the course. Chair Mars stated that there is an unwritten rule that all residents who have to dispose of their trash before they leave the Glen must contact Waste Pro to schedule a pickup or leave it with a neighbor to dispose of on their regular day. GM Belknap stated that the HGRD pays for the trash pickup and is to be only used by the HGRD. After discussion, the committee felt that management must do an educational campaign to the residents to inform them of how and where they should dispose of their personal trash. GM Belknap will address it in the next newsletter.

A. Report on prior issues referred to the Board –

There were no recommendations referred to the Board.

B. Report on prior issues that required further study –

- 1) **Butterfly Society Site Location** – Beth Burnett & Patty Panek – Chair Mars asked the committee if they took the time to go out to the site that was marked by GM Belknap to show where the proposed site is located. All the committee members stated that they did see the marked location. Chair Mars stated that she and Patti Cummings went out to the site with maps from the HOA and determined that the area 8 feet from the cart paths are HOA common property. The proposed location of the Butterfly Garden is on HGRD property and should not be an issue with the HOA. The committee posed questions to Patty Panek on the following issues: whether any plants will be removed from the area, signage, whether dogs are allowed in the area and any possible expansion of the garden in the future. Patty Panek stated that there would be signage asking residents to pick up after their pets, the Society will do some cleaning up of tall weeds and basic enhancing the area and do not have any plans on expanding. After discussion, Andy Edmunds moved to recommend to the Board that they approve the Butterfly Society's garden site location. Barry Hopper seconded the motion. A vote was taken, and the motion was approved unanimously.

V. NEW BUSINESS –

A. Resident concerns/request regarding maintenance, improvement, logistics and safety of buildings and grounds.

There were no concerns expressed by residents regarding maintenance and safety of buildings and grounds.

B. Resident concerns/requests regarding recreational activities

There were no concerns/requests regarding recreational activities.

C. Resident concerns regarding recurring problems in the general operation of Golf, F&B, and CLIS –

There were no recurring problems in the general operation of Golf, F&B, and CLIS discussed.

D. Request from the Board regarding a memorial – Chair Mars informed the committee on the Board's request that they provide the Board with some ideas on how to properly immortalize Supervisor Conrad Weyer who passed away earlier in 2020. Chair Mars gave a few suggestions such as getting a collection from residents to purchase a tree or a bench or both, a sign on the cart bridge (near Pro Shop) once it has been repaired, a memorial for all of the founding fathers of the HGRD, or renaming the street in front of the clubhouse. Chair Mars asked the committee to think of some possible ideas for the memorial and bring them to the next meeting in December.

VII. NEXT MEETING DATE – Monday, December 7, 2020 – 2:30 p.m. in Card Room C or by Zoom.

VIII. ADJOURNMENT – Chair adjourned the meeting at 3:58 p.m.

APPROVED:

Karen Mars, Chair

Date